

Town of Strasbourg

Regular meeting of Council held in the Town Council Chambers
Strasbourg, Saskatchewan

Wednesday, August 14, 2019



Present: Mayor: Kelvin Schapansky
Council Members: Peter Barry
Kevin Flavel
Lorne Gottselig – via Skype
Bernie Josephson
Murray Kondratiuk – via Conference Call
Absent: Administrator: Jennifer Josephson
Cliff Eisler

A quorum being present, Mayor Schapansky called the meeting to order at 7:00 p.m.

Declarations Councillor Flavel declared financial interest in regards to the List of Accounts for Approval, the Building Permits approval, Bylaw #396/19, and the Sidewalk Removal Permit.

Minutes - Regular 185/2019 Josephson:Barry
"THAT the minutes from the July 10, 2019 regular meeting of Council be approved as presented by the Administrator."

CARRIED

Correspondence 186/2019 Barry:Kondratiuk
"THAT the following correspondence from the August 14, 2019 meeting, as presented by the Administrator, be filed:
a) Amy Rein re: Notice to Local Authorities – Cannabis Processing License
b) Urban Voice Magazine."

CARRIED

Reports 187/2019 Flavel:Barry
"THAT the Town of Strasbourg acknowledge the following meeting reports:
a) Council Reports
i. Councillor Josephson reported on the EMO Committee's town-wide water shut off.
ii. Mayor Schapansky reported on his recent meeting with the Strasbourg Health Clinic and their search for a replacement physician."

CARRIED

Financial Reports 188/2019 Gottselig:Barry
"THAT the Statement of Financial Activities and Bank Reconciliation for the month of July 2019 be accepted as presented by the Administrator."

CARRIED

Payment of Accounts 189/2019 Kondratiuk:Josephson
"THAT the List of Accounts for Approval, including cheque 11867 to cheque 11916, and cheque 11918 to cheque 11948 in the amount of \$157,963.35 as attached hereto and forming a part of these minutes, be approved for payment."

CARRIED

Councillor Flavel declared financial interest in regards to the following several motions and left the meeting room at 7:15 p.m.

Payment of Accounts 190/2019 Kondratiuk:Gottselig
"THAT cheque 11917 in the amount of \$33,828.25 written to Lakeridge Construction, Inc. be approved for payment."

CARRIED

Mayor

- Building Permit* 191/2019 Kondratiuk:Josephson
"THAT the Town of Strasbourg approve Building/Demolition Permits:
a) 19-009 at Lot 18, Block 38, Plan L4614 for a new residence;
b) 19-011 at Lot 18, Block 38, Plan L4614 for a demolition of an old residence;
subject to Professional Building Inspections, Inc. plan review requirements."
- CARRIED
- Bylaw 396/19* 192/2019 Josephson:Kondratiuk
"THAT Bylaw No. 396/19, also known as the Bylaw to Enter into a Tax Exemption Agreement, be introduced and read for the first time."
- CARRIED
- Bylaw 396/19* 193/2019 Barry:Kondratiuk
"THAT Bylaw No. 396/19, also known as the Bylaw to Enter into a Tax Exemption Agreement, be read a second time."
- CARRIED
- Bylaw 396/19* 194/2019 Gottselig:Kondratiuk
"THAT Bylaw No. 396/19, also known as the Bylaw to Enter into a Tax Exemption Agreement be given three readings at this meeting."
- CARRIED UNANIMOUSLY
- Bylaw 396/19* 195/2019 Schapansky:Josephson
"THAT Bylaw No. 396/19, also known as the Bylaw to Enter into a Tax Exemption Agreement, be read a third time and finally adopted."
- CARRIED
- Sidewalk Permit* 196/2019 Kondratiuk:Barry
"THAT the Town of Strasbourg issue a permit for the portion of sidewalk to be removed at 120 Downey Street by the property owner stipulating that any Town infrastructure, including curbstops, shall remain free from damage."
- CARRIED
- Councillor Flavel returned to the meeting room at 7:30 p.m.
- Driving Packer* 197/2019 Barry:Gottselig
"THAT the Town of Strasbourg purchase a 1998 Super Pac Vibratory Compactor with 54" Drum from PGH Enterprises for \$5,000.00 plus applicable taxes."
- CARRIED
- Digital Sign* 198/2019 Barry:Kondratiuk
"THAT the Town of Strasbourg purchase a 2.5' x 5.5' LED Digital Sign for the Administration Building from ADChoice LED Signs in New Hampshire, USA for \$2,999.00 USD, plus installation from a private contractor."
- CARRIED
- Bylaw 397/19* 199/2019 Kondratiuk:Barry
"THAT Bylaw No. 397/19, also known as the Bylaw to Establish a Fire Department, be introduced and read for the first time."
- CARRIED
- Bylaw 397/19* 200/2019 Barry:Flavel
"THAT Bylaw No. 397/19, also known as the Bylaw to Establish a Fire Department, be read a second time."
- CARRIED

Bylaw 397/19 201/2019 Josephson:Gottselig
"THAT Bylaw No. 397/19, also known as the Bylaw to Establish a Fire Department be given three readings at this meeting."

CARRIED UNANIMOUSLY

Bylaw 397/19 202/2019 Kondratiuk:Schapansky
"THAT Bylaw No. 397/19, also known as the Bylaw to Establish a Fire Department, be read a third time and finally adopted."

CARRIED

In-Camera Session 203/2019 Kondratiuk:
"THAT this meeting move into an in-camera session to discuss long-range and strategic planning as per Clause 120(2)(b) of *The Municipalities Act*."

CARRIED

Time: 8:38 p.m.

204/2019 Kondratiuk:
"THAT this meeting be reconvened."

CARRIED

Time: 9:21 p.m.

Adjourn 205/2019 Barry:
"THAT this meeting of the Council of the Town of Strasbourg be adjourned."

CARRIED

Time: 9:21 p.m.

Mayor



Administrator



Mayor

Report Date
2019-08-14 11:59 AM

Town of Strasbourg
List of Accounts for Approval
As of 2019-08-14
Batch: 2019-00048 to 2019-00054

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
11867	2019-07-11	Harold Hubick 43381	50% Atlas Sanitary Service Inv	288.60	288.60
11868	2019-07-11	Natalie Fritzler 190095-010	Overpayment of Taxes	69.50	69.50
11869	2019-07-24	Brayden Mytopher July/19-Wage1	July 1-15, 2019 Wages	939.79	939.79
11870	2019-07-24	Cheryl Pirie Jul/19-Contract	July/19 Office Maint Contract	500.00	500.00
11871	2019-07-24	Crystal Mytopher July/19-Wage	July 2019 Wages	1,118.67	1,118.67
11872	2019-07-24	Emily Hubick July/19-Wage1	July 1-15, 2019 Museum Wages	376.94	376.94
11873	2019-07-24	Grace Edwards July/19-Wage1	July 1-15, 2019 Museum Wages	169.17	169.17
11874	2019-07-24	Jennifer Josephson July/19-Wage	July 2019 Wages	2,121.30	2,121.30
11875	2019-07-24	Jessica Dreger Jul/19-Contract	Jul/19 Museum Curator Contract	350.00	350.00
11876	2019-07-24	Josh Buhay July/19-Wage	July 2019 Wages	1,252.88	1,252.88
11877	2019-07-24	Keith Hilderman July/19-Wage July/19-Mile June/19-Cell	July 2019 Wages 160 km - pick up cement Cell Phone Reimbursement-June	2,090.31 80.00 70.00	2,240.31
11878	2019-07-24	MEPP July/19-REM	July 2019 Deductions	4,186.60	4,186.60
11879	2019-07-24	Rebecca Tamlin July/19-Wage1	July 1-15, 2019 Museum Wages	459.19	459.19
11880	2019-07-24	Receiver General of Canada July/19-REM	July 2019 Remittance	9,868.36	9,868.36
11881	2019-07-24	Roy Erickson Jul/19-Contract	July/19 Hall Maint Contract	600.00	600.00
11882	2019-07-24	S.U.M.A. July/19-REM	July 2019 Deductions	2,502.53	2,502.53
11883	2019-07-24	Sandy Frison July/19-Wage	July 2019 Wages	2,463.97	2,463.97
11884	2019-07-24	Shaye Frizzell July/19-Wage1	July 1-15, 2019 Wages	850.41	850.41
11885	2019-07-24	Tyler Hilderman July/19-Wage July/19-Mile	July 2019 Wages Mileage & Trailer Rent	2,559.65 195.00	2,754.65

