

# Town of Strasbourg

Regular meeting of Council held in the Town Council Chambers  
Strasbourg, Saskatchewan



**Wednesday, October 10, 2018**

Present: Mayor: Kelvin Schapansky  
Council Members: Cliff Eisler  
Kevin Flavel  
Lorne Gottselig  
Bernie Josephson  
Murray Kondratiuk  
Ernie Oblander  
Administrator: Jennifer Josephson

A quorum being present, Mayor Schapansky called the meeting to order at 7:00 p.m.

*Declarations* No declarations of conflict of interest or financial interest were made.

*Minutes - Regular* 235/2018 Oblander:Josephson  
"THAT the minutes from the September 19, 2018 regular meeting of Council be approved as presented by the Administrator."

CARRIED

*Delegation* Fire Chief Ron Griffin joined the meeting at 7:01 p.m. to discuss a recent fire that occurred at the Resort Village of Island View.

*In Camera Session* 236/2018 Gottselig:  
"THAT this meeting move into an in-camera session to discuss employee topics."

CARRIED  
Time: 7:01 p.m.

237/2018 Gottselig:  
"THAT this meeting be reconvened."

CARRIED  
Time: 7:18 p.m.

Mr. Griffin left the meeting at 7:18 p.m.

*Correspondence* 237/2018 Eisler:Flavel  
"THAT the following correspondence from the October 10, 2018 meeting as presented by the Administrator, be filed:  
a) Town of Carnduff re: *SUMA Resolution Support*  
b) Urban Voice Magazine."

CARRIED

*Reports* 238/2018 Kondratiuk:Oblander  
"THAT the Town of Strasbourg acknowledge the following meeting reports:  
a) July-September 2018 Community Policing Report  
b) 2018 Museum Report  
c) Verbal Council Reports."

CARRIED

Mayor

A handwritten signature in blue ink, appearing to read 'K. Schapansky', written over a horizontal line.

*Rec Board* 239/2018 Eisler:Kondratiuk  
*Outdoor Rink* "THAT the Town of Strasbourg allow Steven Gelinis to prepare and level the ground on the north side of the Museum for an outdoor skating rink free of charge as provided by the Strasbourg Recreation Board. Further, the Strasbourg Recreation Board indicated that they would reseed the grass at the location of the outdoor rink in the spring."  
 CARRIED

*Financial* 240/2018 Josephson:Gottselig  
*Reports* "THAT the Statement of Financial Activities and Bank Reconciliation for the month of September 2018 be accepted as presented by the Administrator."  
 CARRIED

*Payment of* 241/2018 Josephson:Kondratiuk  
*Accounts* "THAT the List of Accounts for Approval, including cheque 11070 to cheque 11129 in the amount of \$281,738.24, as attached hereto and forming a part of these minutes, be approved for payment."  
 CARRIED

*Fireworks Approval* 242/2018 Gottselig:Josephson  
*LMVBA* "THAT the Town of Strasbourg approve the Last Mountain Valley Business Association to set off fireworks for the Christmas on Main Street event on the Museum grounds on Wednesday, December 5, 2018 at 6:30 p.m. provided it adhere to the conditions set out in the Outdoor Fires and Fireworks Bylaw #372/17."  
 CARRIED

*Stantec Change* 243A/2018 Kondratiuk:Oblander  
*Order* "THAT the Town of Strasbourg accept the change order as requested by Stantec Consulting Ltd. for increased engineering costs for the Water Treatment Plant Reservoir Project in the amount of \$21,464.00."  
 WITHDRAWN

*Stantec Change* 243B/2018 Gottselig:Kondratiuk  
*Order* "THAT the Town of Strasbourg offer Stantec Consulting Ltd. only \$15,000.00 as a budget increase citing the fact that increased costs were due to previous Stantec engineering issues and that Stantec should take responsibility for their issues. Further, that the Town write a letter to the management of Stantec citing the issues, frustrations, and increased costs due to previous engineering."  
 CARRIED

*In Camera* 244/2018 Eisler:  
*Session* "THAT this meeting move into an in-camera session to discuss long-term planning topics."  
 CARRIED  
 Time: 8:43 p.m.

245/2018 Josephson:  
 "THAT this meeting be reconvened."  
 CARRIED  
 Time: 8:46 p.m.

*Adjourn* 246/2018 Oblander:  
 "THAT this meeting of the Council of the Town of Strasbourg be adjourned."  
 CARRIED  
 Time: 8:46 p.m.

  
 Mayor

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Mayor

\_\_\_\_\_ 

Administrator

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Mayor

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Town of Strasbourg  
**List of Accounts for Approval**  
As of 10/10/2018  
Batch: 2018-00060 to 2018-00063

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: AP - AP-GENERAL OPER</b>					
Computer Cheques:					
11070	9/26/2018	<b>Cheryl Pirie</b> Sep/18-Contract	Sept/18 Office Maint Contract	500.00	500.00
11071	9/26/2018	<b>Courtney Decker</b> Sep/18-Wage1	Museum Wages-Sept 1-2/18	136.52	136.52
11072	9/26/2018	<b>Crystal Mytopher</b> Sept/18-Wage	September 2018 Wages	974.11	974.11
11073	9/26/2018	<b>Jennifer Josephson</b> Sept/18-Wage Sept/18-ap2	September 2018 Wages Coffee Pods	1,773.66 116.97	1,890.63
11074	9/26/2018	<b>Keith Hilderman</b> Sept/18-Wage Sept/18-ap	September 2018 Wage Contractor Supper-Water Break	2,337.17 101.95	2,439.12
11075	9/26/2018	<b>Martin Wagner</b> Sept/18-REF	Utility Deposit REFUND	150.00	150.00
11076	9/26/2018	<b>MEPP</b> Sept/18-REM	September 2018 Deductions	3,210.58	3,210.58
11077	9/26/2018	<b>Receiver General of Canada</b> Sept/18-REM	September 2018 Remittance	7,851.22	7,851.22
11078	9/26/2018	<b>Roy Erickson</b> Sep/18-Contract	Sept/18 Hall Maint Contract	600.00	600.00
11079	9/26/2018	<b>S.U.M.A.</b> Sept/18-REM	September 2018 Deductions	1,957.23	1,957.23
11080	9/26/2018	<b>Sandy Frison</b> Sept/18-Wage	September 2018 Wages	2,399.46	2,399.46
11081	9/26/2018	<b>SVFFA</b> Sept/18-Reg	Fall Fire School - 8 members	1,605.00	1,605.00
11082	9/26/2018	<b>Tyler Hilderman</b> Sept/18-Wage	September 2018 Wages	2,883.00	2,883.00
11083	10/01/2018	<b>Ministry of Finance</b> Sept/18-Rem	Sept 2018 Remittance	6,655.70	6,655.70
11084	10/10/2018	<b>Alyson Edwards</b> Oct/18-Schlar	2018 Student Scholarship	1,000.00	1,000.00
11085	10/10/2018	<b>Bernard Josephson</b> Jul-Sept/18-REM	July - Sept 2018 Remuneration	860.00	860.00
11086	10/10/2018	<b>Brandt Tractor Ltd.</b> 7125822	'18 JD Backhoe - 1st payment	28,713.50	28,713.50
11087	10/10/2018	<b>Bulyea Co-operative Assn Ltd</b> 1242 3397 Sept/18-ap1 Sept/18-ap2	Bearings, Grease Diesel - Rescue Truck Fuel - RAM Diesel(Skid Steer), Fuel (RAM)	186.60 60.23 64.55 135.55	

