

Town of Strasbourg



*Regular Meeting of Council held in the Council Chambers
Strasbourg, Saskatchewan*

Wednesday, February 9, 2022

Present: Mayor: Kelvin Schapansky
Council Members: Peter Barry
Bo Black
Lorne Gottselig
Bernie Josephson
Rodger Yauck
Administrator: Jennifer Josephson

A quorum being present, Mayor Schapansky called the meeting to order at 7:00 p.m.

Declarations Councillor Gottselig declared financial interest in regards to Cheque 14146 in the List of Accounts for Approval.

Minutes - Regular 30/2022 Josephson:Gottselig
"THAT the minutes from the January 26, 2022 regular meeting of Council be approved as presented by the Administrator."

CARRIED

Reports 31/2022 Barry:Black
"THAT the Town of Strasbourg acknowledge the following meeting reports:
a) Council Reports
i. Councillor Josephson reported on attending a Strategic Planning Webinar and discussed with Council the value in holding a strategic planning session with the entire Council in the near future."

CARRIED

Financial Reports 32/2022 Black:Gottselig
"THAT the Statement of Financial Activities and Bank Reconciliation for the month of January 2022 be accepted as presented by the Administrator."

CARRIED

Credit Card Limit Increase 33/2022 Josephson:Yauck
"THAT the Town of Strasbourg increase the VISA credit card limit by \$5,000.00 to a total of \$20,000.00 to accommodate larger, emergency purchases."

CARRIED

Payment of Accounts 34/2022 Black:Barry
"THAT the List of Accounts for Approval, including cheque 14112 to cheque 14145, and cheque 14147 to cheque 14173 in the amount of \$154,048.29 as attached hereto and forming a part of these minutes, be approved for payment."

CARRIED

Councillor Gottselig declared financial interest and left the meeting room at 7:28 p.m.

Payment of Accounts 35/2022 Josephson:Yauck
"THAT the List of Accounts for Approval, including cheque 14146 in the amount of \$214.29 as attached hereto and forming a part of these minutes, be approved for payment."

Councillor Gottselig returned to the meeting room at 7:30 p.m.


Mayor

Park Project
Manager

36/2022 Barry:Josephson
"THAT the Town of Strasbourg request a response back as soon as possible from the Park Revitalization Committee in regards to some suggestions as to who to hire as a project manager for the Park Revitalization Project."

CARRIED

Campground

37/2022 Gottselig:Black
"THAT the Town of Strasbourg permanently close the camping services in the Lions Park Campground at 305 Edwards Street to facilitate the construction of the new Park Revitalization Project. The new location of the campground will be determined at a later date."

CARRIED

GG-018 Covid
Vaccination Policy

38/2022 Gottselig:Black
"THAT the Town of Strasbourg rescind General Government policy GG-018, also known as the Covid Vaccination Policy, as of February 14, 2022 in conjunction with the rescinding of the Government of Saskatchewan's Public Health Order related to the removal of the vaccination passports."

CARRIED
ONE ABSTENTION

PBI Building
Officials

39/2022 Gottselig:Josephson
"THAT the Town of Strasbourg certify that
Douglas Mulhall Class 3 Licensed Building Official, Saskatchewan BOL001
Bobby Baker R-Class 3 Licensed Building Official, Saskatchewan BOL552/701
William Hudema R-Class 2 Licensed Building Official, Saskatchewan BOL299/528
David Kashmere R-Class 2 Licensed Building Official, Saskatchewan BOL426/529
Walter Schroeder R-Class 2 Licensed Building Official, Saskatchewan BOL488/669
David Kindred Class 1 Licensed Building Official, Saskatchewan BOL514
Dustin Masuk Class 1 Licensed Building Official, Saskatchewan BOL667
Ken Pasiachnyk Class 1 Licensed Building Official, Saskatchewan BOL706
residents of the Province of Saskatchewan, who are employed by Professional Buildings Inspections, Inc. have been appointed as Licensed Building Officials under the authority of Subsections 16(2) and 16(3) of *The Construction Code Act*."

CARRIED

GG-019 Council
Education Policy

40/2022 Barry:Yauck
"THAT the Town of Strasbourg approve General Government policy GG-019, also known as the Council Education Policy, which is attached hereto and forms part of these minutes."

CARRIED

Adjourn


41/2022 Josephson:
"THAT this meeting of the Council of the Town of Strasbourg be adjourned."