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
11886	2019-08-01	Ministry of Finance July/19-Rem	July 2019 Remittance	17,621.28	17,621.28
11887	2019-08-14	A1 Rent Alls 33960	Jumping Jack Rental	170.94	170.94
11888	2019-08-14	Access 2000 2020517	Elevator - Regular Maintenance	196.10	196.10
11889	2019-08-14	Alice Bedier Aug/19-ap	EMO - Armband Fabric	40.00	40.00
11890	2019-08-14	Altus Group Limited 180033-013 180033-014	Appeal Fee REFUND - RBC Appeal Fee REFUND - Affinity	100.00 100.00	200.00
11891	2019-08-14	Brayden Mytopher July/19-Wage2	July 16-31, 2019 Wages	836.20	836.20
11892	2019-08-14	Bulyea Co-operative Assn Ltd 3738 4962 July/19-ap1 July/19-ap2 July/19-ap3 July/19-ap4 July/19-ap5	Battery & Fuel - RAM Diesel - Fire Tanker Truck P/W Fuel - diesel & regular P/W Fuel - reg & diesel P/W Fuel - diesel & regular P/W Fuel - Reg & Diesel P/W Reg Fuel & Diesel	271.49 80.13 343.98 149.59 445.98 334.93 222.17	1,848.27
11893	2019-08-14	Canadian Pacific Railway Co. 1000-0011113292	Flasher with Gate Shared	279.00	279.00
11894	2019-08-14	Cash 1305028 522405	Museum - electrical parts Office - Highlighters	20.00 1.10	21.10
11895	2019-08-14	Clark's Supply and Service Ltd IN340243 IN341549	Equipment Parts Equipment Parts	427.28 788.77	1,216.05
11896	2019-08-14	Clear Tech 801763	Chlorine Gas & Deposit	3,027.53	3,027.53
11897	2019-08-14	Commissionaires 100084	Bylaw Enforcement Officer	345.45	345.45
11898	2019-08-14	Crystal Mytopher Aug/19-ADV	August 2019 Advance	1,000.00	1,000.00
11899	2019-08-14	Darla Ritsco Aug/19-REF	Utility Deposit REFUND	50.00	50.00
11900	2019-08-14	De Lage Landen Financial 7237413	Postage Machine-Aug15-Nov14	166.33	166.33
11901	2019-08-14	Diger Service Ltd 62164 62165 62166	Fuel - P/W, FireDept, Mobility B Fuel - P/W, Mobility Bus, FireDe Fuel - P/W, Mobility Bus, FireDe	388.90 390.51 357.14	1,136.55
11902	2019-08-14	Don's Septic Service			

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		50/2019	Lions Park - pumpout	140.00	140.00
11903	2019-08-14	Eighty-Nine Imprinting Ltd.			
		107298	Lots for Sale - Sign	643.80	643.80
11904	2019-08-14	Emily Hubick			
		July/19-Wage2	July 16-31, 2019 Museum Wages	904.66	904.66
11905	2019-08-14	Flocor Inc.			
		6344490	PVC Water Pipe - Blackstock	7,014.76	7,014.76
11906	2019-08-14	FP Teleset			
		Aug/19-Dep	PostagePre-payment213000132232	1,050.00	1,050.00
11907	2019-08-14	Gail & Raymond Johnson			
		Aug/19-REF	Utility Deposit REFUND	100.00	100.00
11908	2019-08-14	Grace Edwards			
		July/19-Wage2	July 16-31, 2019 Museum Wages	96.67	96.67
11909	2019-08-14	Greg Yung			
		747547	Tanker - install fire pump	150.00	150.00
11910	2019-08-14	ICONIX Waterworks LP			
		10916065064	Remote Read Meter Starter Kit	4,279.20	
		10916069073	Remote Read Meter Starter Kit	173.64	
		10916084141	Water Parts	14,260.77	18,713.61
11911	2019-08-14	Jennifer Josephson			
		Aug/19-ADV	August 2019 Advance	1,300.00	1,300.00
11912	2019-08-14	Josh Buhay			
		Aug/19-ADV	August 2019 Advance	1,300.00	1,300.00
11913	2019-08-14	Justin Kerr			
		Aug/19-Mile	Pump Delivery - 800 km	400.00	400.00
11914	2019-08-14	KC Ventures			
		662	Water Break - Mountain St	2,775.00	
		663	Valve Replacements (2)	5,550.00	
		661	Valve Replacements (4)	11,100.00	19,425.00
11915	2019-08-14	Keith Hilderman			
		Aug/19-ADV	August 2019 Advance	1,600.00	
		May/19-Cell	Cellphone Reimbursement-June	70.00	
		Aug/19-Mile	270 km - Callout & Regina trip	135.00	1,805.00
11916	2019-08-14	KPS Repair			
		127463	Fire Dept - Tanker repairs	64.94	64.94
11917	2019-08-14	Lakeridge Construction Inc			
		Aug/19-REF	Demo Deposit REFUND	1,000.00	
		1699	Shop - Overhead Door Framing	1,054.50	
		1700	Shop - Roof Repairs	721.50	
		1701	Shop - Exterior Wall Repairs	1,831.50	
		1702	Shop - Siding Replacement	29,137.50	
		1703	Shop - Scissor Lift Rental	83.25	33,828.25
11918	2019-08-14	Last Mountain Electric			
		1351	Shop - Exterior lights & plugs	1,742.70	1,742.70

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
11919	2019-08-14	Loraas Disposal South Ltd. 0007645071	July/19 Garbage & Recycling	13,756.24	13,756.24
11920	2019-08-14	McKee's Trenching & Excavating 327	Crushed Rock - load & haul	1,130.05	1,130.05
11921	2019-08-14	MCM Signs & Graphics 1319	A-frame signs (2)	1,684.72	1,684.72
11922	2019-08-14	Minister of Finance INV2045419201	Mobile/Portable Apr-June	399.60	399.60
11923	2019-08-14	Museums Association Of Sask July/19-Mem	Membership	50.00	50.00
11924	2019-08-14	Professional Building Insp Inc 19073168	July/19 - Building Insp Fees	985.24	985.24
11925	2019-08-14	R.M. of McKillop No. 220 2019-00125	Custom Road Grading	2,312.50	2,312.50
11926	2019-08-14	RCAP Leasing Inc. 2185807	Office Phones Lease - Sept	75.94	75.94
11927	2019-08-14	Rebecca Tamlin July/19-Wage2	July 16-31, 2019 Museum Wages	241.68	241.68
11928	2019-08-14	Receiver General Of Canada July/19-Rem	July 2019 Remittance	931.67	931.67
11929	2019-08-14	Richardson Pioneer IN857-47817	Roundup, Par III	684.00	684.00
11930	2019-08-14	Robertson Stromberg LLP 614717	Legal Advice	506.03	506.03
11931	2019-08-14	Rocky Mountain Phoenix IN0118178 IN0118506	Fire Dept - Bulb, Sockettes Fire Dept - Parts for Pump	719.29 276.95	 996.24
11932	2019-08-14	Ronald Griffin Aug/19-ap	Fire Training-Smoke Generator	74.47	74.47
11933	2019-08-14	Royal Bank of Canada July/19-ap1 July/19-ap2 July/19-ap3 July/19-ap4	Adobe Acrobat - 1 year Air Liquide - Gas Cylinders Concrete - valve replacement Water Tests	253.46 65.47 132.98 253.00	 704.91
11934	2019-08-14	Sandy Frison Aug/19-ADV	August 2019 Advance	500.00	500.00
11935	2019-08-14	Sask Power July/19-OFFICE July/19-MUS July/19-LIGHTS July/19-HALL July/19- FIRE July/19-SHOP July/19-GREEN	Office - Power & Energy Museum - Power & Energy Streetlights Hall - Power & Energy Firehall - Power & Energy Shop - Power & Energy Greenspace - Power	457.63 130.08 1,447.12 399.19 205.69 120.36 39.30	