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Town of Strasbourg  
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As of 10/10/2018  
Batch: 2018-00060 to 2018-00063

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		Sept/18-ap3	Diesel & regular Fuel	253.52	
		Sept/18-ap4	Regular Fuel - 1 Ton	76.69	777.14
11088	10/10/2018	<b>Canadian Pacific Railway Co.</b> 11105098	Flasher with Gate Shared	279.00	279.00
11089	10/10/2018	<b>Cliff Eisler</b> Jul-Sept/18-REM	July - Sept 2018 Remuneration	770.00	770.00
11090	10/10/2018	<b>Commissionaires</b> 24216	Bylaw Enforcement Officer	345.45	345.45
11091	10/10/2018	<b>Crystal Mytopher</b> Oct/18-ADV	October 2018 Advance	1,000.00	1,000.00
11092	10/10/2018	<b>Darcy Hubick</b> 997877	Upper Hall Mud & Tape Ceilings	595.00	595.00
11093	10/10/2018	<b>Don Josephson</b> Sept/18-Wage2	September 16-30, 2018 Wages	212.58	212.58
11094	10/10/2018	<b>Emmrey Geological Inc.</b> 180142-022	Overpayment of W&S 118 Edwards	59.00	59.00
11095	10/10/2018	<b>Ernest Oblander</b> Jul-Sept/18-REM	July - Sept 2018 Remuneration	710.00	710.00
11096	10/10/2018	<b>Independent Construction</b> 3128	WTP Reservoir Expansion	117,942.99	
		3110	WTP Reservoir Expansion	39,696.03	157,639.02
11097	10/10/2018	<b>Jennifer Josephson</b> Oct/18-ADV	October 2018 Advance	1,300.00	
		Oct/18-ap1	Icicle Lights - Gazebo	55.46	
		Oct/18-ap2	Upper Hall - Paint	148.92	1,504.38
11098	10/10/2018	<b>Jim &amp; Brenda Scholefield</b> 180128-005	Overpayment of Taxes	55.49	55.49
11099	10/10/2018	<b>Keith Hilderman</b> Oct/18-ADV	October 2018 Advance	1,600.00	
		Aug/18-Cell	Cell Phone Reimbursement-Aug	70.00	1,670.00
11100	10/10/2018	<b>Kelvin Schapansky</b> Jul-Sept/18-REM	July - Sept 2018 Remuneration	960.00	960.00
11101	10/10/2018	<b>Kevin Flavel</b> Jul-Sep/18-REM	July - Sept 2018 Remuneration	620.00	620.00
11102	10/10/2018	<b>Last Mountain Electric</b> 1233	Office-LED Light Fixtures (18)	4,032.63	4,032.63
11103	10/10/2018	<b>Last Mountain Times Ltd</b> 20184941	Tax Enforcement List - Adv	186.64	186.64
11104	10/10/2018	<b>Loraas Disposal Services Ltd.</b> 0007575094	Sept/18 Garbage & Recycling	11,582.28	11,582.28
11105	10/10/2018	<b>Lorne Gottselig</b> Jul-Sep/18-REM	July - Sept 2018 Remuneration	275.00	275.00
11106	10/10/2018	<b>Municipal Leadership</b>			

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		Oct/18-Reg1	Public Relations Module - Jenn	152.25	
		Oct/18-Reg2	Public Relations Module-Kelvin	152.25	304.50
<b>11107</b>	<b>10/10/2018</b>	<b>Munisoft</b>			
		2018/19-02131	Town Maps	695.68	695.68
<b>11108</b>	<b>10/10/2018</b>	<b>Murray Kondratiuk</b>			
		Jul-Sept/18-REM	July - Sept 2018 Remuneration	875.00	875.00
<b>11109</b>	<b>10/10/2018</b>	<b>PGH Enterprises Inc.</b>			
		1243	Landfill - Cleanup dirt piles	4,395.60	4,395.60
<b>11110</b>	<b>10/10/2018</b>	<b>Receiver General Of Canada</b>			
		Sept/18-Rem	September 2018 Remittance	24.04	24.04
<b>11111</b>	<b>10/10/2018</b>	<b>Richardson Pioneer</b>			
		IN857-45817	Par III 10L (4)	504.00	504.00
<b>11112</b>	<b>10/10/2018</b>	<b>Robertson Stromberg LLP</b>			
		606728	Legal Advice	231.66	231.66
<b>11113</b>	<b>10/10/2018</b>	<b>Ronald Griffin</b>			
		Sept/18-Cell	Cell phone Allowance - Sept	70.00	70.00
<b>11114</b>	<b>10/10/2018</b>	<b>Royal Bank of Canada</b>			
		Sep/18-ap1	ISC Deposit on Account	1,000.00	
		Sep/18-ap2	Office Chairs (2)	221.82	
		Sep/18-ap3	Chapin Water Break	128.88	
		Sep/18-ap4	Frame for Council Chambers	26.90	
		Sep/18-ap5	Councillor Business Cards	35.27	
		Sep/18-ap6	Water Tests (4)	92.00	1,504.87
<b>11115</b>	<b>10/10/2018</b>	<b>Sandy Frison</b>			
		Oct/18-ADV	October 2018 Advance	500.00	500.00
<b>11116</b>	<b>10/10/2018</b>	<b>Sask Tel</b>			
		Sept/18-3707	Office Phone & Internet	358.13	
		Sept/18-34211	Hall Phone	55.94	
		Sept/18-3465	Firehall Phone/Highspeed	112.46	
		Sept/18-9191	Fire Alarm	67.04	
		Sept/18-Mus	Museum-Phone/Internet	18.25	611.82
<b>11117</b>	<b>10/10/2018</b>	<b>Strasbourg &amp; District</b>			
		Oct/18-Grant	2018/2019 Operating Grant	5,000.00	5,000.00
<b>11118</b>	<b>10/10/2018</b>	<b>Strasbourg Building &amp;</b>			
		215546	Adhesive - Upper Hall	7.32	
		215594	Upper Hall - Paint Supplies	88.56	
		215605	Upper Hall - Drywall	22.22	
		215664	Upper Hall - Paint	58.82	
		215699	Upper Hall - Texture Mud	67.09	
		215705	Upper Hall - Liner Tray	7.16	
		215707	Plexiglass - Murals	141.46	
		215729	Upper Hall - Liner Tray exchnng	1.11-	
		215752	Shop Supplies	25.77	
		215768	Upper Hall - MDF	48.20	
		215771	Upper Hall - MDF	96.39	
		215772	Upper Hall - Paint Supplies	59.37	621.25

