



BYLAW NO. 395/19 SPORTS GROUNDS MANAGEMENT BYLAW

A BYLAW OF THE TOWN OF STRASBOURG, IN THE PROVINCE OF SASKATCHEWAN, TO PROVIDE FOR A COMMITTEE TO MANAGE THE STRASBOURG SPORTS GROUNDS

The Council of the Town of Strasbourg in the Province of Saskatchewan enacts as follows:

1. DEFINITIONS

- 1.1 For the purpose of this Bylaw:
 - a. **Committee** - The Strasbourg Community Park Committee appointed pursuant to this Bylaw.
 - b. **Council** - The Mayor and Councillors of the Town elected pursuant to the provisions of *The Local Government Election Act, 2015*.
 - c. **Sports Grounds** - The parcel of land owned by the Town, legally known as Parcel S, Plan 71R25070 Ext. 0, also known as the Strasbourg Sports Grounds.
 - d. **Town** - The Town of Strasbourg.

2. ESTABLISHMENT

- 2.1 A Sports Grounds is hereby established, located at Parcel S, Plan 71R25070, Ext. 0.
- 2.2 There shall be a Committee appointed to manage the Sports Grounds.
- 2.3 There shall be a representative of Council appointed annually to sit on the Committee in purely an advisory capacity.

3. FUNCTION

- 3.1 The function of the Committee shall be to:
 - a. Manage and operate the Sports Grounds facilities.
 - b. Advise Council on projects to improve or extend any of the Sports Grounds facilities.

4. OBJECTIVE

- 4.1 To encourage and promote activities and events at the Sports Grounds, as well as maintain existing and future facilities.
- 4.2 To facilitate co-operation with all sub-committees utilizing the property to grow and enhance the Sports Grounds.

5. MAINTENANCE AND EVENT CALL-OUT FEE HONORARIUM

- 5.1 The Town shall maintain the Sports Grounds on an annual basis, including mowing, whippersnipping, weed spraying, gopher eradication, and garbage and recycling pickup, when deemed necessary by the Town.
- 5.2 The Committee shall pay to the Town a flat fee honourarium per event if grounds maintenance is requested by a Committee member for a specific event, as outlined in Schedule "A" of this Bylaw.

6. DUTIES OF COMMITTEE

- 6.1 The Committee may engage salaried staff as deemed necessary to carry out any objectives of the Committee, which will be paid for by the Committee.

6.2 The Committee shall take such measures as are necessary to achieve the purposes of the Sports Grounds, including:

- a. Maintaining and repairing all existing and future buildings on the property, which includes obtaining all necessary municipal permits for construction or otherwise;
- b. Maintaining liability insurance for the Committee and building insurance for all structures on the property, including listing the Town as "additional insured" on their insurance policy;
- c. Paying for all utility costs, including power, water, and septic;
- d. Promotion and advertising of various events for use of the property;
- e. Overseeing all rentals of the property and facilities;
- f. Ensuring proper insurance is obtained by each renter of the property and that all renters have a list of responsibilities for renting, including committee members' contact information;
- g. Encouraging fundraising, applying for grants, and canvassing for donations for the maintenance and upgrades of the property and facilities.

6.3 The Committee shall manage the Sports Grounds as nearly as practicable to the recommendations of Council.

6.4 The Committee shall encourage and co-operate with other organizations in the promotion of events and activities.

6.5 The Committee shall not have the jurisdiction to lease or otherwise permanently occupy any portion of the property or facilities without the consent of Council.

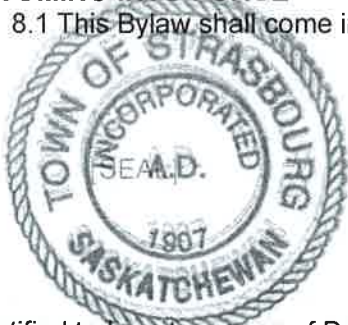
6.6 The Council shall give a minimum of a year's written notice to the Committee if the land on which the Sports Grounds is situated on is to be repurposed or sold, in part or full, and requires the Committee to vacate the property.

7. YEAR-END

7.1 The Committee shall, on or before March 1 of each year, submit to Council a year-end report, complete with annual revenues and expenditures, a budget for planned revenues, expenditures, and capital projects for the upcoming year, and a listing of events and activities undertaken throughout the year.

8. COMING INTO FORCE

8.1 This Bylaw shall come into force and take effect on the final date of passing by Council.



Certified to be a true copy of Bylaw
No.395/19 adopted by the Council
of the Town of Strasbourg, on the
24th day of April, 2019.

Jennifer Josephsen
Administrator

[Signature]

Mayor
Jennifer Josephsen
Administrator





**SCHEDULE "A"
OF BYLAW NO. 395/19**

Event Call-out Fee Honorarium

\$150.00 per event