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
11936	2019-08-14	July/19-WELLS	Wells/Pumps-Power&Energy	1,313.88	4,384.08
		July/19-LAGOON	Lagoon - Power	94.45	
		July/19-Park	Park - Power	176.38	
		Sask Tel			458.16
		July/19-3707	Office Phone/Internet & Alarms	16.22	
		July/19-3421	Hall Phone	60.90	
		July/19-3465	Firehall Phone/Highspeed	120.75	
		July/19-9191	Fire Alarm	72.00	
		July/19-Shop	Shop - Internet	62.05	
		July/19-Museum	Museum Phone & Internet	126.24	
11937	2019-08-14	Saskatchewan Worker's			1,400.62
		Aug/19-50%&Adj	2019 Levy-2nd 50% & Audit Adj	1,400.62	
11938	2019-08-14	Shaye Frizzell			1,190.76
		July/19-Wage2	July 16-31, 2019 Wages	1,190.76	
11939	2019-08-14	Strasbourg Building &			528.58
		219763	Hall - Plumbing Parts	84.41	
		219811	Hall - Plumbing Parts	41.02	
		219878 - CR	Hall - Plumbing Parts - CREDIT	23.30-	
		219933	Ladder, Cement Blocks	402.06	
		220019	Hall - Plumbing Parts	17.29	
		220114	Hall - 2x4 - 8'	7.10	
11940	2019-08-14	Strasbourg Co-operative Ltd.			167.58
		9759	Office Cleaning Supplies	19.06	
		2619	Office - Coffee supplies	4.45	
		3120	Shop - Water	5.15	
		3280	Shop - Coffee Supplies	30.97	
		3507	Hall - Softener Salt	8.31	
		3964	Museum - Paper Towel	7.76	
		4582	Shop - Hand Sanitizer	9.42	
		4631	Office Cleaning supplies	7.76	
		5343	Fire Dept - Bottled Water	74.70	
11941	2019-08-14	SUMA			2,247.75
		INV-000090153	Chemicals - Lagoon	2,247.75	
11942	2019-08-14	The Wireless Age			310.80
		235804-91	Radio Repairs - Labour	310.80	
11943	2019-08-14	Tonka Hydrovac			1,010.10
		691769	Curb Stop - 122 Edwards	1,010.10	
11944	2019-08-14	Town of Strasbourg			980.00
		July/19-Off	Water & Sewer - Office	180.00	
		July/19-Shop	Shop - Water & Sewer	180.00	
		July/19-Mus	Museum Water & Sewer	180.00	
		July/19-Hall	Hall - Water & Sewer	440.00	
11945	2019-08-14	Tyler Hilderman			1,742.00
		Aug/19-ADV	August 2019 Advance	1,600.00	
		July/19-Cell	Cell Phone Reimbursement-July	90.00	
		Aug/19-Mile	104 km - Callout	52.00	

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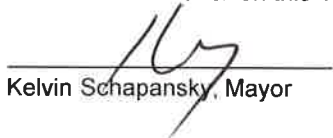
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
11946	2019-08-14	Vital Effect Inc. 5681	Website Fee - July	51.45	51.45
11947	2019-08-14	Wilson's Water & Ice 1744	Water Cooler - July	22.00	
		1745	Shop Water Cooler - July	33.00	55.00
11948	2019-08-14	Wolseley Waterworks Group 3846313	Water & Sewer Stock	2,284.37	2,284.37
				Total for AP:	191,791.60

Certified correct and in accordance with the records
Presented to Council on this 14th day of August, 2019.


Kelvin Schapansky, Mayor


Jennifer Josephson, Administrator

Town of Strasbourg
Statement of Financial Activities - Detailed
For the Period Ending July 31, 2019

	Current	Year To Date	Budget	Variance
REVENUES				
TAXATION				
Municipal Taxes				
410-110-100 - General Municipal Levy		654,331.13	654,000.00	331.13
410-120-100 - Abatements and Adjustments		(577.50)	(2,500.00)	1,922.50
410-130-100 - Tax Discounts	(2,342.12)	(25,859.07)	(29,000.00)	3,140.93
	(2,342.12)	627,894.56	622,500.00	5,394.56
Trailer License Fees				
410-300-100 - Trailer License Fees		701.52	700.00	1.52
	0.00	701.52	700.00	1.52
Penalties on Tax Arrears				
410-400-110 - Penalty on Municipal Taxes - Property	591.07	5,311.73	5,000.00	311.73
	591.07	5,311.73	5,000.00	311.73
TOTAL TAXATION:	(1,751.05)	633,907.81	628,200.00	5,707.81
FEES AND CHARGES				
Custom Work				
420-100-100 - F&C - Custom Work/Signs		1,595.00	2,000.00	(405.00)
	0.00	1,595.00	2,000.00	(405.00)
Sale of Supplies and Gravel				
420-200-210 - F&C - Sale of Supplies - Misc.	40.00	790.00	100.00	690.00
420-200-500 - F&C - Fax/Copying		78.50	100.00	(21.50)
420-200-700 - F&C - Mobility Van			1,000.00	(1,000.00)
420-200-910 - F&C - Housing Authority Surplus			1,000.00	(1,000.00)
420-200-920 - F&C - Notary/Title Transfer Fees		134.00		134.00
	40.00	1,002.50	2,200.00	(1,197.50)
Rentals				
420-300-100 - F&C - Rentals - Office/Shop/Land		28,900.00	27,000.00	1,900.00
420-300-110 - F&C - Rentals - Trailer Lots		3,600.00	3,600.00	
	0.00	32,500.00	30,600.00	1,900.00
Policing and Fire Fees				
420-400-100 - F&C - Policing Fees - Fines		1,261.69	100.00	1,161.69
420-400-300 - F&C - (J) Fire Callout Fees		8,264.80	15,000.00	(6,735.20)
420-400-350 - F&C - (J) Fire Levies			45,000.00	(45,000.00)
	0.00	9,526.49	60,100.00	(50,573.51)
Recreation Fees				
420-530-100 - F&C - Museum Collections	402.85	1,254.90	1,000.00	254.90
420-530-200 - F&C - Community Hall Fees	800.00	11,312.50	15,000.00	(3,687.50)
420-530-300 - F&C - Campground Fees	260.00	320.00	2,500.00	(2,180.00)
	1,462.85	12,887.40	18,500.00	(5,612.60)
Cemetery Fees				
420-600-100 - F&C - Cemetery Fees	1,000.00	4,050.00	2,000.00	2,050.00
	1,000.00	4,050.00	2,000.00	2,050.00
Licenses and Permits				
420-700-200 - F&C - Licences - Business	50.00	6,350.00	5,500.00	850.00
420-700-210 - F&C - Licences - Pets	(15.00)	1,185.00	1,000.00	185.00
420-700-220 - F&C - Licences - Marriage		180.00	100.00	80.00

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Report Date
2019-08-07 3:13 PM

Town of Strasbourg
Statement of Financial Activities - Detailed
For the Period Ending July 31, 2019

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	Current	Year To Date	Budget	Variance
420-710-100 - F&C - Building Permits	3,465.00	4,270.00	5,500.00	(1,230.00)
420-720-100 - F&C - Fire Pit Permits	25.00	175.00	100.00	75.00
	3,525.00	12,160.00	12,200.00	(40.00)
Other				
Tax Certificate				
420-800-100 - F&C - Tax Certificate	75.00	275.00	500.00	(225.00)
	75.00	275.00	500.00	(225.00)
Landfill/Waste Collection Fees				
420-850-120 - F&C - Waste Collection Fees	686.00	3,042.00	3,000.00	42.00
	686.00	3,042.00	3,000.00	42.00
TOTAL FEES AND CHARGES:	6,788.85	77,038.39	131,100.00	(54,061.61)
UTILITIES				
Water & Sewer				
440-100-100 - Water - Well Charges	2,000.00	8,000.00	10,000.00	(2,000.00)
440-110-100 - Water	47,709.00	134,638.00	177,000.00	(42,362.00)
440-140-100 - Water - Connection Fees	300.00	475.00	500.00	(25.00)
440-190-900 - Water - Other Revenue		1,140.00		1,140.00
440-220-100 - Sewer	17,394.00	52,156.00	68,000.00	(15,844.00)
440-230-100 - Sewer - Cleaning/Rentals & Supplies		750.00		750.00
440-240-100 - Sewer - Infrastructure Fees	20,115.00	60,315.00	79,000.00	(18,685.00)
440-290-900 - Sewer - Lagoon Dumping Fees		1,780.00	1,000.00	780.00
TOTAL UTILITIES:	87,518.00	259,254.00	335,500.00	(76,246.00)
UNCONDITIONAL/CONDITIONAL GRANTS				
450-110-100 - Unconditional-Municipal Operating Grant		41,314.00	165,000.00	(123,686.00)
450-200-070 - Conditional - Federal - Gas Tax	47,827.20	71,364.80	42,000.00	29,364.80
450-220-100 - Conditional - Federal - FCM Asset Man.	26,160.00	26,160.00	26,000.00	160.00
450-230-100 - Conditional - Federal - Student Emp			4,400.00	(4,400.00)
450-340-100 - Conditional - Prov - Transit Disabled			200.00	(200.00)
450-400-050 - Conditional - Local		450.00		450.00
450-430-100 - Conditional - Prov - Recycling		3,776.91	3,500.00	276.91
TOTAL UNCONDITIONAL/CONDITIONAL GRANTS:	73,987.20	143,065.71	241,100.00	(98,034.29)
GRANTS IN LIEU OF TAXES				
450-500-100 - GIL - Federal			1,000.00	(1,000.00)
450-600-100 - GIL - Provincial		1,240.06	1,200.00	40.06
450-620-100 - GIL - Prov - Sask. Energy	1,139.21	14,773.33	13,000.00	1,773.33
450-800-100 - GIL - SPC Surcharge	3,347.67	22,069.86	35,000.00	(12,930.14)
TOTAL GRANTS IN LIEU OF TAXES:	4,486.88	38,083.25	50,200.00	(12,116.75)
CAPITAL ASSET PROCEEDS				
460-200-100 - GG - Land Sales - Gain/Loss		(3,977.81)		(3,977.81)
460-220-500 - TS - Sale of Machinery/Eqmt - Gain/Loss		1,755.00		1,755.00
TOTAL CAPITAL ASSET PROCEEDS:	0.00	(2,222.81)	0.00	(2,222.81)
INVESTMENT INCOME AND COMMISSIONS				
470-100-100 - Interest Revenue/Equity		414.68	100.00	314.68