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11119	10/10/2018	<b>Strasbourg Co-operative Ltd.</b> 7673/18 9709	Off Bldg - Cleaning Supplies Pop - Contractor Meal	6.65 22.87	29.52
11120	10/10/2018	<b>Strasbourg Minor Hockey</b> Oct/18-ap	1st Star Advertising 2017-18	175.00	175.00
11121	10/10/2018	<b>SUMA</b> 000085046 000085616 000085650 000085589	Chemicals - Lagoon Office Supplies Monitor Stand Office Sup, EMO, P/W	2,325.45 99.41 55.49 131.99	2,612.34
11122	10/10/2018	<b>Talbot Marketing</b> 219646	Town Note Pads (500)	438.62	438.62
11123	10/10/2018	<b>Town of Strasbourg</b> Oct/18-REF	Apply Util Deps - #14400 0010	170.50	170.50
11124	10/10/2018	<b>Travis Taypotat</b> Sept/18-Wage2	September 16-30/18 Hall Wages	60.07	60.07
11125	10/10/2018	<b>TSASK</b> ER-00005991	Elevator Annual Licence	147.00	147.00
11126	10/10/2018	<b>Tyler Hilderman</b> Oct/18-ADV Oct/18-ap Sept/18-Cell	October 2018 Advance Tools, Grasshopper Hose Cellphone/Tablet Allow-Sept	1,600.00 33.94 90.00	1,723.94
11127	10/10/2018	<b>Vital Effect Inc.</b> 4425	Website Fee - Oct	51.45	51.45
11128	10/10/2018	<b>Wilson's Water &amp; Ice</b> 1323	Water Cooler - Office - Sept	22.00	22.00
11129	10/10/2018	<b>Wolseley Waterworks Group</b> 2895703 2895704 2895705 2901029 2911654 2911655	Hydrant Hydrant Wrench Sewer Pipe Sewer Rod Water & Sewer Stock Hydrant Ext, Rings	4,495.50 104.78 1,097.75 358.53 6,705.54 1,107.60	13,869.70
				Total for AP:	281,738.24

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Town of Strasbourg  
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Certified correct and in accordance with the records  
Presented to Council on this 10th day of October, 2018.

  
\_\_\_\_\_  
Kelvin Schapansky, Mayor

  
\_\_\_\_\_  
Jennifer Josephson, Administrator



**Town of Strasbourg**  
**Statement of Financial Activities - Detailed**  
For the Period Ending September 30, 2018

	Current	Year To Date	Budget	Variance
<b>REVENUES</b>				
<b>TAXATION</b>				
<b>Municipal Taxes</b>				
410-110-100 - General Municipal Levy		639,778.33	640,000.00	(221.67)
410-120-100 - Abatements and Adjustments		(5,150.06)	(6,500.00)	1,349.94
410-130-100 - Tax Discounts	(344.65)	(26,403.08)	(28,500.00)	2,096.92
	<b>(344.65)</b>	<b>608,225.19</b>	<b>605,000.00</b>	<b>3,225.19</b>
<b>Trailer License Fees</b>				
410-300-100 - Trailer License Fees	23.00	971.00	700.00	271.00
	<b>23.00</b>	<b>971.00</b>	<b>700.00</b>	<b>271.00</b>
<b>Penalties on Tax Arrears</b>				
410-400-110 - Penalty on Municipal Taxes - Property	429.23	6,625.71	5,000.00	1,625.71
	<b>429.23</b>	<b>6,625.71</b>	<b>5,000.00</b>	<b>1,625.71</b>
<b>TOTAL TAXATION:</b>	<b>107.58</b>	<b>615,821.90</b>	<b>610,700.00</b>	<b>5,121.90</b>
<b>FEES AND CHARGES</b>				
<b>Custom Work</b>				
420-100-100 - F&C - Custom Work/Signs		4,180.00	500.00	3,680.00
	<b>0.00</b>	<b>4,180.00</b>	<b>500.00</b>	<b>3,680.00</b>
<b>Sale of Supplies and Gravel</b>				
420-200-210 - F&C - Sale of Supplies - Misc.		32.00	100.00	(68.00)
420-200-500 - F&C - Fax/Copying		508.30	100.00	408.30
420-200-700 - F&C - Mobility Van			2,000.00	(2,000.00)
420-200-910 - F&C - Housing Authority Surplus			300.00	(300.00)
	<b>0.00</b>	<b>540.30</b>	<b>2,500.00</b>	<b>(1,959.70)</b>
<b>Rentals</b>				
420-300-100 - F&C - Rentals - Office Room/Land	2,300.00	15,075.00	28,000.00	(12,925.00)
420-300-110 - F&C - Rentals - Trailer Lots	75.00	3,675.00	3,600.00	75.00
	<b>2,375.00</b>	<b>18,750.00</b>	<b>31,600.00</b>	<b>(12,850.00)</b>
<b>Policing and Fire Fees</b>				
420-400-100 - F&C - Policing Fees - Fines		416.50	100.00	316.50
420-400-300 - F&C - (J) Fire Callout Fees	3,000.00	19,980.68	6,000.00	13,980.68
420-400-350 - F&C - (J) Fire Levies			9,500.00	(9,500.00)
	<b>3,000.00</b>	<b>20,397.18</b>	<b>15,600.00</b>	<b>4,797.18</b>
<b>Recreation Fees</b>				
420-530-100 - F&C - Museum Collections	63.30	1,817.20	1,000.00	817.20
420-530-200 - F&C - Community Hall Fees	500.00	11,537.50	15,000.00	(3,462.50)
420-530-300 - F&C - Campground Fees	1,060.00	2,575.75	2,500.00	75.75
	<b>1,623.30</b>	<b>15,930.45</b>	<b>18,500.00</b>	<b>(2,569.55)</b>
<b>Cemetery Fees</b>				
420-600-100 - F&C - Cemetery Fees		2,162.50	2,000.00	162.50
	<b>0.00</b>	<b>2,162.50</b>	<b>2,000.00</b>	<b>162.50</b>
<b>Licenses and Permits</b>				
420-700-200 - F&C - Licences - Business	(800.00)	5,700.00	6,000.00	(300.00)
420-700-210 - F&C - Licences - Pets		1,260.00	1,000.00	260.00
420-700-220 - F&C - Licences - Marriage	60.00	240.00	100.00	140.00
420-710-100 - F&C - Permits (Building & Fire Pit)		6,606.00	5,500.00	1,106.00