CARRIED
Time: 8:09 p.m.

Mayor



Administrator



Mayor

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
14112	2022-01-19	Gauvin Motors Ltd. 8789	'07 Dodge Ram 3500 - 1 Ton	20,250.84	20,250.84
14113	2022-01-26	Cheryl Pirie Jan/22-Contract	Jan/22 Office Maint Contract	600.00	600.00
14114	2022-01-26	Crystal Mytopher Jan/22-Wage	January 2022 Wages	1,571.90	1,571.90
14115	2022-01-26	Dallin Sorensen Jan/22-Wage	January 2022 Wages	1,735.51	1,735.51
14116	2022-01-26	Jennifer Josephson Jan/22-Wage Jan/22-Cell	January 2022 Wages Cellphone Reimbursement-Jan	2,416.93 70.00	2,486.93
14117	2022-01-26	Jessica Dreger Jan/22-Contract	Jan/22 Museum Curator Contract	350.00	350.00
14118	2022-01-26	Keith Hilderman Jan/22-Wage	January 2022 Wages	4,073.09	4,073.09
14119	2022-01-26	MEPP Jan/22-REM	January 2022 Deductions	4,910.14	4,910.14
14120	2022-01-26	Receiver General of Canada Jan/22-REM	January 2022 Remittance	15,593.27	15,593.27
14121	2022-01-26	Roy Erickson Jan/22-Contract	Jan/22 Hall Maint Contract	600.00	600.00
14122	2022-01-26	S.U.M.A. Jan/22-REM	January 2022 Deductions	2,285.16	2,285.16
14123	2022-01-26	Sandy Frison Jan/22-Wage	January 2022 Wages	2,682.32	2,682.32
14124	2022-01-26	Tyler Hilderman Dec/21-Mile Jan/22-Wage	Mileage for Parts - Dec/21 January 2022 Wages	185.00 4,665.41	4,850.41
14125	2022-02-01	Ministry of Finance Jan/22-Rem	January 2022 Remittance	4,768.37	4,768.37
14126	2022-02-09	Canadian Pacific Railway Co. 1000-0011136871	Flasher with Gate Shared	326.50	326.50
14127	2022-02-09	Canadian Tire Store #629 188730	Shop Supplies, Tools	516.62	516.62
14128	2022-02-09	Cash Dec/21- ap Jan/22-ap	Office - Tea Office - Tea	10.00 9.00	19.00
14129	2022-02-09	Crystal Mytopher Feb/22-ADV	February 2022 Advance	1,000.00	1,000.00
14130	2022-02-09	Dallin Sorensen Dec/21-Cell	Cell Phone Reimbursement-Dec	70.00	

Report Date
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Town of Strasbourg
List of Accounts for Approval
As of 2022-02-09
Batch: 2022-00005 to 2022-00010

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		Feb/22-ADV	February 2022 Advance	1,000.00	
		Jan/22-Cell	Cell Phone Reimbursemet-Jan	70.00	1,140.00
14131	2022-02-09	De Lage Landen Financial 8326741	Copier Rent-Jan-Mar 2022	501.72	501.72
14132	2022-02-09	Deck's Geo-Electrical Ltd. 1293	Service call for water cistern	222.00	222.00
14133	2022-02-09	Diane Kondratiuk 1	Admin Bldg Door Installation	1,550.00	
		2	Admin Bldg - Reno Supplies	135.72	1,685.72
14134	2022-02-09	Digers Service Ltd 62195	Fuel - P/W, Fire Dept	1,162.30	1,162.30
14135	2022-02-09	ECTPC Jan/22-Mem	2022 Membership Fee	216.00	216.00
14136	2022-02-09	Electrical Solutions Inc. 34227010322	Lower Hall - LED Lights	4,851.71	4,851.71
14137	2022-02-09	Estate of Ed Lofgren Feb/22-REF	Utility Deposit REFUND	5.00	5.00
14138	2022-02-09	Greg Yung Jan/22-Cell	Cell Phone Reimbursement - Jan	70.00	70.00
14139	2022-02-09	Information Services Corp. CI22-00000142	Urban Cadastral Annual Maint	337.84	337.84
14140	2022-02-09	Jennifer Josephson Feb/22-ADV	February 2022 Advance	1,600.00	1,600.00
14141	2022-02-09	Keith Hilderman Dec/21-Cell	Cell Phone Reimbursement-Dec	70.00	
		Feb/22-ADV	February 2022 Advance	1,600.00	
		Jan/22-Cell	Cell Phone Reimbursement-Jan	70.00	1,740.00
14142	2022-02-09	Last Mountain Theatre Company Jan/22-ap	2022 Tickle Trunk REFUND	600.00	600.00
14143	2022-02-09	Last Mountain Times Ltd 20220031	Notice of Poll & Adv Poll	148.61	
		20220030	Assessment Roll Notice	148.61	297.22
14144	2022-02-09	Long Lake Insurance 25611	Commercial Auto Pak Renewal	2,266.28	
		25880	Comm Auto Pak - Add '07 Dodge	23.32	
		25881	Comm Auto Pak-Add '07 Dodge	352.98	
		26247	Comm Auto Pak- Add Loss of Use	770.62	3,413.20
14145	2022-02-09	Loraas Disposal South Ltd. 0007861814	Jan/22 Garbage & Recycling	14,783.54	14,783.54
14146	2022-02-09	Lorne Gottselig 00202201	Hall - Internet	214.29	214.29
14147	2022-02-09	M & D Enterprises 00041	1 Ton - Rental	200.00	200.00
14148	2022-02-09	Midwest Surveys Inc.			