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Town of Strasbourg
Statement of Financial Activities - Detailed
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	Current	Year To Date	Budget	Variance
470-100-110 - Interest Revenue - Reserve Funds	1,558.85	6,812.57	9,000.00	(2,187.43)
TOTAL INVESTMENT INCOME AND COMMISSIONS:	1,558.85	7,227.25	9,100.00	(1,872.75)
OTHER REVENUES				
480-100-100 - Museum - Grants - SK Lotteries		2,500.00	2,500.00	
480-140-100 - Hall General Fundraising Projects		700.00		700.00
480-150-100 - Donations - General		500.00	100.00	400.00
480-160-100 - Donations - Hall		500.00	500.00	
480-170-100 - Donations - Museum	250.00	1,850.00	100.00	1,750.00
480-180-100 - Donations - Cemetery			100.00	(100.00)
480-190-100 - Donations - Green Space/Park		250.00	100.00	150.00
TOTAL OTHER REVENUES:	250.00	6,300.00	3,400.00	2,900.00
TOTAL REVENUES:	172,838.73	1,162,653.60	1,398,600.00	(235,946.40)
EXPENDITURES				
GENERAL GOVERNMENT SERVICES				
Wages & Benefits				
510-110-110 - GG - Council - Indemnity	3,560.00	7,964.12	15,000.00	7,035.88
510-110-140 - GG - Council - Indemnity Committee	1,950.00	3,825.00	6,500.00	2,675.00
510-110-300 - GG - Salaries - Office	10,047.13	69,752.85	112,000.00	42,247.15
510-130-300 - GG - Benefits - Office	1,857.78	13,677.78	24,800.00	11,122.22
510-150-530 - GG - Benefits - Clothing		360.40	300.00	(60.40)
	17,414.91	95,580.15	158,600.00	63,019.85
Professional/Contract Services				
510-200-110 - GG - Cont. - Legal	1,374.09	1,474.09	25,000.00	23,525.91
510-200-130 - GG - Cont. - Audit/Accounting		9,858.00	10,000.00	142.00
510-200-150 - GG - Cont. - Assessment - SAMA		11,289.65	12,000.00	710.35
510-200-170 - GG - Advertising/Printing		735.00	2,000.00	1,265.00
510-210-100 - GG - Council Travel/Meals/Laptop	481.91	3,303.96	6,000.00	2,696.04
510-210-170 - GG - Admin. - Training, Travel & Meals	45.00	1,880.81	3,500.00	1,619.19
510-220-100 - GG - Cont.- Office Caretaking Wages	500.00	3,500.00	6,000.00	2,500.00
510-230-100 - GG - Cont.- Insurance, General & Bond		3,891.40	3,700.00	(191.40)
510-240-100 - GG - Cont.- Memberships & Subscriptions		2,614.12	3,200.00	585.88
510-260-100 - GG - Cont.- Tax Enforcement/Collection		(617.72)	800.00	1,417.72
510-260-150 - GG - Cont.- Elections		256.80	800.00	543.20
510-270-100 - GG - Town Office Copier/Supplies	892.70	17,529.87	23,000.00	5,470.13
510-270-110 - GG - Admin Bldg Maint/Supplies/Repairs	172.85	1,818.74	5,000.00	3,181.26
510-280-130 - GG - Cont. - Marriage Licenses		350.00	200.00	(150.00)
510-280-170 - GG - Cont. - Appeals		150.00	300.00	150.00
510-290-100 - GG - Cont. - Bank Charges	189.64	1,241.58	6,000.00	4,758.42
	3,656.19	59,276.30	107,500.00	48,223.70
Utilities				
510-300-110 - GG - Heat, Power & Water - Admin Bldg	392.68	3,502.28	8,000.00	4,497.72
510-300-140 - GG - Utility - Telephone/Alarm	956.45	2,943.52	4,000.00	1,056.48
	1,349.13	6,445.80	12,000.00	5,554.20
Maintenance, Material and Supplies				
510-400-110 - GG - Postage		3,000.00	5,500.00	2,500.00
510-410-140 - GG - Office Supplies & Stationery	62.72	710.65	4,000.00	3,289.35

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Statement of Financial Activities - Detailed
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	Current	Year To Date	Budget	Variance
510-410-170 - GG - Office Furniture & Equipment	55.99	382.32	1,000.00	617.68
	118.71	4,092.97	10,500.00	6,407.03
Capital Expenditures				
510-600-199 - GG - Amortization			9,200.00	9,200.00
	0.00	0.00	9,200.00	9,200.00
Interest				
510-700-110 - GG - School Interest		17.82		(17.82)
	0.00	17.82	0.00	(17.82)
TOTAL GENERAL GOVERNMENT SERVICES:	22,538.94	165,413.04	297,800.00	132,386.96
PROTECTIVE SERVICES				
POLICE PROTECTION				
520-210-110 - PS - RCMP - Contracted Services			63,000.00	63,000.00
520-210-120 - PS - Bylaw Enf Off - Contracted Services	493.50	1,480.50	3,600.00	2,119.50
TOTAL POLICE PROTECTION:	493.50	1,480.50	66,600.00	65,119.50
FIRE PROTECTION				
Wages and Benefits				
525-110-110 - PS - (J)Fire - Salaries			20,000.00	20,000.00
525-120-110 - PS - (J)Fire - Benefits		84.11	500.00	415.89
	0.00	84.11	20,500.00	20,415.89
Professional/Contractual Services				
525-210-100 - PS - (J)Fire - EMS Contract - 911		2,150.00	2,300.00	150.00
525-210-110 - PS - (J)Fire - Bulvea Fire Hall Rental			900.00	900.00
525-210-120 - PS - (J)Fire - Ambulance			500.00	500.00
525-220-100 - PS - (J)Fire - Travel, Meals & Hotel		8,917.79	12,000.00	3,082.21
525-230-100 - PS - (J)Fire - Insurance		12,333.90	9,000.00	(3,333.90)
525-250-100 - PS - (J)Fire - Cont Repairs/Services		5,329.02	3,000.00	(2,329.02)
	0.00	28,730.71	27,700.00	(1,030.71)
Utilities				
525-300-110 - PS - (J) Heat, Power & Water - Fire Hall	122.72	1,711.50	2,400.00	688.50
525-300-140 - PS - (J) Fire Hall - Phone/Highspeed	119.50	656.72	1,200.00	543.28
525-300-150 - PS - (J) Fire Hall - Alarm/Cell Phone	143.02	1,391.57	3,300.00	1,908.43
	385.24	3,759.79	6,900.00	3,140.21
Maintenance, Materials and Supplies				
525-410-100 - PS - (J)Fire - Advert/Stationery/Postage			500.00	500.00
525-420-100 - PS - (J)Fire - Materials/Supplies	4,172.51	8,827.94	12,000.00	3,172.06
525-430-100 - PS - (J)Fire - Repairs (Parts/Mat Only)	2,068.40	5,381.70	2,300.00	(3,081.70)
525-430-105 - PS - (J)Fire - Building Repairs			1,500.00	1,500.00
525-430-110 - PS - (J)Fire - Oil & Gas	119.05	1,497.24	2,300.00	802.76
	6,359.96	15,706.88	18,600.00	2,893.12
Capital Expenditures				
525-600-199 - PS - Fire - Amortization			12,500.00	12,500.00
	0.00	0.00	12,500.00	12,500.00
Other				
525-920-110 - PS - E.M.O. Fees & Charges	190.76	240.76	1,500.00	1,259.24
	190.76	240.76	1,500.00	1,259.24

