



BYLAW NO. 406/20 WASTE & RECYCLING COLLECTION MANAGEMENT BYLAW

A BYLAW OF THE TOWN OF STRASBOURG, IN THE PROVINCE OF SASKATCHEWAN, TO REGULATE WASTE AND RECYCLING COLLECTION

The Council of the Town of Strasbourg in the Province of Saskatchewan, enacts as follows:

1. DEFINITIONS

1.1 In this Bylaw:

- a. **Administrator** - The person appointed as Administrator pursuant to Section 111 of *The Municipalities Act*.
- b. **Animal Waste** - Feces from animals that are permitted in the Town pursuant to Town bylaws or other applicable legislation.
- c. **Bins** - Four (4) yard or six (6) yard collection containers provided to commercial properties by the Town or the Town-contracted service provider.
- d. **Biomedical Waste** - A portion of medical wastes that requires special precautions due to the waste being infectious, sharps, cytotoxic, or especially sensitive due to the nature of the waste (i.e. human body parts).
- e. **Bulky Waste Items** - Items that cannot fit in a roll-cart or commercial bin and includes, but it not limited to, items such as mattresses, sofas, fridges, stoves, and box springs.
- f. **Bylaw Enforcement Officer** - Any person employed or contracted by the Town for the purpose of enforcing the bylaws.
- g. **Collection Day** - The day upon which the Town shall provide the Town waste and recycling service.
- h. **Collection Schedule** - The schedule of dates when Town waste and recycling service is to be provided in a specified area of the Town.
- i. **Commercial Property** - A premise principally used for the conduct of a profession, business, or undertaking, and includes any premise that is not a residence.
- j. **Compostable Materials** - Yard waste, coffee grounds and filters, and uncooked food wastes (no meat or dairy products).
- k. **Containers** - Collectively, roll-out carts or four (4) yard or six (6) yard bins provided by the Town or its contracted service provider.
- l. **Council** - The Mayor and Councillors of the Town elected pursuant to the provisions of *The Local Government Election Act, 2015*.
- m. **Dangerous Object** - An object or material which presents a health or safety risk to a person such as sharps waste, razor blades, general medical waste, needles, broken glass, fluorescent tubes, or sharp-edged tin cans.
- n. **Demolition Material** - Includes materials from excavation, building construction including but not limited to lumber, drywall, cement, pipes, and plumbing material, building repair or alteration, debris from any building removed or destroyed by fire, or any other cause.
- o. **Disposal Site** - Any location designated by the Town for the disposal of waste, which may include the Transfer Station, the LMRL, a recycling facility, a compost site, or such other location as the Town considers appropriate for such waste.
- p. **Dust Particles** - Fine dust-like material such as cold ashes, sawdust, autobody dust, and vacuum cleaner waste.
- q. **Dwelling Unit** - One or more habitable rooms used, or fully capable of being used as a residence, where each unit provides sleeping, cooking, and toilet facilities.