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		49864RC	Park - Subdivision Survey	1,328.75	1,328.75
14149	2022-02-09	Mountain Motors Auto Body Ltd			
		13463	RAM 1500 - Front Door Hinge	347.69	347.69
14150	2022-02-09	Parkland Regional Library			
		6027	2022 Levy - 50%	5,380.00	5,380.00
14151	2022-02-09	Princess Auto			
		3422749	Auto Parts	642.30	
		3439522	Vehicle Parts	642.30	1,284.60
14152	2022-02-09	Purolator Inc.			
		449616519	Purolator	16.87	16.87
14153	2022-02-09	Rocky Coleman			
		Dec/21-ap	Bylaw Enforcement - Dec/21	180.29	180.29
14154	2022-02-09	Ronald Griffin			
		Dec/21-ap	Firetruck - Oil	18.97	
		Jan/22-ap	Rescue Truck - Cam Buckle	66.59	
		Feb/22-ap	Breathing Apparatus Bottles	53.76	139.32
14155	2022-02-09	Voided by the print process			
14156	2022-02-09	Royal Bank of Canada			
		Jan/22-ap6	WFR - Headlamps, Clamps	364.52	
		Jan/22-ap1	Imperial Co-op Fuel	40.00	
		Jan/22-ap2	Schulte & JD 60 - Parts/Depos	3,257.88	
		Jan/22-ap3	Cable	71.51	
		Jan/22-ap4	Parts	258.32	
		Jan/22-ap5	Mainline Fleet Service - parts	1,195.91	
		Jan/22-ap7	Over limit Fee	29.00	
		Jan/22-ap8	ISC Deposit on Account	1,000.00	
		Jan/22-ap9	Badger MeterFees	39.03	
		Jan/22-ap10	Office Supplies	277.67	
		Jan/22-ap11	Council - Webinar Course	541.76	
		Jan/22-ap12	'07 Dodge 1 Ton - Plates	1,212.80	
		Jan/22-ap13	Council - Webinar REFUND	270.88-	
		Jan/22-ap14	Tanker Truck/Water Pump-Parts	74.37	
		Jan/22-ap15	Water Tests	92.00	
		3097	Office & Shop Water	46.00	8,229.89
14157	2022-02-09	Sandy Frison			
		Feb/22-ADV	February 2022 Advance	1,000.00	1,000.00
14158	2022-02-09	Sask Assessment Mgmt Agency			
		2022201	2022 Municipal Requisition	12,031.00	12,031.00
14159	2022-02-09	Sask Power			
		Jan/22-OFFICE	Office - Power & Energy	730.31	
		Jan/22-MUS	Museum - Power & Energy	468.63	
		Jan/22-LIGHTS-0	Streetlights	1,460.81	
		Jan/22-HALL	Hall - Power & Energy	1,555.18	
		Jan/22- FIRE	Firehall - Power & Energy	425.48	
		Jan/22-SHOP	Shop - Energy	325.10	
		Jan/22-GREEN	Greenspace - Power	42.36	