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	Current	Year To Date	Budget	Variance
TOTAL FIRE PROTECTION:	6,935.96	48,522.25	87,700.00	39,177.75
TOTAL PROTECTIVE SERVICES:	7,429.46	50,002.75	154,300.00	104,297.25
TRANSPORTATION SERVICES				
MAINTENANCE				
Wages & Benefits				
530-110-120 - TS - Wages - Public Works	10,395.55	56,092.65	110,000.00	53,907.35
530-120-120 - TS - Benefits - Public Works	1,486.14	8,456.65	14,500.00	6,043.35
530-120-130 - TS - Benefits - Clothing	268.18	1,704.48	2,500.00	795.52
	12,149.87	66,253.78	127,000.00	60,746.22
Professional/Contractual Services				
530-210-110 - TS - Maint. - Contract - Street/Sidewalk	179.14	1,106.64	80,000.00	78,893.36
530-210-120 - TS - Maint. - Contract - Trees		1,505.00	5,000.00	3,495.00
530-210-140 - TS - Maint. - Contract - CPR Signals	279.00	1,674.00	3,500.00	1,826.00
530-250-100 - TS - Maint. - Travel, Meal & Training	375.00	2,189.58	5,000.00	2,810.42
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.	873.60	6,720.08	9,300.00	2,579.92
	1,706.74	13,195.30	102,800.00	89,604.70
Utilities				
530-300-110 - TS - Heat, Power & Water - Workshop	178.07	3,311.33	4,000.00	688.67
530-300-140 - TS - Maint. - Utility - Cell Phone	160.00	800.00	2,500.00	1,700.00
530-300-150 - TS - Maint. - Utility - Internet/Alarm	101.60	439.97	500.00	60.03
530-310-100 - TS - Street Lights & Decorative Lights	1,381.35	8,248.53	17,500.00	9,251.47
	1,821.02	12,799.83	24,500.00	11,700.17
Maintenance, Materials & Supplies				
530-410-100 - TS - Maint. - Shop Supply & Small Tools	1,572.45	9,134.94	7,500.00	(1,634.94)
530-410-120 - TS - Maint. - Workshop Maintenance	1,210.58	16,644.46	8,000.00	(8,644.46)
530-420-100 - TS - Maint. - Vehicle/Equip Repair/Parts	787.33	5,169.23	10,000.00	4,830.77
530-420-110 - TS - Maint. - Oil & Gas	2,471.12	7,363.20	15,000.00	7,636.80
530-440-100 - TS - Maint. - Gravel/Sand		282.60	12,000.00	11,717.40
530-450-100 - TS - Maint. - Culverts & Signs	161.34	428.80	3,500.00	3,071.20
	6,202.82	39,023.23	56,000.00	16,976.77
Capital Expenditures				
530-600-199 - TS - Maint. - Amortization			90,500.00	90,500.00
	0.00	0.00	90,500.00	90,500.00
TOTAL MAINTENANCE:	21,880.45	131,272.14	400,800.00	269,527.86
TOTAL TRANSPORTATION SERVICES:	21,880.45	131,272.14	400,800.00	269,527.86
ENVIRONMENTAL SERVICES				
540-200-110 - EH - Cont. - Landfill/Transfer Stat Fees			5,000.00	5,000.00
540-200-120 - EH - Cont. - Loraas Garbage/Recycling	12,264.23	73,644.74	140,000.00	66,355.26
540-210-100 - EH - Cont. - Pest Control		159.58	1,000.00	840.42
540-210-200 - EH - Cont. - Lot Remediation			500.00	500.00
540-250-100 - EH - Cont. - Cemetery Maintenance		1,174.00	20,000.00	18,826.00
540-300-150 - EH - Utility - Landfill Closure			2,400.00	2,400.00
540-600-199 - EH - Amortization			9,100.00	9,100.00
TOTAL ENVIRONMENTAL SERVICES:	12,264.23	74,978.32	178,000.00	103,021.68
PUBLIC HEALTH AND WELFARE SERVICES				

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Town of Strasbourg
Statement of Financial Activities - Detailed
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	Current	Year To Date	Budget	Variance
550-900-110 - H&W - Mobility Van	610.18	1,952.53	3,000.00	1,047.47
TOTAL PUBLIC HEALTH AND WELFARE SERVICES:	610.18	1,952.53	3,000.00	1,047.47
PLANNING AND DEVELOPMENT SERVICES				
560-200-110 - P&D - Cont. - Building Inspection Fees	1,850.98	2,270.98	10,000.00	7,729.02
560-200-130 - P&D - Cont. - Surveying/Subdivision Fees			2,500.00	2,500.00
560-210-100 - P&D - Cont. - Website/Advertising	49.00	1,994.00	4,500.00	2,506.00
560-220-100 - P&D - Cont. - Planner Contracts	291.25	3,577.50	15,000.00	11,422.50
560-230-100 - P&D - Cont. - Asset Management Contracts		24,700.00	5,000.00	(19,700.00)
560-240-100 - P&D - Cont. - Mapping		322.62	1,200.00	877.38
560-400-110 - P&D - Materials & Supplies (Local)	461.89	2,032.49	4,500.00	2,467.51
560-400-120 - P&D - Scholarship		14.57	1,200.00	1,185.43
560-600-199 - P&D - Amortization			1,300.00	1,300.00
TOTAL PLANNING AND DEVELOPMENT SERVICES:	2,653.12	34,912.16	45,200.00	10,287.84
RECREATION AND CULTURAL SERVICES				
Wages & Benefits				
570-110-150 - R&C - Salaries - Hall	627.36	4,798.08	15,000.00	10,201.92
570-110-160 - R&C - Salaries - Museum	1,932.96	4,064.40	7,600.00	3,535.60
570-120-180 - R&C - Benefits - Hall/Museum	29.42	163.01	600.00	436.99
	2,589.74	9,025.49	23,200.00	14,174.51
Professional/Contractual Services				
570-200-110 - R&C - Cont. - Museum Advertising		192.78	300.00	107.22
570-230-100 - R&C - Cont. - Insurance		9,024.02	9,000.00	(24.02)
570-270-100 - R&C - Cont. - Contract Hall Maintenance		3,015.64	10,000.00	6,984.36
570-290-100 - R&C - Cont. - Library Levy	5,280.00	11,309.15	12,000.00	690.85
	5,280.00	23,541.59	31,300.00	7,758.41
Utilities - Other				
570-340-150 - R&C - Heat/Power/Water/Phone - Hall	231.17	7,386.54	15,000.00	7,613.46
570-340-160 - R&C - Heat/Power/Water/Phone - Museum	232.24	2,197.26	4,000.00	1,802.74
570-340-170 - R&C - Power - Park		373.76	3,000.00	2,626.24
570-340-180 - R&C - Power - Green Space	37.15	228.18	500.00	271.82
	500.56	10,185.74	22,500.00	12,314.26
Maintenance, Materials and Supplies				
570-420-150 - R&C - Supplies/Repairs - Hall	295.56	6,645.08	13,000.00	6,354.92
570-420-160 - R&C - Supplies/Repairs - Museum	383.13	1,073.17	5,000.00	3,926.83
570-420-170 - R&C - Supplies/Repairs-Park/Green Space	254.40	999.66	3,000.00	2,000.34
	933.09	8,717.91	21,000.00	12,282.09
Grants and Contributions				
570-500-110 - R&C - Grants and Contributions		2,600.00	15,000.00	12,400.00
570-500-130 - R&C - Grants - Library		1,500.00	2,300.00	800.00
	0.00	4,100.00	17,300.00	13,200.00
Capital Expenditures				
570-600-199 - R&C - Amortization			11,000.00	11,000.00
	0.00	0.00	11,000.00	11,000.00
TOTAL RECREATION AND CULTURAL SERVICES:	9,303.39	55,570.73	126,300.00	70,729.27

UTILITIES

Wages and Benefits


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	Current	Year To Date	Budget	Variance
580-110-110 - UT - Utilities - Salaries	13,744.60	87,536.26	140,000.00	52,463.74
580-120-110 - UT - Utilities - Benefits	2,105.40	13,015.94	21,300.00	8,284.06
	15,850.00	100,552.20	161,300.00	60,747.80
Professional/Contractual Services				
580-200-110 - UT - Utility - Engineering Fees			5,000.00	5,000.00
580-230-100 - UT - Utility - Travel, Meals & Training	150.00	775.24	4,000.00	3,224.76
580-240-100 - UT - Utility - Insurance - Gen & Bond		4,526.72	4,000.00	(526.72)
580-285-120 - UT - Utility - Water & Sewer Line Breaks	18,180.08	71,057.67	80,000.00	8,942.33
580-285-130 - UT - Utility - Repairs - Catch Basin		1,378.00	8,500.00	7,122.00
580-285-140 - UT - Utility - Repairs - WTP	511.24	5,949.11	25,000.00	19,050.89
580-295-100 - UT - Utility - Water & Sewer Tests	87.60	985.50	3,500.00	2,514.50
	18,928.92	84,672.24	130,000.00	45,327.76
Utilities				
580-300-110 - UT - WTP - Heat/Power/Water/Phone/Alarm	1,184.41	7,459.78	15,000.00	7,540.22
580-300-120 - UT - Lagoon - Power	(104.11)	507.65	2,500.00	1,992.35
580-300-150 - UT - Water - Well Easement			100.00	100.00
	1,080.30	7,967.43	17,600.00	9,632.57
Maintenance, Materials & Supplies				
580-430-100 - UT - WTP - Materials & Supplies	11.73	7,649.24	7,500.00	(149.24)
580-450-100 - UT - WTP - Chemicals		5,286.81	12,000.00	6,713.19
580-450-110 - UT - Lagoon - Supplies/Maintenance		4,864.22	5,000.00	135.78
	11.73	17,800.27	24,500.00	6,699.73
Capital Expenditures				
580-600-199 - UT - Utility - Amortization			51,000.00	51,000.00
	0.00	0.00	51,000.00	51,000.00
Interest				
580-700-120 - UT - Utility- Interest Lagoon & WTP Loan		15,554.13	45,000.00	29,445.87
	0.00	15,554.13	45,000.00	29,445.87
TOTAL UTILITIES:	35,870.95	226,546.27	429,400.00	202,853.73
TOTAL EXPENDITURES:	112,550.72	740,647.94	1,634,800.00	894,152.06
NET SURPLUS	60,288.01	422,005.66	(236,200.00)	658,205.66

Certified correct and in accordance with the records.
Presented to Council on this 14th day of August, 2019.