- r. **Garbage** - The types of unwanted household and yard materials that is set out for garbage service, but does not include recyclable materials or other materials that are prohibited by this Bylaw.
- s. **Garbage Service** - The Town waste service for collection of garbage from and transportation to a disposal site.
- t. **General Medical Waste** - Non-hazardous medical waste and includes soiled dressings, sponges, surgery drapes, lavage tubes, casts, catheters, disposable pads, disposable gloves, specimen containers, lab coats, and aprons, tubings, filters, towels, and disposable sheets, but excludes biomedical waste.
- u. **Household Hazardous Waste** - Solid wastes from homes and residences that have properties that make them dangerous or capable of having a harmful effect on human health and the environment.
- v. **Industrial Waste** - Waste generated by commercial or industrial activities that presents health, safety, or environmental concerns, and includes, but is not limited to, lime, sulfur, asbestos, contaminated soils, empty chemical containers and drums, carbon, acids, caustics, sludge, and industrial sump water, but excludes garbage, household hazardous waste, and biomedical waste.
- w. **Last Mountain Regional Landfill (LMRL)** - The location known as SW 25-23-23 W2, located one (1) mile west of the Highway #322 and Highway #220 intersection.
- x. **Litter** - The deposit of waste, refuse or like materials or things in a disorderly or untidy or unsightly manner.
- y. **Multi-Unit Residential** - A building containing two or more separate units in a residential district.
- z. **Occupant** - The person, and includes corporate and legal representative, who is in charge of a dwelling unit or property either as a resident or property manager.
- aa. **Owner** - The registered owner of the property as registered at Information Services Corporation (ISC).
- bb. **Property** - A parcel of land registered at Information Services Corporation (ISC).
- cc. **Recyclable Materials** - The materials designated in Schedule "A" of this Bylaw.
- dd. **Recycling Service** - The waste service for collection of recyclable materials and transportation to a processing facility.
- ee. **Residential Property** - A premise principally used for human habitation.
- ff. **Roll-Out Cart** - A plastic 95 gallon tote with wheels used for garbage and recycling collection.
- gg. **Scavenge** - To search through, pick over, or remove objects or waste set out for collection for Town waste service.
- hh. **Service Provider** - A person or company employed or contracted by the Town to collect waste and recycling.
- ii. **Set-Out Location** - The meaning provided for in Section 6 of this Bylaw
- jj. **Street** - A road, parkway, driveway, square, or place designed and intended for or used by the general public for the passage of vehicles, but does not include any area, whether privately or publicly owned, that is primarily intended to be used for the parking of vehicles and the necessary passageways on that area.
- kk. **Tip** - The individual charge to the Town from the service provider for collecting waste from a container.
- ll. **Town** - The Town of Strasbourg.
- mm. **Town Waste Service** - Garbage service, recycling service, or such other service that the Town may provide or contract, from time to time, for collection of waste and transportation to a disposal site.
- nn. **Transfer Station** - The location known as Block B, Plan 00SE32327 within NE 25-24-22 W2, consisting of 11.36 acres of permitted land able to be legally operated as a transfer station by the Ministry of Environment.

- oo. **Waste** - Collectively, garbage, recyclable material, compostable material, yard waste, organic material, household hazardous waste, bulky waste items, and such other items as the Town shall so designate.
- pp. **Yard Waste** - Waste from gardening or horticultural activities and includes grass, leaves, plants, tree and hedge clippings, and sod.

2. PROHIBITIONS

- 2.1 No person shall litter in any public place or private property within the Town.
- 2.2 No person shall litter or deposit waste at or near the gates of the Transfer Station or at or on the roadway leading to the Transfer Station.
- 2.3 No person shall deposit or allow to be deposited any waste, liquid wastes, automobile or equipment fluids, or hazardous wastes on or in any street, lane, or public place.
- 2.4 No person shall deposit or allow to be deposited any materials associated with the construction, repair, or demolition of buildings on or in any street, lane, or public place.
- 2.5 No person shall deposit or pile or allow to be deposited or piled any materials associated with landscaping or paving on or in any street, land, or public place. Such materials shall include, but are not limited to, lumber, dirt, bricks, gravel, cement, and asphalt.
- 2.6 No owner, occupant, or person in charge of a construction site shall allow the site or areas adjacent thereto to become or remain untidy or unsightly and shall provide and maintain, in good condition, a sufficient number of covered waste receptacles for the placement of any waste produced as result of such construction site and shall periodically ensure the disposal of such waste in the manner provided in this Bylaw.
- 2.7 No person shall dispose of waste in the Town except in the manner prescribed in this Bylaw.
- 2.8 No person shall permit any waste to be or remain upon any lands or premises owned or occupied by them except in the manner provided in this Bylaw.
- 2.9 No person shall burn any waste outdoors within the Town.
- 2.10 No person shall store or allow to be stored animal carcasses on private property or public property within the Town.
- 2.11 No person shall scavenge waste from any container.

3. RESIDENTIAL & COMMERCIAL WASTE SERVICES

- 3.1 The Town or its contracted service provider shall provide all residential and commercial properties with Town waste services and all residential and commercial properties shall use Town waste services.
- 3.2 The Town or its contracted service provider shall provide both garbage and recycling service to each residential and commercial property.
- 3.3 Notwithstanding anything in this Bylaw, in the event of circumstances beyond the control of the Town, Town waste services may be temporarily suspended.