**Town of Strasbourg**  
**Statement of Financial Activities - Detailed**  
For the Period Ending September 30, 2018

	Current	Year To Date	Budget	Variance
	(740.00)	13,806.00	12,600.00	1,206.00
<b>Other</b>				
<b>Tax Certificate</b>				
420-800-100 - F&C - Tax Certificate	125.00	700.00	250.00	450.00
	<b>125.00</b>	<b>700.00</b>	<b>250.00</b>	<b>450.00</b>
<b>General Office Services Provided</b>				
420-800-220 - F&C - Appeal Fees		200.00		200.00
	<b>0.00</b>	<b>200.00</b>	<b>0.00</b>	<b>200.00</b>
<b>Landfill/Waste Collection Fees</b>				
420-850-120 - F&C - Waste Collection Fees	686.00	2,981.00	3,000.00	(19.00)
	<b>686.00</b>	<b>2,981.00</b>	<b>3,000.00</b>	<b>(19.00)</b>
<b>TOTAL FEES AND CHARGES:</b>	<b>7,069.30</b>	<b>79,647.43</b>	<b>86,550.00</b>	<b>(6,902.57)</b>
<b>UTILITIES</b>				
<b>Water &amp; Sewer</b>				
440-100-100 - Water - Well Charges		9,989.00	10,000.00	(11.00)
440-110-100 - Water		129,967.00	175,000.00	(45,033.00)
440-140-100 - Water - Connection Fees		700.00	500.00	200.00
440-220-100 - Sewer		51,766.00	68,000.00	(16,234.00)
440-240-100 - Sewer - Infrastructure Fees		59,865.00	79,000.00	(19,135.00)
<b>TOTAL UTILITIES:</b>	<b>0.00</b>	<b>252,287.00</b>	<b>332,500.00</b>	<b>(80,213.00)</b>
<b>UNCONDITIONAL/CONDITIONAL GRANTS</b>				
450-110-100 - Unconditional-Municipal Operating Grant		80,315.50	160,000.00	(79,684.50)
450-200-070 - Conditional - Federal - Gas Tax		45,947.20	42,000.00	3,947.20
450-210-100 - Conditional - Federal - EAF		1,812.00	1,810.00	2.00
450-220-100 - Conditional - Federal - FCM Asset Man.			26,000.00	(26,000.00)
450-340-100 - Conditional - Prov - Transit Disabled		568.00	300.00	268.00
450-400-050 - Conditional - Local		500.00		500.00
450-430-100 - Conditional - Prov - Recycling		2,362.62	3,000.00	(637.38)
<b>TOTAL UNCONDITIONAL/CONDITIONAL GRANTS:</b>	<b>0.00</b>	<b>131,505.32</b>	<b>233,110.00</b>	<b>(101,604.68)</b>
<b>GRANTS IN LIEU OF TAXES</b>				
450-500-100 - GIL - Federal			1,000.00	(1,000.00)
450-600-100 - GIL - Provincial		1,210.06	1,200.00	10.06
450-620-100 - GIL - Prov - Sask. Energy	11,096.99	11,096.99		11,096.99
450-800-100 - GIL - SPC Surcharge	3,400.40	26,126.52	38,000.00	(11,873.48)
<b>TOTAL GRANTS IN LIEU OF TAXES:</b>	<b>14,497.39</b>	<b>38,433.57</b>	<b>40,200.00</b>	<b>(1,766.43)</b>
<b>CAPITAL ASSET PROCEEDS</b>				
460-220-500 - TS - Sale of Machinery/Eqmt - Gain/Loss		1,791.00		1,791.00
<b>TOTAL CAPITAL ASSET PROCEEDS:</b>	<b>0.00</b>	<b>1,791.00</b>	<b>0.00</b>	<b>1,791.00</b>
<b>INVESTMENT INCOME AND COMMISSIONS</b>				
470-100-100 - Interest Revenue	349.40	1,652.53	1,000.00	652.53
470-100-110 - Interest Revenue - Reserve Funds	829.17	6,614.79	6,000.00	614.79
470-900-100 - Other Dividend Revenue - WCB/SUMAssure		66.67		66.67