Kelvin Schapansky, Mayor


Jennifer Josephson, Administrator

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Town of Strasbourg
Statement of Financial Activities - Detailed
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	Current	Year To Date	Budget	Variance
	Current	Year to Date	Balance	
ACCOUNT BALANCES				
Cash and Investments				
110-110-110 - Cash - On Hand - Petty Cash			200.00	
110-110-120 - Cash - Bank - General Operating Account	(71,338.73)	(22,768.14)	449,634.65	
110-110-130 - Cash - Bank - Premium Investment Account	1,558.85	6,812.57	1,099,151.68	
Total Cash and Investments:	(69,779.88)	(15,955.57)	1,548,986.33	
Municipal Taxes Receivable				
110-200-100 - Municipal - Tax Receivable - Current	(45,228.42)	221,649.63	598,994.63	
110-200-110 - Municipal - Tax Receivable - Arrears	(1,217.16)	(39,132.60)	(326,649.09)	
Total Municipal Taxes Receivable:	(46,445.58)	182,517.03	272,345.54	
Capital Assets				
170-100-110 - General Government Assets - Cost			409,138.00	
170-100-200 - Protective Services Assets - Cost			387,174.74	
170-100-250 - Transportation Assets - Cost	10,341.69	49,276.26	4,001,649.88	
170-100-280 - Enviro & Public Health Assets - Cost			137,272.64	
170-100-300 - Planning & Development Assets - Cost			37,678.00	
170-100-350 - Recreation & Culture Assets - Cost			504,373.54	
170-100-400 - Water & Sewer Assets - Cost	2,820.09	4,570.33	4,907,847.26	
175-100-600 - WTP - Asset Under Construction		79,224.20	798,365.71	
Total Capital Assets:	13,161.78	133,070.79	11,183,499.77	
Reserves				
310-100-200 - Cemetery Fund Reserve			5,207.28	
310-100-300 - Future Reserves			24,465.60	
310-100-400 - Fire Reserve			117,164.13	
310-100-500 - Public Reserves			2,032.01	
310-100-600 - Water Treatment Plant Upgrade			123,326.23	
310-100-620 - Pioneer Home Reserve			12,320.83	
310-110-200 - Water & Sewer Infrastructure			673,030.29	
310-110-300 - Transportation Capital Reserve			25,321.86	
Total Reserves:	0.00	0.00	982,868.23	

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Town of Strasbourg



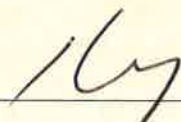
BYLAW NO. 396/19 TAX EXEMPTION BYLAW

A BYLAW TO PROVIDE FOR ENTERING INTO A TAX EXEMPTION AGREEMENT FOR THE PURPOSES OF ECONOMIC DEVELOPMENT


The Council of the Town of Strasbourg in the Province of Saskatchewan enacts as follows:

1. The Town of Strasbourg is hereby authorized to enter into an agreement, attached hereto and forming a part of this Bylaw, and identified as Exhibit "A", with **Lakeridge Construction, Inc.**, assessed owner of **Lot 18, Block 38, Plan L4614** to exempt said property from taxation for the purpose of economic development.
2. The Mayor and the Administrator of the Town of Strasbourg are hereby authorized to sign and execute the attached agreement identified as Exhibit "A".





Mayor



Administrator

Certified to be a true copy of Bylaw
No. 396/19 adopted by the Council
of the Town of Strasbourg, on the
14th day of August, 2019.

[SEAL]

Administrator



Exhibit "A"
to Bylaw No. 396/19

TAX EXEMPTION AGREEMENT

THIS AGREEMENT is made in duplicate effective on this 14th day of August 2019;

BETWEEN: Lakeridge Construction, Inc.
P.O. Box 563
Strasbourg, Saskatchewan S0G 4V0
(in this Agreement referred to as the "Owner")

AND

The Town of Strasbourg
P.O. Box 369
Strasbourg, Saskatchewan S0G 4V0
(in this Agreement referred to as the "Town")

WITNESSETH THAT Lakeridge Construction, Inc. is the owner of the land and improvements legally known as Lot 18, Block 38, Plan L4614 and civically known as 120 Downey Street (herein referred to as the "Property")

IT IS AGREED THAT

1. 100 per centum of the taxable assessment of said property shall be exempt from municipal and education taxation for the years 2020 to 2022 inclusive.
2. The exemption shall continue for said duration even if ownership changes on the Property.
3. The Owner hereby agrees to:
 - Demolish a pre-existing residence assessed at 25,280;
 - Construct a new residence on a pre-existing infill lot.
4. This Agreement shall be terminated upon:
 - Non-payment of all outstanding taxes, utilities, and receivables owed to the Town (on any property owned by the Owner) by December 31 of each year;
 - Failure to complete the project within two (2) years from date of building permit issuance;
 - Failure to comply with the Town's Zoning Bylaw, Town's Official Community Plan Bylaw, Town's Building, Bylaw, *The Fire Safety Act*, and National Building Code.
5. It is agreed that this written instrument embodies the entire Agreement of the parties hereto with regard to matters dealt with herein and that no understanding or agreements, verbal or otherwise, exist between the parties except as herein expressly set out.

Dated at the Town of Strasbourg this 14th day of August, 2019.

TOWN OF STRASBOURG

[Signature] Mayor
Jennifer Josephsen Administrator



LAKERIDGE CONSTRUCTION, INC.

K Fe
Kevin Flavel, Owner

[Signature]
Witness

AFFIDAVIT OF EXECUTION

CANADA
PROVINCE OF SASKATCHEWAN
TO WIT:

I, Kelvin Schapansky, of the
Town of Strasbourg,
retired (occupation) make oath and
say:

1. That I was personally present and did see Kevin Flavel, named in the within instrument, who is personally known to me to be the person named therein, duly sign and execute the same for the purpose named therein;
2. That the same was executed at the Town of Strasbourg in the Province of Saskatchewan, on the 14th day of August, 2019, and that I am a subscribing witness thereto;
3. That I know the said Kevin Flavel and he is in my belief the full age of eighteen years.

SWORN before me at the Town of
Strasbourg in the Province of
Saskatchewan, this 14th day of
August, 2019

Jennifer Josephsen

A Commissioner for Oaths in and for
Saskatchewan

My appointment expires

September 30, 2022

[Signature]

(Signature of Witness)



BYLAW NO. 397/19 FIRE DEPARTMENT ESTABLISHMENT BYLAW

A BYLAW OF THE TOWN OF STRASBOURG, IN THE PROVINCE OF SASKATCHEWAN, TO ESTABLISH A VOLUNTEER FIRE DEPARTMENT

The Council of the Town of Strasbourg in the Province of Saskatchewan, under the provision of Subsection 8(1) of *The Municipalities Act*, enacts as follows:

1. DEFINITIONS

1.1. In this Bylaw:

- a. **Administrator** - The person appointed as Administrator pursuant to Section 111 of *The Municipalities Act*.
- b. **Council** - The Mayor and Councillors of the Town elected pursuant to the provisions of *The Local Government Election Act, 2015*.
- c. **Defensive Firefighting** - Protecting surroundings from nearby fire; nothing is to be gained by firefighting offensively.
- d. **Entity** - A municipality, municipal government, First Nations band, provincial government, person, or other properly constituted authority, organization, or agency who may, through written agreement, receive firefighting and rescue services from the SDFR.
- e. **Fire Hall** - The premises owned by the Town that is used for housing the fire trucks and all other related equipment.
- f. **National Fire Code** - The Code declared to be in force pursuant to Subsection 3(1) of *The Saskatchewan Fire Code Regulations*.
- g. **Offensive Firefighting** - Entering a burning structure when a live person is known to be inside or something of significance is to be gained all while wearing approved breathing apparatuses.
- h. **SDFR** - The Strasbourg & District Fire & Rescue (SDFR) volunteer fire department appointed pursuant to this Bylaw.
- i. **Town** - The Town of Strasbourg and its employees whose employment requires them to undertake certain works under this Bylaw.