- 3.4 Residential and commercial properties will be assigned and delivered roll-out carts specific to that property.
- 3.5 Commercial properties, as listed in Schedule "C" of this Bylaw, are assigned and delivered either four (4) yard or six (6) yard bins as per the waste requirements of the property.
- 3.6 Scheduling for waste services are at the discretion of Council.
- 3.7 Waste service for roll-out carts at residential and commercial premises shall alternate on a weekly basis.
- 3.8 Waste service for four (4) yard and six (6) yard bins shall be varied based on the needs of the commercial business.

4. CONTAINERS

- 4.1 No person shall cause, permit, or allow waste or be placed anywhere other than inside a container.
- 4.2 The owner or occupant of a property shall ensure that containers assigned to that property are:
 - a. Stored, when not set out for collection day, in a location on the property that is under the care and control of the owner or occupant of that property;
 - b. Used to set out waste for Town waste services;
 - c. With the property at all times, regardless of any new ownership;
 - d. Not to be transferred to another property;
 - e. Maintained in good condition;
 - f. Not altered in any way, including any alteration of the exterior; and
 - g. Available to the Town and its contracted service providers within a reasonable time for the purposes of repair or replacement.
- 4.3 Containers used for Town waste services:
 - a. Are not the property of the owner or occupant of the property; and
 - b. May be removed by the Town or its contracted service provider.

5. WASTE HANDLING

- 5.1 An owner or occupant shall only store and set out waste generated from the owner or occupant's own property.
- 5.2 No person shall deposit waste in a container without the consent of the owner or occupant of the property where such container is located.
- 5.3 Every person receiving Town waste services shall ensure their waste meets the following requirements:
 - a. All recyclable material shall be unbagged in the container, except for non-confetti shredded paper, which is to be bagged;
 - b. All waste shall fit in the container with the container's lid closed;
 - c. All waste shall be reasonably drained of free water before it is placed in the container; and
 - d. All general medical waste, animal waste, dust particles, and powdered materials shall be packaged in securely tied, double plastic garbage bags.

- 5.4 Waste may not be collected from a property where the owner or occupant does any of the following:
- a. Fails to set out waste at the time of collection;
 - b. Sets out the waste in an area that is not accessible, the container is locked or is in an enclosure that is locked, and the service provider has not been given access;
 - c. Sets out waste that poses a danger to the safety of the service providers;
 - d. Sets out waste that may cause damage to the waste collection equipment.
- 5.5 Where an owner or occupant has waste to be set out, the owner or occupant shall set it out no later than 7:00 a.m. on collection day.
- 5.6 No person shall permit or allow waste stored or set out for Town waste service to:
- a. Create offensive odours;
 - b. Be windblown; or
 - c. Become untidy.
- 5.7 The Town or its contracted service provider will not be responsible for any damage to road or infrastructure on private property resulting from legitimate operation of Town waste services during waste collection activity at that private property.

6. SET-OUT LOCATION

- 6.1 All residential areas with roll-out carts will receive front street collection. Mountain Street commercial areas with roll-out carts and bins will receive back alley collection.
- 6.2 Every owner or occupant receiving Town waste services with roll-out carts shall meet the following requirements when setting out waste:
- a. The roll-out carts shall be set out so that it is not obstructing traffic in any way;
 - b. Where waste is to be collected at the front of the property, the roll-out cart shall:
 - i. Be placed on the street in front of the property with the wheels against the curb or just off the street;
 - ii. Be placed in an upright street-level position;
 - iii. Have a minimum of four (4) feet of clearance around the perimeter of the roll-out cart;
 - iv. Be ten (10) feet (3 metres) or more below any overhanging object.
 - c. After roll-out carts have been emptied, the occupant shall remove the cart from the street within twelve (12) hours.
- 6.3 Every commercial business receiving Town waste services with four (4) yard or six (6) yard bins shall meet the following requirements for waste pickup:
- a. The bins shall be located in a stationary spot so that it is not obstructing traffic in any way;
 - b. The bins must have a minimum of four (4) feet of clearance around the perimeter;
 - c. The bins must be a minimum of ten (10) feet (3 metres) or more below any overhanging object.

7. GARBAGE SERVICES

- 7.1 No person shall set out, cause to be set out, or permit to be set out the following types of garbage from any property:
- a. Industrial waste;
 - b. Large demolition materials;
 - c. Dirt, rocks, sand;
 - d. Household hazardous waste/chemicals;
 - e. Recyclable materials, including paint, household batteries, and electronics;

- f. Biomedical waste;
- g. Dangerous objects including explosives;
- h. Hot ashes;
- i. Automobile waste including automobile parts, fluids/oils, tires, and batteries;
- j. Bulky waste items;
- k. Waste that is unsafe for the service provider to access or handle;
- l. Liquid waste;
- m. Dead animals or dead animals parts;
- n. Flammable substances.