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Report Date
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Town of Strasbourg
List of Accounts for Approval
As of 2022-02-09
Batch: 2022-00005 to 2022-00010


Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		Jan/22-WELLS	Well/Pump/Shop-Power&Energy	1,877.50	
		Jan/22-LAGOON	Lagoon - Power	67.70	
		Jan/22-PARK	Lion's Park - Power	46.34	6,999.41
14160	2022-02-09	Sask Tel			
		Jan/22-3707	Office,Shop,WTP-Phn/Int/Alarms	635.84	
		Jan/22-3421	Hall - Phone & Internet	134.60	
		Jan/22-3465	Firehall Phone/Highspeed	121.24	
		Jan/22-9191	Fire Alarm	68.06	
		Jan/22-Shop	Shop - Internet, Phone	146.25	
		Jan/22-Mus	Museum - Internet only	55.45	1,161.44
14161	2022-02-09	Sask Tel CMR			
		Jan/22- GPS	GPS Data	57.81	57.81
14162	2022-02-09	SaskBattery			
		282203	Batteries-Dodge/Skidsteere	357.55	357.55
14163	2022-02-09	SEDA			
		3824	2022 Membership	376.95	376.95
14164	2022-02-09	Strasbourg Agro Inc			
		1243	Snow Plow - Hose & Fittings	92.57	
		8246	Mobility Bux Safety Insp	310.80	403.37
14165	2022-02-09	Strasbourg Building &			
		234963	Sanding Truck Box	463.30	
		234980	Screws, Small Tools	64.79	
		234987	Screws	9.66	
		235108	Paint Brush, Hooks	9.63	547.38
14166	2022-02-09	Strasbourg Co-operative Ltd.			
		4225	Office - Paper Towel	32.46	
		7237	Admin Bldg - Cleaning Supplies	20.17	
		7778	Shop - Coffee Supplies	38.97	
		812	Shop - Coffee supplies	31.99	
		1679	Office Coffee supplies	13.99	
		4189	Shop - Coffee supplies	19.98	157.56
14167	2022-02-09	Strasbourg Recreation Board			
		220013-029	RBC Benevity Donation	500.00	
		Grant/2022	Operating Grant 2022	5,000.00	5,500.00
14168	2022-02-09	SUMA			
		SUMA/22-Reg	SUMA 2022 Registration	3,087.00	3,087.00
14169	2022-02-09	Supreme Office Products			
		R101439	Office Supplies - Paper	144.28	
		R101895	Office Sup - Binders, Paper	38.83	183.11
14170	2022-02-09	Tyler Hilderman			
		Dec/22-Cell	Cell Phone Reimbursement-Dec	90.00	
		Feb/22-ADV	February 2022 Advance	1,600.00	
		Jan/22-Cell	Cell Phone Reimbursement-Jan	90.00	1,78
14171	2022-02-09	Village of Bulyea			
		2022-00003	'22 Heat & Power-Water Truck	1,600.00	1,600.00

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Town of Strasbourg
List of Accounts for Approval
As of 2022-02-09
Batch: 2022-00005 to 2022-00010

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
14172	2022-02-09	Vital Effect Inc. 9263	Website Fee - Feb	65.50	65.50
14173	2022-02-09	Young's Equipment Inc. P16252	Skid Steer - Alternator	386.49	386.49
				Total for AP:	154,262.58

Certified correct and in accordance with the records
Presented to Council on this 9th day of January, 2022.