**Town of Strasbourg**  
**Statement of Financial Activities - Detailed**  
For the Period Ending September 30, 2018

	Current	Year To Date	Budget	Variance
<b>TOTAL INVESTMENT INCOME AND COMMISSIONS:</b>	<b>1,178.57</b>	<b>8,333.99</b>	<b>7,000.00</b>	<b>1,333.99</b>
<b>OTHER REVENUES</b>				
480-100-100 - Museum - Grants - Sask Lotteries		3,420.00	3,000.00	420.00
480-150-100 - Donations - General		700.00	500.00	200.00
480-160-100 - Donations - Hall		1,220.00	100.00	1,120.00
480-170-100 - Donations - Museum		1,240.00	100.00	1,140.00
480-180-100 - Donations - Cemetery	200.00	400.00		400.00
480-190-100 - Donations - Green Space/Park		750.00	100.00	650.00
490-100-100 - Transfer from Reserves		450,000.00	80,000.00	370,000.00
<b>TOTAL OTHER REVENUES:</b>	<b>200.00</b>	<b>457,730.00</b>	<b>83,800.00</b>	<b>373,930.00</b>
<b>TOTAL REVENUES:</b>	<b>23,052.84</b>	<b>1,585,550.21</b>	<b>1,393,860.00</b>	<b>191,690.21</b>
<b>EXPENDITURES</b>				
<b>GENERAL GOVERNMENT SERVICES</b>				
<b>Wages &amp; Benefits</b>				
510-110-110 - GG - Council - Indemnity		9,029.88	14,000.00	2,076.79
510-110-140 - GG - Council - Indemnity Committee		2,853.99	6,500.00	1,923.76
510-110-300 - GG - Salaries - Office	11,372.89	101,041.24	134,000.00	30,158.76
510-130-300 - GG - Benefits - Office	2,264.45	19,785.71	32,000.00	12,214.29
510-150-530 - GG - Benefits - Clothing			200.00	200.00
	<b>13,637.34</b>	<b>132,710.82</b>	<b>186,700.00</b>	<b>46,573.60</b>
<b>Professional/Contract Services</b>				
510-200-110 - GG - Cont. - Legal		4,481.72	10,000.00	5,297.06
510-200-130 - GG - Cont. - Audit/Accounting		9,434.00	10,000.00	566.00
510-200-150 - GG - Cont. - Assessment - SAMA		10,981.30	12,000.00	1,018.70
510-200-170 - GG - Advertising/Printing		838.00	3,000.00	2,162.00
510-210-100 - GG - Council Travel/Meals/Laptop		3,704.98	6,000.00	1,915.02
510-210-170 - GG - Admin. - Training, Travel & Meals	100.00	1,413.80	3,500.00	2,086.20
510-220-100 - GG - Cont.- Office Caretaking Wages	500.00	4,000.00	6,000.00	2,000.00
510-230-100 - GG - Cont.- Insurance, General & Bond		2,952.69	3,600.00	647.31
510-240-100 - GG - Cont.- Memberships & Subscriptions		2,568.69	3,200.00	631.31
510-260-100 - GG - Cont.- Tax Enforcement/Collection	(151.25)	(322.68)	500.00	(355.07)
510-260-150 - GG - Cont.- Elections	231.54	632.28	200.00	(432.28)
510-270-100 - GG - Town Office Copier/Supplies	725.38	15,507.00	20,000.00	613.67
510-270-110 - GG - Admin Bldg Maint/Supplies/Repairs	243.13	1,257.77		(1,257.77)
510-280-130 - GG - Cont. - Marriage Licenses			200.00	200.00
510-290-100 - GG - Cont. - Bank Charges	562.54	3,452.91	6,000.00	2,547.09
	<b>2,211.34</b>	<b>60,902.46</b>	<b>84,200.00</b>	<b>17,639.24</b>
<b>Utilities</b>				
510-300-110 - GG - Heat, Power & Water - Admin Bldg	478.87	3,346.54	8,000.00	4,653.46
510-300-140 - GG - Utility - Telephone/Alarm	423.72	2,712.11	4,000.00	988.24
	<b>902.59</b>	<b>6,058.65</b>	<b>12,000.00</b>	<b>5,641.70</b>
<b>Maintenance, Material and Supplies</b>				
510-400-110 - GG - Postage	20.90	4,111.18	4,500.00	388.82
510-410-140 - GG - Office Supplies & Stationery	846.78	3,521.65	3,000.00	(746.57)
510-410-170 - GG - Office Furniture & Equipment		539.16	1,000.00	170.33
	<b>867.68</b>	<b>8,171.99</b>	<b>8,500.00</b>	<b>(187.42)</b>