2. ESTABLISHMENT & PURPOSE

- 2.1 The Strasbourg & District Fire & Rescue (SDFR) department is hereby established.
- 2.2 Any previous written reference to either Strasbourg Fire Department, Strasbourg and RM 220 Fire Department, or any related combination thereof, shall now be known as the Strasbourg & District Fire & Rescue (SDFR).
- 2.3 The Council shall, by resolution, appoint fire department personnel for the following purposes:
 - 2.3.1 To maintain and operate the fire trucks, firefighting equipment, and rescue equipment for providing firefighting and rescue services within the Town and other entities who have signed service agreements and municipal aid agreements with the Town;
 - 2.3.2 To control, supervise, and manage the premises known as the Fire Hall and all the equipment contained therein;

- 2.3.3 To ensure to Council's satisfaction that adequate fire protection and rescue services be provided for the safety and welfare of the Town and all other entities with signed service agreements;
 - 2.3.3.1 However, due to the limitations as a volunteer fire department, the SDFR cannot guarantee fire and rescue service to the Town or to the other entities with signed service agreements at all times.
 - 2.3.4 To promote and encourage preventative fire measures in the Town and in all other entities with signed service agreements;
 - 2.3.5 To regulate the conduct and assistance of persons present at fire and rescue sites.
- 2.4 The SDFR shall be responsible for:
- 2.4.1 Fire protection, including:
 - a. Offensive firefighting;
 - b. Defensive firefighting;
 - c. Fire investigations;
 - d. Fire prevention;
 - e. Educational programs.
 - 2.4.2 Rescue service, including:
 - a. Extrication;
 - b. STARS landing assistance;
 - c. Basic rope rescue;
 - d. Structural collapse support operations;
 - e. Confined space entry and grain rescue;
 - f. Trench rescue support operations;
 - g. Assist in search and rescue;
 - h. Rapid intervention rescue.
 - 2.4.3 Dangerous goods support operations;
 - 2.4.4 Mutual aid assistance with EMS;
 - 2.4.5 Mutual aid assistance with other fire departments.

3. SDFR COMPOSITION

- 3.1 The SDFR shall consist of a Fire Chief and a maximum of 40 volunteer firefighters.
- 3.2 The Fire Chief may recommend appointment of up to five (5) officers, including three (3) Deputy Fire Chiefs, one (1) Training Officer, and one (1) Safety Officer from among the volunteer firefighters.
- 3.3 All members of the SDFR shall be appointed by Council and shall sit at the discretion of Council. Council shall accept recommendations for such appointments from the existing Fire Chief or Deputy Fire Chiefs.
- 3.4 The Fire Chief, or in lieu of the Fire Chief, the Deputy Fire Chiefs, shall be required to sit on the Town Emergency Measures Organization (EMO) Committee.
- 3.5 The organizational structure of the SDFR in relation to Council, Administration, and the public is depicted in Schedule "A" of this Bylaw.
- 3.6 The Council shall be given written notice by the Fire Chief of any vacancy occurring within the SDFR, and such notice is to be given within ten (10) days of its occurrence.
- 3.7 Resignation of the Fire Chief or Deputy Fire Chiefs shall be made to Council in writing.

4. JURISDICTION & BOUNDARIES

- 4.1 The Council may, from time to time, enter into an agreement with any other entity for the furnishing of firefighting and rescue services on such terms as agreed upon, including the setting and payment of charges for such services.
- 4.2 The Council may, from time to time, upon the request of any other entity, provide and charge such entity for firefighting and rescue services.
- 4.3 The SDFR shall not enter into any contracts or lease agreements for service to another entity. All such contracts and lease agreements must be approved and signed by Council.
- 4.4 The Fire Chief shall assume the authorities, duties, and responsibilities of Local Assistant to the Fire Commissioner for the Province of Saskatchewan pursuant to *The Fire Safety Act* and this Bylaw.
 - 4.4.1 While the Fire Chief is operating under *The Fire Safety Act*, Council has no jurisdiction to supersede or obstruct decisions or actions taken by the Fire Chief in relation to performing his or her duties under the *Act*.
- 4.5 The Fire Chief shall have complete responsibility and authority of the SDFR, as directed by the Council to which they shall be responsible. In particular, they shall be required to carry out all fire protection activities and such other activities as Council directs, including but not limited to:
 - 4.5.1 Rescue;
 - 4.5.2 Incidents involving fire and/or explosion;
 - 4.5.3 Other incidents presenting a danger to the public;
 - 4.5.4 Fire prevention and public education;
 - 4.5.5 Pre-fire planning;
 - 4.5.6 Disaster planning;
 - 4.5.7 Community planning;
 - 4.5.8 Training.
- 4.6 The Fire Chief, or in their absence, the senior ranking volunteer member present, shall have control, direction, and management of any SDFR apparatus, equipment, or personnel at any operation or incident involving the SDFR and where a member is in charge, they shall continue to act until relieved by an officer authorized to do so.
- 4.7 The Fire Chief, subject to the approval of Council, shall establish rules, regulations, policies, and committees necessary for the proper organization and administration of the SDFR including:
 - 4.7.1 Use, care, and protection of the SDFR apparatuses, equipment premises, and property;
 - 4.7.2 The complete welfare, development, organization, conduct, and discipline up to and including termination of the officers, and volunteer members of the SDFR;
 - 4.7.3 Routine and special operations of the SDFR;
 - 4.7.4 Training.
- 4.8 The Fire Chief, in tandem with Council, shall have the authority to prohibit any or all open fires when atmospheric conditions or local circumstances, in their opinion, make such fires hazardous.

5. POWERS, DUTIES, AND RESPONSIBILITIES OF SDFR & COUNCIL

- 5.1 The Fire Chief shall schedule instruction and training sessions for the development and improvement of knowledge and skills of the officers and volunteer members of the SDFR at least once per month. Records of training sessions, instructions given, and each volunteer members' progress shall be kept.
- 5.2 The Fire Chief may schedule general meetings for the SDFR officers and volunteer members as needed where general administration, committee activities, and common concerns can be heard and addressed.
- 5.3 The Fire Chief, and any Deputy Chiefs, shall attend any regularly-scheduled or committee meeting of Council when called upon to do so at the request of either party, as well as attend any meeting as called upon by the representatives of entities with service agreements to debrief fire and rescue events.
- 5.4 The Fire Chief shall maintain a log for the SDFR which shall record information including, but not limited to:
 - 5.4.1 Fire and rescue responses;
 - 5.4.2 Non-fire emergency responses;
 - 5.4.3 False alarms;
 - 5.4.4 Fire prevention activities;
 - 5.4.5 Training sessions;
 - 5.4.6 Membership attendance;
 - 5.4.7 Apparatus and equipment – gains and losses;
 - 5.4.8 Public relations activities.
- 5.5 The Fire Chief, or his or her designate, shall hand in all call-out reports to the Town. The Town shall then issue a service bill for all fire and rescue events attended by the SDFR.
- 5.6 The Fire Chief shall compile an annual report on the SDFR activities for presentation to Council before the 28th day of February annually. The presentation shall summarize a detailed report on but not limited to:
 - 5.6.1 Fire department responses;
 - 5.6.2 Membership status and attendance;
 - 5.6.3 Training and administration meetings;
 - 5.6.4 Training overview, schools attended and/or hosted;
 - 5.6.5 Fire prevention and public education;
 - 5.6.6 Membership recognition;
 - 5.6.7 List of serviced entities.
- 5.7 The Fire Chief shall, before the 28th of February of each year, prepare an inventory of all fire equipment of the SDFR for the Council's asset management purposes, and shall indicate on such inventory the working condition of each piece of equipment. One copy of each annual inventory shall be forwarded to Council to be held in the municipal records, and one copy shall be held in the records of the SDFR.
- 5.8 The Fire Chief shall, upon completion of the annual inventory, shall consult with the Town Administration and provide input into the operating and capital budget of the SDFR for the following year, which shall be completed before the 28th day of February annually. Upon approval by Council, this budget shall be included and form part of the municipal budget. The budget recommendations shall include, but are not limited to:
 - 5.8.1 Remuneration;
 - 5.8.2 Fire hall and property maintenance;

- 5.8.3 Utilities;
- 5.8.4 Apparatus and equipment fuel;
- 5.8.5 Equipment acquisition;
- 5.8.6 Training;
- 5.8.7 Fire prevention and public education;
- 5.8.8 Membership recognition.