Kelvin Schapansky, Mayor



Jennifer Josephson, Administrator



Town of Strasbourg
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2022

	Current	Year To Date	Budget	Variance
REVENUES				
TAXATION				
Municipal Taxes				
410-130-100 - Tax Discounts	(546.50)	(546.50)		(546.50)
	(546.50)	(546.50)	0.00	(546.50)
Mobile Home License Fees				
410-300-100 - Mobile Home License Fees	1,008.00	1,008.00		1,008.00
Total Mobile Home License Fees:	1,008.00	1,008.00	0.00	1,008.00
Penalties on Tax Arrears				
410-400-110 - Penalty on Municipal Taxes - Property	805.15	805.15		805.15
	805.15	805.15	0.00	805.15
TOTAL TAXATION:	1,266.65	1,266.65	0.00	1,266.65
FEES AND CHARGES				
Custom Work				
420-100-100 - F&C - Sign Corridor Rental	2,850.00	2,850.00		2,850.00
	2,850.00	2,850.00	0.00	2,850.00
Sale of Supplies and Gravel				
420-200-500 - F&C - Fax/Copying/Laminating	207.50	207.50		207.50
420-200-920 - F&C - Notary/Title Transfer Fees	40.00	40.00		40.00
	247.50	247.50	0.00	247.50
Rentals				
420-300-100 - F&C - Rentals - Office/Land	12,550.00	12,550.00		12,550.00
420-300-110 - F&C - Rentals - Mobile Home Lots	4,800.00	4,800.00		4,800.00
	17,350.00	17,350.00	0.00	17,350.00
Policing and Fire Fees				
420-400-300 - F&C - Fire Callout Fees	16,900.00	16,900.00		16,900.00
420-400-350 - F&C - Fire Levies	93,486.53	93,486.53		93,486.53
	110,386.53	110,386.53	0.00	110,386.53
Recreation Fees				
420-530-200 - F&C - Community Hall Fees	2,600.00	2,600.00		2,600.00
	2,600.00	2,600.00	0.00	2,600.00
Licenses and Permits				
420-700-210 - F&C - Licences - Pets	25.00	25.00		25.00
	25.00	25.00	0.00	25.00
Other				
Tax Certificate				
420-800-100 - F&C - Tax Certificate	75.00	75.00		75.00
	75.00	75.00	0.00	75.00
Landfill/Waste Collection Fees				
420-850-120 - F&C - Waste Collection Fees	1,512.00	1,512.00		1,512.00
	1,512.00	1,512.00	0.00	1,512.00
TOTAL FEES AND CHARGES:	135,046.03	135,046.03	0.00	135,046.03

UTILITIES

Town of Strasbourg
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2022

	Current	Year To Date	Budget	Variance
Water & Sewer				
440-100-100 - Water - Well Charges	2,000.00	2,000.00		2,000.00
440-110-100 - Water	52,610.00	52,610.00		52,610.00
440-140-100 - Water - Connection Fees	150.00	150.00		150.00
440-220-100 - Sewer	17,069.00	17,069.00		17,069.00
440-240-100 - Sewer - Infrastructure Fees	19,740.00	19,740.00		19,740.00
TOTAL UTILITIES:	91,569.00	91,569.00	0.00	91,569.00
UNCONDITIONAL/CONDITIONAL GRANTS				
450-310-100 - Conditional - Prov - SGI Traffic Grant	15,176.70	15,176.70		15,176.70
TOTAL UNCONDITIONAL/CONDITIONAL GRANTS:	15,176.70	15,176.70	0.00	15,176.70
OTHER REVENUES				
480-170-100 - Donations - Museum	555.00	555.00		555.00
TOTAL OTHER REVENUES:	555.00	555.00	0.00	555.00
TOTAL REVENUES:	243,613.38	243,613.38	0.00	243,613.38
EXPENDITURES				
GENERAL GOVERNMENT SERVICES				
Wages & Benefits				
510-110-300 - GG - Salaries - Office	14,999.17	14,999.17		(14,999.17)
510-130-300 - GG - Benefits - Office	2,836.73	2,836.73		(2,836.73)
	17,835.90	17,835.90	0.00	(17,835.90)
Professional/Contract Services				
510-210-170 - GG - Admin. - Training, Travel & Meals	650.54	650.54		(650.54)
510-220-100 - GG - Cont.- Office Caretaking Contract	600.00	600.00		(600.00)
510-230-100 - GG - Cont.- Insurance, General & Bond	5,491.86	5,491.86		(5,491.86)
510-240-100 - GG - Cont.- Memberships & Subscriptions	2,134.06	2,134.06		(2,134.06)
510-260-100 - GG - Cont.- Tax Enforcement/Collection	700.00	700.00		(700.00)
510-270-100 - GG-Town Office Copier/Supplies/Software	6,937.40	6,937.40		(6,937.40)
510-270-110 - GG - Admin Bldg Maint/Supplies/Repairs	3,500.00	3,500.00		(3,500.00)
510-280-170 - GG - Cont. - Appeals	250.00	250.00		(250.00)
	20,263.86	20,263.86	0.00	(20,263.86)
Utilities				
510-300-150 - GG - Utility - Cell Phone	70.00	70.00		(70.00)
	70.00	70.00	0.00	(70.00)
TOTAL GENERAL GOVERNMENT SERVICES:	38,169.76	38,169.76	0.00	(38,169.76)
PROTECTIVE SERVICES				
FIRE PROTECTION				
Professional/Contractual Services				
525-210-100 - PS - Fire - Dispatching Fees	1,200.00	1,200.00		(1,200.00)
525-230-100 - PS - Fire - Insurance	16,381.20	16,381.20		(16,381.20)
525-240-100 - PS - Fire - Memberships/Subscriptions	460.00	460.00		(460.00)
	18,041.20	18,041.20	0.00	(18,041.20)
TOTAL FIRE PROTECTION:	18,041.20	18,041.20	0.00	(18,041.20)