**Town of Strasbourg**  
**Statement of Financial Activities - Detailed**  
For the Period Ending September 30, 2018

	Current	Year To Date	Budget	Variance
<b>Capital Expenditures</b>				
510-600-199 - GG - Amortization			9,000.00	9,000.00
	0.00	0.00	9,000.00	9,000.00
<b>Allowance for Uncollectibles</b>				
510-800-110 - GG - Allowance for Uncollectibles		200.00		(200.00)
	0.00	200.00	0.00	(200.00)
<b>TOTAL GENERAL GOVERNMENT SERVICES:</b>	<b>17,618.95</b>	<b>208,043.92</b>	<b>300,400.00</b>	<b>78,467.12</b>
<b>PROTECTIVE SERVICES</b>				
<b>POLICE PROTECTION</b>				
520-210-110 - PS - RCMP - Contracted Services	59,022.19	59,022.19	57,000.00	(2,022.19)
520-210-120 - PS - Bylaw Enf Off - Contracted Services	376.00	2,428.00	3,800.00	1,043.00
<b>TOTAL POLICE PROTECTION:</b>	<b>59,398.19</b>	<b>61,450.19</b>	<b>60,800.00</b>	<b>(979.19)</b>
<b>FIRE PROTECTION</b>				
<b>Wages and Benefits</b>				
525-110-110 - PS - (J)Fire - Salaries			10,000.00	10,000.00
525-120-110 - PS - (J)Fire - Benefits		161.86	300.00	138.14
	0.00	161.86	10,300.00	10,138.14
<b>Professional/Contractual Services</b>				
525-210-100 - PS - (J)Fire - EMS Contract - 911		2,150.00	1,000.00	(1,150.00)
525-210-110 - PS - (J)Fire - Contract/Supply			600.00	600.00
525-210-120 - PS - (J)Fire - Ambulance			300.00	300.00
525-220-100 - PS - (J)Fire - Travel, Meals & Hotel	1,605.00	10,142.52	8,000.00	(2,142.52)
525-230-100 - PS - (J)Fire - Insurance		11,042.27	4,600.00	(6,442.27)
525-250-100 - PS - (J)Fire - Cont Repairs/Services	1,664.20	1,884.26	2,000.00	115.74
	<b>3,269.20</b>	<b>25,219.05</b>	<b>16,500.00</b>	<b>(8,719.05)</b>
<b>Utilities</b>				
525-300-110 - PS - (J) Heat, Power & Water - Fire Hall	198.07	2,350.06	1,600.00	(750.06)
525-300-140 - PS - (J) Fire Hall - Phone/Highspeed	107.45	859.44	750.00	(216.83)
525-300-150 - PS - (J) Fire Hall - Alarm	512.47	2,102.19	2,200.00	33.79
	<b>817.99</b>	<b>5,311.69</b>	<b>4,550.00</b>	<b>(933.10)</b>
<b>Maintenance, Materials and Supplies</b>				
525-420-100 - PS - (J)Fire - Materials/Supplies	680.62	6,612.92	8,000.00	1,387.08
525-430-100 - PS - (J)Fire - Repairs (Parts/Mat Only)	209.88	930.68	1,500.00	391.13
525-430-105 - PS - (J)Fire - Building Repairs			1,000.00	1,000.00
525-430-110 - PS - (J)Fire - Oil & Gas		1,143.34	1,000.00	(200.70)
	<b>890.50</b>	<b>8,686.94</b>	<b>11,500.00</b>	<b>2,577.51</b>
<b>Grants and Contributions</b>				
525-520-110 - PS - (J)Fire - Grants and Contributions		200.00		(200.00)
	0.00	200.00	0.00	(200.00)
<b>Capital Expenditures</b>				
525-600-199 - PS - Fire - Amortization			12,000.00	12,000.00
	0.00	0.00	12,000.00	12,000.00
<b>Other</b>				
525-920-110 - PS - E.M.O. Fees & Charges	327.71	635.50	2,000.00	1,334.86
	<b>327.71</b>	<b>635.50</b>	<b>2,000.00</b>	<b>1,334.86</b>

**Town of Strasbourg**  
**Statement of Financial Activities - Detailed**  
For the Period Ending September 30, 2018

	Current	Year To Date	Budget	Variance
<b>TOTAL FIRE PROTECTION:</b>	<b>5,305.40</b>	<b>40,215.04</b>	<b>56,850.00</b>	<b>16,198.36</b>
<b>TOTAL PROTECTIVE SERVICES:</b>	<b>64,703.59</b>	<b>101,665.23</b>	<b>117,650.00</b>	<b>15,219.17</b>
<b>TRANSPORTATION SERVICES</b>				
<b>MAINTENANCE</b>				
<b>Wages &amp; Benefits</b>				
530-110-120 - TS - Wages - Public Works	8,488.69	80,675.71	100,000.00	15,904.39
530-120-120 - TS - Benefits - Public Works	868.59	10,637.71	15,000.00	4,353.51
530-120-130 - TS - Benefits - Clothing		627.52	2,500.00	1,872.48
	<b>9,357.28</b>	<b>91,940.94</b>	<b>117,500.00</b>	<b>22,130.38</b>
<b>Professional/Contractual Services</b>				
530-210-110 - TS - Maint. - Contract - Street/Sidewalk	1,959.94	62,740.11	45,000.00	(17,740.11)
530-210-120 - TS - Maint. - Contract - Trees		1,505.00	3,500.00	1,995.00
530-210-140 - TS - Maint. - Contract - CPR Signals	279.00	2,232.00	3,500.00	989.00
530-250-100 - TS - Maint. - Travel, Meal & Training		1,151.00	5,000.00	3,849.00
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.		8,498.30	7,000.00	(1,498.30)
	<b>2,238.94</b>	<b>76,126.41</b>	<b>64,000.00</b>	<b>(12,405.41)</b>
<b>Utilities</b>				
530-300-110 - TS - (J) Heat, Power & Water - Workshop	255.74	4,112.24	5,000.00	887.76
530-300-140 - TS - Maint. - Utility - Cell Phone	140.00	1,210.83	1,700.00	419.17
530-310-100 - TS - Street Lights & Decorative Lights	1,367.69	10,925.68	17,500.00	6,574.32
	<b>1,763.43</b>	<b>16,248.75</b>	<b>24,200.00</b>	<b>7,881.25</b>
<b>Maintenance, Materials &amp; Supplies</b>				
530-410-100 - TS - Maint. - Shop Supply & Small Tools	236.68	3,069.99	7,500.00	4,385.26
530-410-120 - TS - (J) Maint. - Workshop Supplies		2,894.51	500.00	(2,394.51)
530-420-100 - TS - Maint. - Vehicle/Equip Repair/Parts	201.59	4,333.50	12,500.00	8,154.23
530-420-110 - TS - Maint. - Oil & Gas	1,598.04	9,603.17	12,000.00	1,891.77
530-440-100 - TS - Maint. - Gravel/Sand	4,664.16	7,392.76	10,000.00	2,607.24
530-450-100 - TS - Maint. - Culverts & Signs		2,086.79	3,000.00	913.21
	<b>6,700.47</b>	<b>29,380.72</b>	<b>45,500.00</b>	<b>15,557.20</b>
<b>Capital Expenditures</b>				
530-600-199 - TS - Maint. - Amortization			89,000.00	89,000.00
	<b>0.00</b>	<b>0.00</b>	<b>89,000.00</b>	<b>89,000.00</b>
<b>TOTAL MAINTENANCE:</b>	<b>20,060.12</b>	<b>213,696.82</b>	<b>340,200.00</b>	<b>122,163.42</b>
<b>TOTAL TRANSPORTATION SERVICES:</b>	<b>20,060.12</b>	<b>213,696.82</b>	<b>340,200.00</b>	<b>122,163.42</b>
<b>ENVIRONMENTAL SERVICES</b>				
540-110-100 - EH - Salaries	707.39	6,722.98	8,000.00	1,277.02
540-120-100 - EH - Benefits	72.38	886.46	1,200.00	313.54
540-200-110 - EH - Cont. - Regional Landfill Fees			500.00	500.00
540-200-120 - EH - Cont. - Loraas Garbage/Recycling	12,105.96	93,360.93	130,000.00	25,608.33
540-210-100 - EH - Cont. - Pest Control		590.00	400.00	(190.00)
540-210-200 - EH - Cont. - Lot Remediation			750.00	750.00
540-250-100 - EH - Cont. - Cemetery Maintenance		949.96	5,500.00	4,550.04
540-300-150 - EH - Utility - Landfill Closure			2,400.00	2,400.00
540-600-199 - EH - Amortization			3,100.00	3,100.00
<b>TOTAL ENVIRONMENTAL SERVICES:</b>	<b>12,885.73</b>	<b>102,510.33</b>	<b>151,850.00</b>	<b>38,308.93</b>