- 5.9 The Fire Chief shall try to maintain a list of volunteers who may be called upon by the SDFR for assistance, should additional people be required in the extinguishing of fires, fire prevention campaigns, fire education, and so forth.
- 5.10 No volunteers shall vote on SDFR matters unless appointed to the SDFR by Council.
- 5.11 The SDFR may, by fundraising campaigns, assist Council in the purchase of additional assets as deemed necessary in the opinion of Council and the Fire Chief.
- 5.12 The Fire Chief shall ensure that all fees, donations, and grants to the SDFR are made payable to the Town and that any monies received by the SDFR appear in the records of the Town to be used for fire and rescue protection. Council shall provide the Fire Chief with an annual accounting of all fire protection revenues and expenditures.
- 5.13 Council shall, before approving the municipal budget or the SDFR budget annually, set aside a portion of municipal revenue for fire and rescue protection. Council shall determine how these revenues are to be used, but shall give due consideration to the National Fire Code regulations, the recommendations of the Provincial Fire Commissioner, the recommendations of the Fire Chief, and to the general financial position of the Town in arriving at a decision regarding such revenues and expenditures.
- 5.14 The Fire Chief, and the volunteer firefighters under the supervision of the Fire Chief, shall control, manage, and operate the fire equipment and facilities, as well as provide approved firefighting and lifesaving training to all SDFR members within the budgetary allowances approved by Council.
- 5.15 The Fire Chief and Council shall mutually agree upon a sum of money deemed sufficient to cover any necessary emergency repairs to the fire trucks and crucial rescue equipment. It shall be the responsibility of the Fire Chief to maintain equipment in working order as provided in the budgetary allowance.
- 5.16 Council is responsible for setting a remuneration pay structure for the SDFR, as per Schedule "B" of this Bylaw.
- 5.17 Council shall ensure that adequate personal injury, death, and liability insurance be maintained for the SDFR, and such coverage to be provided out of the municipal budget for fire protection.
- 5.18 Council and the SDFR shall work in tandem to jointly approve any and all advertising campaigns, logo designs, and promotional materials in relation to the SDFR.
- 5.19 All correspondence in relation to the SDFR shall be sent and received by the Town Administration.

6. SDFR REQUIREMENTS

- 6.1 The Fire Chief, subject to approval of Council, shall establish Standard Operating Procedures (SOPs) to guide the SDFR in its day-to-day operation. These SOPs shall insofar as practical and reasonable provide guidance for the SDFR officers and volunteer members in the emergency responses and routine operations that may or are expected.
- 6.2 The SDFR shall be provided with a separate and dedicated system by which to receive emergency incident notification.
- 6.3 The SDFR shall have a notification system in place to call SDFR officers and volunteer members to emergency responses. A list of names and phone numbers of all officers and volunteer members of the SDFR shall be kept current and provided to Council, the officers, and members, as well as posted in the Fire Hall whether part of the call system or not.
- 6.4 The Fire Chief, and any officer or member of the SDFR acting pursuant to this Bylaw, shall have full knowledge of the provisions and powers granted by *The Fire Safety Act*.
- 6.5 The Fire Chief and all volunteer members of the SDFR are required to fill out and sign an application form, as well as submit a criminal record check, to be considered for membership on the SDFR.
- 6.6 The Fire Chief, or in the absence of the Fire Chief, the volunteer member who assumes the duty of incident commander at a fire or rescue scene, shall be responsible for responding to any media inquiries.
- 6.7 The Fire Chief and all volunteer members of the SDFR are required to sign a confidentiality agreement with the Town.
- 6.8 The Fire Chief, officers, or volunteer members may obtain assistance from other officials and employees of the Town under the jurisdiction of this Bylaw as they deem necessary in order to discharge their duties and responsibilities under this Bylaw.
- 6.9 Failure to comply with the regulations of this Bylaw shall make any or all members of the SDFR liable to dismissal from the SDFR, entirely at the discretion of Council.

7. SDFR FUNDRAISING ACCOUNT & AUXILIARY

- 7.1 At the approval of Council, the SDFR may maintain their own separate bank account for depositing fundraising money that the SDFR earned through fundraising activities.
- 7.2 This bank account can be used to purchase uniforms, assist Council in purchasing equipment and other assets, and membership recognition events.
- 7.3 The Fire Chief shall supply a financial statement of the fundraising bank account annually by the 28th of February to Council.
- 7.4 At the approval of Council, an SDFR Auxiliary group may be created to assist the Council and SDFR with fundraising events and campaigns. The SDFR Auxiliary can consist of any volunteer community members.

8. REPEAL

8.1 Bylaw No. 240/94, being a Bylaw to Establish a Fire Department, is hereby repealed.

8.2 Bylaw No. 362/16, being a Bylaw to Amend Bylaw 240/94, is hereby repealed.

9. SEVERABILITY

9.1 A decision of the court that one or more of the provisions of this Bylaw are invalid in whole or in part does not affect the validity, effectiveness, or enforceability of the other provisions or parts thereof with respect to this Bylaw.

10. EFFECTIVE DATE OF BYLAW

10.1 This Bylaw shall come into force and take effect on the final date of passing by Council.





Mayor


Administrator

Subsection 8(1) of The Municipalities Act

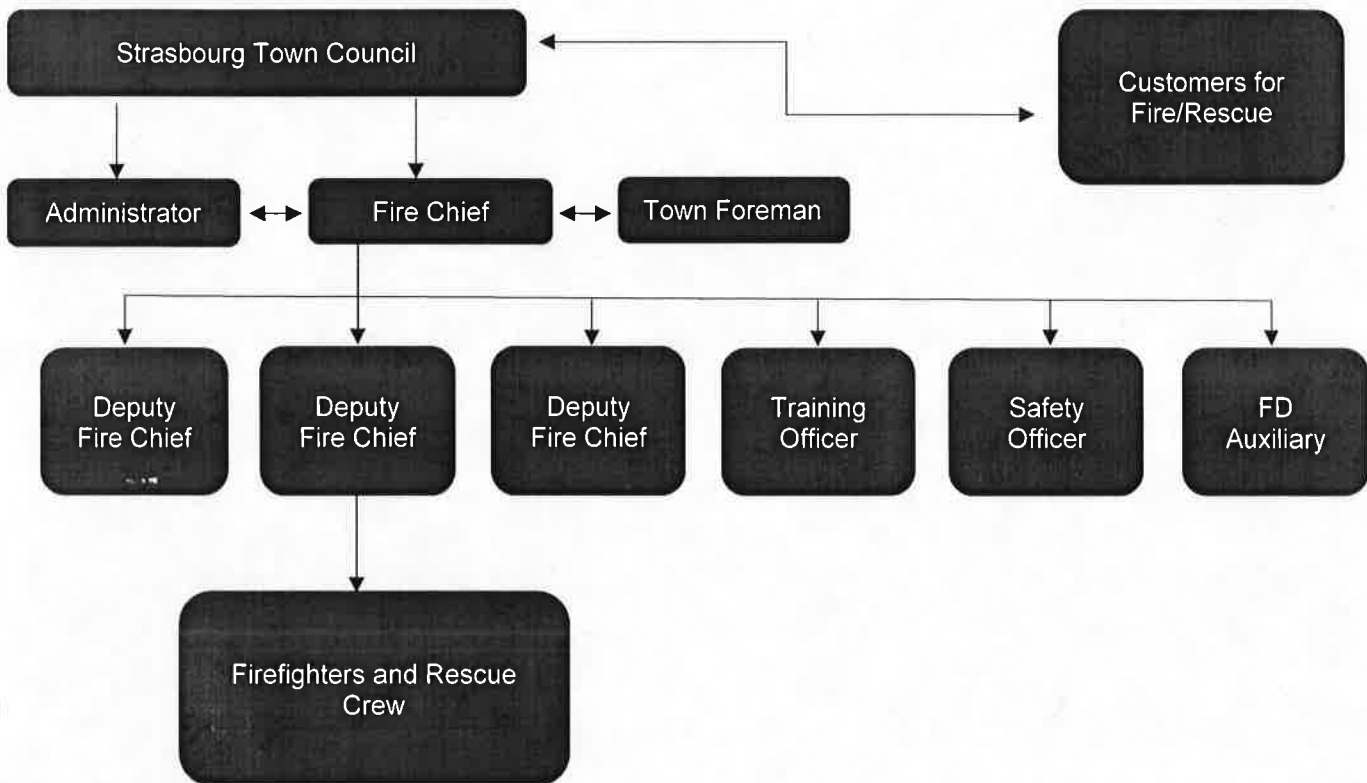
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[SEAL]

Administrator



SCHEDULE "A" to Bylaw 397/19 Fire Department Organizational Structure





**SCHEDULE "B" to Bylaw 397/19
Fire Department Remuneration**

Firefighter Position	Hourly Pay Rate
Fire Chief	\$20.00
Deputy Fire Chief	\$19.00
Training Officer	\$18.00
Safety Officer	\$18.00
Firefighter Level 3	\$16.00
Firefighter Level 2	\$15.00
Firefighter Level 1	\$14.00
Junior Firefighter	\$12.00