7.2 A person may set out dangerous objects with the exception of sharps waste, for garbage service if the dangerous objects are contained in a puncture resistant, non-breakable container securely closed before they are set out for collection.

8. RECYCLING SERVICE

8.1 No person shall set out, cause to be set out, or permit to be placed in the recycling container and set out for recycling services any material for recycling other than the recyclable material as identified in Schedule "A" of this Bylaw.

8.2 The following shall not be placed in the recycling containers:

- a. Tires;
- b. Propane tanks;
- c. Cement;
- d. Shingles;
- e. Gyproc;
- f. Microwave ovens or other small appliances;
- g. Computer equipment;
- h. Batteries;
- i. Televisions;
- j. Toilets;
- k. Fiberglass insulation;
- l. Couches & chairs;
- m. Mattresses;
- n. Pressure treated wood;
- o. Painted wood;
- p. Plastics other than those with numbers 1 (some exceptions), 2, 4, 5 or 7 on the bottom of the container;
- q. Flat glass;
- r. Windshields;
- s. Other materials that are deemed to be not recyclable by Council.

9. FEES AND CONTAINER AMOUNTS

9.1 The Town shall charge the rates outlined in Schedule "B" of this Bylaw for residential and commercial waste services.

9.2 Commercial entities who have four (4) yard or six (6) yard bins are allowed one free tip per month for garbage collection. Any additional tips per month will be billed as outlined in Schedule "B" of this Bylaw. Additional recycling tips will not be billed.

9.3 Residential and commercial properties that have roll-out carts for garbage and recycling are allowed an additional roll-out cart as outlined in Schedule "B" of this Bylaw if an occupant determines that one garbage and/or recycling roll-out cart provided by the Town

is not sufficient for waste storage. Additional roll-out carts fees are billed on an annual basis and cannot be split for part of the year.

9.4 Where a customer fails to pay the account with the Town then the amounts unpaid for waste services may be added to the tax roll of the property, in such a manner as permitted pursuant to Section 369 of *The Municipalities Act*.

9.5 Roll-out carts for both garbage and recycling will be shared by multi-unit residences such as duplexes and condominiums where reasonably practicable. If it is found that four (4) yard or six (6) yard bins are more cost effective for multi-unit residential properties, the Administrator will approve the change and exchange the containers.

9.6 Any extra tips from commercial properties will be billed as outlined in Schedule "B" of this Bylaw.

10. TOWN TRANSFER STATION

10.1 The Town Transfer Station is only operational during certain times of the year as per resolution of Council. Council may at their discretion, advertise or proclaim special spring or fall clean-up programs clearly outlining the nature and types of refuse that will be collected.

10.2 The Town Transfer Station shall not be accessed by anyone other than Town employees in the course of their duties.

10.3 The Town Transfer Station, on the days permitted to be open, will accept clean fill wood and yard waste, as well as metal and household waste, provided a large waste receptacle is on site to accept the waste.

10.4 Items not accepted at the Town Transfer Station:

- a. Any oil, or oil products or waste oil of any kind;
- b. Any used oil filters;
- c. Paint or paint cans;
- d. Pesticide containers;
- e. Automobile bodies;
- f. Asbestos material;
- g. Industrial waste;
- h. Hazardous waste;
- i. Fluorescent light bulbs;
- j. Tires.

10.5 Residents are encouraged to use the Last Mountain Regional Landfill (LMRL) in lieu of access to the Town Transfer Station.

10.6 Every vehicle used for the collection and transportation of ashes, garbage, and refuse shall be suitably constructed and equipped with adequate covers, such as tarps to prevent loss of any part of the load enroute to either the Town Transfer Station or the LMRL.

10.7 All persons attending at the Town Transfer Station shall abide by all signs posted at the Town Transfer Station and abide by all directions from Town employees performing the duties assigned to them.