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**Town of Strasbourg**

**Statement of Financial Activities - Detailed**

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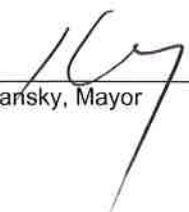
For the Period Ending September 30, 2018

	Current	Year To Date	Budget	Variance
<b>PUBLIC HEALTH AND WELFARE SERVICES</b>				
550-900-110 - H&W - Mobility Van	150.48	1,428.97	3,000.00	1,571.03
<b>TOTAL PUBLIC HEALTH AND WELFARE SERVICES:</b>	<b>150.48</b>	<b>1,428.97</b>	<b>3,000.00</b>	<b>1,571.03</b>
<b>PLANNING AND DEVELOPMENT SERVICES</b>				
560-110-110 - P&D - Salaries	707.39	6,722.98	8,900.00	2,177.02
560-120-110 - P&D - Benefits	72.38	886.48	1,200.00	313.52
560-200-110 - P&D - Cont. - Building Inspection Fees	1,639.99	8,644.08	13,000.00	4,355.92
560-200-130 - P&D - Cont. - Surveying/Subdivision Fees		2,900.00		(2,900.00)
560-210-100 - P&D - Cont. - Website/Advertising	49.00	3,168.75	4,500.00	1,331.25
560-220-100 - P&D - Cont. - Planner Contracts		2,443.20	8,000.00	5,556.80
560-230-100 - P&D - Cont. - Asset Management Contracts	8,625.93	10,625.93	32,000.00	21,374.07
560-240-100 - P&D - Cont. - Mapping		322.62	2,500.00	1,513.09
560-400-110 - P&D - Materials & Supplies (Local)	1,366.68	2,084.38	4,500.00	1,861.67
560-400-120 - P&D - Scholarship		13.56	1,200.00	186.44
560-600-199 - P&D - Amortization			1,300.00	1,300.00
<b>TOTAL PLANNING AND DEVELOPMENT SERVICES:</b>	<b>12,461.37</b>	<b>37,811.98</b>	<b>77,100.00</b>	<b>37,069.78</b>
<b>RECREATION AND CULTURAL SERVICES</b>				
<b>Wages &amp; Benefits</b>				
570-110-150 - R&C - Salaries - Hall	625.24	6,872.52	15,000.00	8,066.40
570-110-160 - R&C - Salaries - Museum	1,550.26	6,517.43	7,600.00	1,080.27
570-120-180 - R&C - Benefits - Hall/Museum	73.17	462.94	600.00	132.43
	<b>2,248.67</b>	<b>13,852.89</b>	<b>23,200.00</b>	<b>9,279.10</b>
<b>Professional/Contractual Services</b>				
570-200-110 - R&C - Cont. - Museum Advertising		19.65	600.00	580.35
570-230-100 - R&C - Cont. - Insurance		8,650.12	7,700.00	(950.12)
570-270-100 - R&C - Cont. - Contract Hall Maintenance	4,414.76	5,374.01	5,000.00	(1,116.01)
570-290-100 - R&C - Cont. - Library Levy		10,560.00	9,500.00	(1,060.00)
	<b>4,414.76</b>	<b>24,603.78</b>	<b>22,800.00</b>	<b>(2,545.78)</b>
<b>Utilities - Other</b>				
570-340-150 - R&C - Heat/Power/Water/Phone - Hall	487.83	9,790.93	15,000.00	5,155.65
570-340-160 - R&C - Heat/Power/Water/Phone - Museum	249.68	2,954.63	4,000.00	1,027.94
570-340-170 - R&C - Power - Park			3,000.00	3,000.00
570-340-180 - R&C - Power - Green Space	37.69	301.51	500.00	198.49
	<b>775.20</b>	<b>13,047.07</b>	<b>22,500.00</b>	<b>9,382.08</b>
<b>Maintenance, Materials and Supplies</b>				
570-420-150 - R&C - Supplies/Repairs - Hall	1,712.82	6,580.95	12,000.00	4,985.47
570-420-160 - R&C - Supplies/Repairs - Museum	277.03	2,732.57	8,000.00	5,267.43
570-420-170 - R&C - Supplies/Repairs-Park/Green Space		2,451.28	3,000.00	68.72
	<b>1,989.85</b>	<b>11,764.80</b>	<b>23,000.00</b>	<b>10,321.62</b>
<b>Grants and Contributions</b>				
570-500-110 - R&C - Grants and Contributions		2,135.00	15,000.00	12,690.00
570-500-130 - R&C - Grants - Library		2,216.00	2,200.00	(16.00)
	<b>0.00</b>	<b>4,351.00</b>	<b>17,200.00</b>	<b>12,674.00</b>
<b>Capital Expenditures</b>				
570-600-199 - R&C - Amortization			9,400.00	9,400.00
	<b>0.00</b>	<b>0.00</b>	<b>9,400.00</b>	<b>9,400.00</b>
<b>TOTAL RECREATION AND CULTURAL SERVICES:</b>	<b>9,428.48</b>	<b>67,619.54</b>	<b>118,100.00</b>	<b>48,511.02</b>