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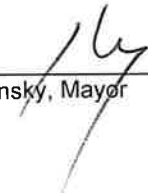
Town of Strasbourg
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2022

	Current	Year To Date	Budget	Variance
TOTAL PROTECTIVE SERVICES:	18,041.20	18,041.20	0.00	(18,041.20)
TRANSPORTATION SERVICES				
MAINTENANCE				
Wages & Benefits				
530-110-120 - TS - Wages - Public Works	18,327.95	18,327.95		(18,327.95)
530-120-120 - TS - Benefits - Public Works	2,608.27	2,608.27		(2,608.27)
	20,936.22	20,936.22	0.00	(20,936.22)
Professional/Contractual Services				
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.	2,652.12	2,652.12		(2,652.12)
	2,652.12	2,652.12	0.00	(2,652.12)
Maintenance, Materials & Supplies				
530-420-100 - TS - Maint. - Vehicle/Equip Repair/Parts	22.32	22.32		(22.32)
	22.32	22.32	0.00	(22.32)
TOTAL MAINTENANCE:	23,610.66	23,610.66	0.00	(23,610.66)
TOTAL TRANSPORTATION SERVICES:	23,610.66	23,610.66	0.00	(23,610.66)
PLANNING AND DEVELOPMENT SERVICES				
560-210-100 - P&D - Cont. - Website/Advertising	62.38	62.38		(62.38)
TOTAL PLANNING AND DEVELOPMENT SERVICES:	62.38	62.38	0.00	(62.38)
RECREATION AND CULTURAL SERVICES				
Wages & Benefits				
570-110-150 - R&C - Salaries - Hall	600.00	600.00		(600.00)
570-110-160 - R&C - Salaries - Museum	350.00	350.00		(350.00)
	950.00	950.00	0.00	(950.00)
Professional/Contractual Services				
570-230-100 - R&C - Cont. - Hall Insurance	10,499.38	10,499.38		(10,499.38)
570-230-110 - R&C - Cont. - Museum Insurance	1,563.50	1,563.50		(1,563.50)
570-230-120 - R&C - Cont. - Gazebo Insurance	10.60	10.60		(10.60)
	12,073.48	12,073.48	0.00	(12,073.48)
Maintenance, Materials and Supplies				
570-420-150 - R&C - Supplies/Repairs - Hall	15.27	15.27		(15.27)
570-420-160 - R&C - Supplies/Repairs - Museum	125.00	125.00		(125.00)
	140.27	140.27	0.00	(140.27)
Grants and Contributions				
570-500-130 - R&C - Grants - Library	1,500.00	1,500.00		(1,500.00)
	1,500.00	1,500.00	0.00	(1,500.00)
TOTAL RECREATION AND CULTURAL SERVICES:	14,663.75	14,663.75	0.00	(14,663.75)
UTILITIES				
Wages and Benefits				
580-110-110 - UT - Utilities - Salaries	7,775.90	7,775.90		(7,775.90)
580-120-110 - UT - Utilities - Benefits	1,184.61	1,184.61		(1,184.61)
	8,960.51	8,960.51	0.00	(8,960.51)
Professional/Contractual Services				

Town of Strasbourg
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2022

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
580-240-100 - UT - Utility - Insurance - Gen & Bond	8,595.54	8,595.54		(8,595.54)
	8,595.54	8,595.54	0.00	(8,595.54)
TOTAL UTILITIES:	17,556.05	17,556.05	0.00	(17,556.05)
TOTAL EXPENDITURES:	112,103.80	112,103.80	0.00	(112,103.80)
NET SURPLUS	131,509.58	131,509.58	0.00	131,509.58

Certified correct and in accordance with the records.
Presented to Council on this 9th day of February, 2022.