11. OFFENCES AND PENALTIES

11.1 Every person who contravenes any provision of this Bylaw is guilty of an offence and liable on summary conviction:

- a. In the case of an individual, to a fine:
 - i. for a first offence, not less than \$100.00;
 - ii. for a second offence, not less than \$500.00; and
 - iii. for a third or subsequent offence, not less than \$750.00;

and not more than \$10,000.00 and, in the case of a continuing offence, to a further fine of not more than \$10,000.00 for each day during which the offence continues; and

- b. In the case of a corporation, to a fine:
 - i. for a first offence, not less than \$300.00;
 - ii. for a second offence, not less than \$750.00; and
 - iii. for a third or subsequent offence, not less than \$1,000.00;

and not more than \$25,000.00 and, in the case of a continuing offence, to a further fine of not more than \$25,000.00 for each day during which the offence continues.

11.2 In the case of a person who contravenes a provision of this Bylaw, a Bylaw Enforcement Officer may issue a notice of violation to that person. The notice shall require the person to pay to the Town the penalty specified in Subsection 11.1a.

11.3 Upon production of the notice of violation within fourteen (14) days from the date of service, voluntary penalty payment may be made;

- a. In person, during regular office hours, to the Town Office; or
- b. By mail, addressed to the Town of Strasbourg, Box 369, Strasbourg, Saskatchewan, S0G 4V0.

11.4 If it is, in the opinion of a Bylaw Enforcement Officer, in the public interest to compel a person who has contravened a provision of this Bylaw for the first time to appear before a justice under this Bylaw, the Bylaw Enforcement Officer may issue a summons that requires the person to appear before a justice without the alternative of paying the specified amount to avoid prosecution.

11.5 If, in the opinion of a prosecutor it is appropriate, the prosecutor may, on or before the court appearance date, permit the person mentioned in Subsection 11.4 to pay the specified amount to avoid prosecution.

12. SEVERABILITY

12.1 A decision of the court that one or more of the provisions of this Bylaw are invalid in whole or in part does not affect the validity, effectiveness, or enforceability of the other provisions or parts thereof with respect to this Bylaw.

13. COMING INTO FORCE

13.1 This Bylaw shall come into force and take effect on the final date of passing by Council.



Mayor

Jennifer Josephsen

Administrator

Certified to be a true copy of Bylaw
No. 406/20 adopted by the Council
of the Town of Strasbourg, on the
23rd day of September, 2020.

[SEAL]

Administrator



PERMITTED RECYCLABLE MATERIALS SCHEDULE "A" TO BYLAW 406/20

1. The following items are recyclable materials for the purposes of this Bylaw:
 - a. Paper and Cardboard which includes but is not limited to:
 - Flattened corrugated cardboard and paperboard (e.g. cereal boxes, detergent boxes, tissue boxes);
 - Newspaper, flyers, inserts, junk mail, and envelopes;
 - Magazines, catalogues, telephone boxes, paperback books, and hardcover books with covers and spine removed;
 - Brown paper bags, tissue roll cores, gift and packing paper, paper egg cartons;
 - Copier paper, NCR (no carbon required) paper;
 - Shredded paper (bagged and must be non-confetti type).
 - b. Glass (residential only)
 - Food and beverage containers (must be rinsed).
 - c. Aluminum and Tin which includes, but is not limited to:
 - Soft drink and beer cans (these should be recycled at SARCAN where possible)
 - Foil trays and pie plates;
 - Household tin cans (rinsed).
 - d. Plastic which includes but is not limited to:
 - Containers with the numbers 1 through 7 in the recycle logo (No "clam shell" type food containers);
 - Plastic drink bottles.
 - e. Aseptic packaging and containers which includes but is not limited to:
 - Juice and milk cartons, milk jugs, tetra-pak containers, pouches, which are any multi-layered beverage box containers (these should be recycled at SARCAN where possible).
2. The following items are not accepted as recyclable materials and are considered waste/garbage for the purposes of this Bylaw:
 - a. Household waste/garbage and organics (food and yard wastes);
 - b. Steel or auto parts;
 - c. Waxed, plasticized or food-contaminated paper, cardboard cups, or plastic plates;
 - d. Soiled tissues, napkins, and paper towels;
 - e. "Clam shell" type food containers or black or clear plastic food containers labelled #1;
 - f. Plastic bags and plastic wrap;
 - g. Plastic toys;
 - h. Lightbulbs;
 - i. Ceramics;
 - j. Confetti shredded paper (non-confetti shredded paper is acceptable as long as it is bagged);
 - k. Styrofoam and other foam packing materials.