**Town of Strasbourg**  
**Statement of Financial Activities - Detailed**  
For the Period Ending September 30, 2018

	Current	Year To Date	Budget	Variance
<b>UTILITIES</b>				
<b>Wages and Benefits</b>				
580-110-110 - UT - Utilities - Salaries	5,508.01	51,564.66	68,000.00	16,435.34
580-120-110 - UT - Utilities - Benefits	685.91	7,517.28	9,500.00	1,982.72
	<b>6,193.92</b>	<b>59,081.94</b>	<b>77,500.00</b>	<b>18,418.06</b>
<b>Professional/Contractual Services</b>				
580-200-110 - UT - Utility - Engineering Fees		2,580.63	5,000.00	2,419.37
580-230-100 - UT - Utility - Travel, Meals & Training		3,558.79	4,000.00	441.21
580-240-100 - UT - Utility - Insurance - Gen & Bond		3,469.72	2,800.00	(669.72)
580-285-120 - UT - Utility - Water & Sewer Line Breaks	14,621.86	56,805.26	80,000.00	9,804.63
580-285-130 - UT - Utility - Repairs - Catch Basin		11,448.00		(11,448.00)
580-285-140 - UT - Utility - Repairs - WTP	24.68	21,303.43	30,000.00	8,696.57
580-295-100 - UT - Utility - Water & Sewer Tests	306.60	2,555.61	2,500.00	(143.21)
	<b>14,953.14</b>	<b>101,721.44</b>	<b>124,300.00</b>	<b>9,100.85</b>
<b>Utilities</b>				
580-300-110 - UT - WTP - Heat/Power/Water/Phone/Alarm	1,298.03	10,182.08	14,000.00	3,775.57
580-300-120 - UT - Lagoon - Power	98.04	1,229.80	4,400.00	3,170.20
	<b>1,396.07</b>	<b>11,411.88</b>	<b>18,400.00</b>	<b>6,945.77</b>
<b>Maintenance, Materials &amp; Supplies</b>				
580-430-100 - UT - WTP - Materials & Supplies		7,304.90	3,200.00	(4,104.90)
580-450-100 - UT - WTP - Chemicals	3,256.82	10,346.90	12,000.00	1,653.10
580-450-110 - UT - Lagoon - Supplies		18,419.06	3,000.00	(17,639.76)
	<b>3,256.82</b>	<b>36,070.86</b>	<b>18,200.00</b>	<b>(20,091.56)</b>
<b>Capital Expenditures</b>				
580-600-199 - UT - Utility - Amortization			18,000.00	18,000.00
	<b>0.00</b>	<b>0.00</b>	<b>18,000.00</b>	<b>18,000.00</b>
<b>Interest</b>				
580-700-120 - UT - Utility- Interest Lagoon & WTP Loan	3,190.97	22,943.14	15,000.00	(7,943.14)
580-700-130 - UT - Utility - Interest Line of Credit		967.89	10,000.00	9,032.11
	<b>3,190.97</b>	<b>23,911.03</b>	<b>25,000.00</b>	<b>1,088.97</b>
<b>TOTAL UTILITIES:</b>	<b>28,990.92</b>	<b>232,197.15</b>	<b>281,400.00</b>	<b>33,462.09</b>
<b>TOTAL EXPENDITURES:</b>	<b>166,299.64</b>	<b>964,973.94</b>	<b>1,389,700.00</b>	<b>374,772.56</b>
<b>NET SURPLUS</b>	<b>(143,246.80)</b>	<b>620,576.27</b>	<b>4,160.00</b>	<b>566,462.77</b>

Certified correct and in accordance with the records.  
Presented to Council on this 10th day of October, 2018.

  
Kelvin Schapansky, Mayor

  
Jennifer Josephson, Administrator

**Town of Strasbourg**  
**Statement of Financial Activities - Detailed**  
For the Period Ending September 30, 2018

	Current	Year To Date	Budget	Variance
	Current	Year to Date	Balance	
<b>ACCOUNT BALANCES</b>				
<b>Cash and Investments</b>				
110-110-110 - Cash - On Hand - Petty Cash			200.00	
110-110-120 - Cash - Bank - General Operating Account	(139,062.51)	(506,347.65)	679,212.49	
110-110-130 - Cash - Bank - Premium Investment Account	829.17	(324,932.21)	807,291.57	
<b>Total Cash and Investments:</b>	<b>(138,233.34)</b>	<b>(831,279.86)</b>	<b>1,486,704.06</b>	
<b>Municipal Taxes Receivable</b>				
110-200-100 - Municipal - Tax Receivable - Current	(12,098.05)	176,572.71	477,973.62	
110-200-110 - Municipal - Tax Receivable - Arrears	(10,560.16)	(77,652.77)	(275,736.52)	
<b>Total Municipal Taxes Receivable:</b>	<b>(22,658.21)</b>	<b>98,919.94</b>	<b>202,237.10</b>	
<b>Capital Assets</b>				
170-100-110 - General Government Assets - Cost		150,000.00	409,138.00	
170-100-200 - Protective Services Assets - Cost			387,174.74	
170-100-250 - Transportation Assets - Cost		130,893.74	3,852,231.62	
170-100-280 - Enviro & Public Health Assets - Cost			137,272.64	
170-100-300 - Planning & Development Assets - Cost			37,678.00	
170-100-350 - Recreation & Culture Assets - Cost		14,239.71	504,373.54	
170-100-400 - Water & Sewer Assets - Cost			1,005,062.63	
175-100-200 - Lagoon - Asset Under Construction	2,263.98	13,756.16	3,854,282.52	
175-100-600 - WTP - Asset Under Construction	18,577.21	110,329.62	316,420.81	
<b>Total Capital Assets:</b>	<b>20,841.19</b>	<b>419,219.23</b>	<b>10,503,634.50</b>	
<b>Reserves</b>				
310-100-200 - Cemetery Fund Reserve			5,207.28	
310-100-300 - Future Reserves		(250,000.00)	9,465.60	
310-100-400 - Fire Reserve			82,164.13	
310-100-500 - Public Reserves			2,032.01	
310-100-600 - Water Treatment Plant Upgrade			73,326.23	
310-100-620 - Pioneer Home Reserve			12,320.83	
310-110-200 - Water & Sewer Infrastructure			583,030.29	
310-110-250 - Wastewater (Lagoon) Infrastructure		(200,000.00)		
310-110-300 - Transportation Capital Reserve			25,321.86	
<b>Total Reserves:</b>	<b>0.00</b>	<b>(450,000.00)</b>	<b>792,868.23</b>	