Recyclable materials are at the discretion of the Town's contracted service provider, who determines what items are acceptable for recycling.



WASTE & RECYCLING RATES & FEES SCHEDULE "B" TO BYLAW 406/20

Waste and Recycling Collection Service	Fee
Garbage roll-out cart collection fees (one roll-out cart per household)	No charge <i>(included in tax levy)</i>
Garbage roll-out cart collection fees for non-tax paying properties	Current monthly rate the Town is charged by the Town's Service Provider (including a 10% fuel surcharge in rate)
Additional garbage roll-out cart which can be rented on an annual basis (cannot be split out monthly) if an occupant determines that one collection container provided by the Town is not sufficient for garbage storage	The current monthly rate the Town is charged by the Town's Service Provider (including a 10% fuel surcharge in rate)
Garbage collection fees for commercial four (4) yard and six (6) yard bins	No charge for first tip of the month. Every subsequent tip is billed the current monthly rate the Town is charged by the Town's Service Provider (including a 10% fuel surcharge in rate)
Garbage collection fees for commercial four (4) yard and six (6) yard bins for non-taxpaying properties	Current monthly rate the Town is charged by the Town's Service Provider (including a 10% fuel surcharge in rate). No free tip per month
Recycling collection fees (one roll-out cart per household)	No charge <i>(included in tax levy)</i>
Recycling roll-out cart collection fees for non-tax paying properties	Current monthly rate the Town is charged by the Town's Service Provider (including a 10% fuel surcharge in rate)
Additional recycling roll-out cart which can be rented on an annual basis (cannot be split out monthly) if an occupant determines that one collection container provided by the Town is not sufficient for recycling storage	The current monthly rate the Town is charged by the Town's Service Provider, (including a 10% fuel surcharge in rate)
Recycling collection fees for commercial four (4) yard and six (6) yard bins	No charge for first tip of the month. Every subsequent tip is billed the current monthly rate the Town is charged by the Town's Service Provider (including a 10% fuel surcharge in rate)
Recycling collection fees for commercial four (4) yard and six (6) yard bins for non-taxpaying properties	Current monthly rate the Town is charged by the Town's Service Provider (including a 10% fuel surcharge in rate). No free tip per month
Garbage and recycling roll-out cart and bin usage by recreational facilities, including the Strasbourg & Community Recreation Centre, the Strasbourg Golf Course, and Strasbourg Community Park	No charge
Four (4) yard or six (6) yard bin delivery & retrieval fee from the Town Shop. Ratepayers are charged through the Town's Service Provider directly, but the Town can deliver bins stored at the Town Shop	\$50.00 per delivery. Must be paid up front.



COMMERCIAL PROPERTIES SCHEDULE "C" TO BYLAW 406/20

Commercial Properties	Bins
Strasbourg Recreation Centre / Strasbourg Community Park	2-4yd Garbage (one bin moves to Park in summer) 1-4yd Recycling
Memorial Hall Transfer Station (shared by all north 100-block Mountain Street commercial businesses)	2-4yd Garbage 2-6yd Garbage 1-4yd Recycling 1-6yd Recycling
Last Mountain Pioneer Home	1-4yd Garbage 1-6yd Garbage 2-4yd Recycling
Digers	1-4yd Garbage 1-4yd Recycling
Mountain Motors Autobody	1-4yd Garbage 1-4yd Recycling
SaskPower (Highway No. 20)	1-4yd Garbage 1-4yd Recycling
Lakeridge Construction Inc.	1-6yd Garbage 1-6yd Recycling
William Derby School	2-4yd Garbage 1-4yd Recycling
Town Public Works Shop	1-4yd Garbage 1-4yd Recycling
Strasbourg Agro	1-4yd Garbage 1-4yd Recycling
111 Mountain Street Transfer Station (shared by all south 100-block Mountain Street commercial businesses)	1-4yd Garbage 1-6yd Garbage 1-4yd Recycling 2-6yd Recycling
Strasbourg Garage	1-4yd Recycling
Strasbourg Pharmacy / Canada Post	1-6yd Recycling
Town Office/Chi Wellness/Affinity Credit Union	1-4yd Garbage 1-4yd Recycling