Kelvin Schapansky, Mayor



Jennifer Josephson, Administrator

AM 1/5

Town of Strasbourg
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2022

	Current	Year To Date	Budget	Variance
	Current	Year to Date	Balance	
ACCOUNT BALANCES				
Cash and Investments				
110-110-110 - Cash - On Hand - Petty Cash			200.00	
110-110-120 - Cash - Bank - General Operating Account	(9,386.36)	(9,386.36)	107,456.92	
110-110-130 - Cash - Bank - Premium Investment Account	(100,000.00)	(100,000.00)	343,576.19	
110-110-140 - Cash - On Hand - Museum Petty Cash			200.00	
Total Cash and Investments:	(109,386.36)	(109,386.36)	451,433.11	
Municipal Taxes Receivable				
110-200-100 - Municipal - Tax Receivable - Current	(2,830.34)	(2,830.34)	118,490.71	
110-200-110 - Municipal - Tax Receivable - Arrears	(11,424.25)	(11,424.25)	(59,309.97)	
Total Municipal Taxes Receivable:	(14,254.59)	(14,254.59)	59,180.74	
Capital Assets				
170-100-110 - General Government Assets - Cost			430,197.59	
170-100-200 - Protective Services Assets - Cost			676,512.50	
170-100-250 - Transportation Assets - Cost	19,338.64	19,338.64	4,315,602.36	
170-100-280 - Enviro & Public Health Assets - Cost			137,272.64	
170-100-300 - Planning & Development Assets - Cost			37,678.00	
170-100-350 - Recreation & Culture Assets - Cost			523,125.82	
170-100-400 - Water & Sewer Assets - Cost			6,207,747.95	
175-100-800 - Fire Hall - Asset Under Construction			27,860.90	
Total Capital Assets:	19,338.64	19,338.64	12,355,997.76	
Reserves				
310-100-200 - Cemetery Fund Reserve			5,207.28	
310-100-300 - Future Reserve			24,465.60	
310-100-400 - Fire Department Reserve			977.85	
310-100-500 - Public Reserve			2,032.01	
310-100-620 - Pioneer Home Reserve			12,320.83	
310-100-650 - Strasbourg Rec Centre Reserve			50,000.00	
310-110-200 - Water & Sewer Infrastructure Reserve			622,676.52	
310-110-300 - Transportation Capital Reserve			25,321.86	
Total Reserves:	0.00	0.00	743,001.95	

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Policy #GG-019

Policy Title: COUNCIL EDUCATION POLICY

Policy Objective	The Town of Strasbourg values the advantages provided by a municipal council who are committed to a process of continual educational advancement. To ensure proficiency in carrying out their duties and requirements, proper education is required by the Town Council.
Authority	Resolution #40/2022
Supporting Bylaw	n/a
Related Policy	n/a

This policy shall supersede any previous policy passed by the Town of Strasbourg Council.

Definitions:

- a. **Administrator** - The person appointed as Administrator pursuant to Section 111 of *The Municipalities Act*.
- b. **Council** - The Mayor and Councillors of the Town elected pursuant to the provisions of *The Local Government Election Act, 2015*.
- c. **Education** - Any course, material, or event which are related to the roles and responsibilities of municipal elected officials.
- d. **MLDP** - Municipal Leadership Development Program which has workshops and modules exclusively created for elected municipal leaders in Saskatchewan.
- e. **SUMA** - Saskatchewan Urban Municipalities Association.
- f. **Town** - The Town of Strasbourg.

Policy:

1. PURPOSE

1.1 The purpose of this policy is to demonstrate the benefit of ensuring the Town is provided with elected officials that have had the opportunity to better their awareness of current issues, trends, and hazards, possibly impacting the Town's health, sustainability, and future, by ensuring that they continuously upgrade their education to provide the best possible level of governance to the Town.

2. RESPONSIBILITIES

2.1 The responsibilities of the Council related to this policy are as follows:

- a. Allocate enough resources for successful implementation of this policy in the annual budget process.
- b. Recognize the benefits of Council education.
- c. Attend and take part in the required education process, both for themselves, and for the benefit of their fellow Councillors.
- d. Report to the entire Council on the workshop/training session they attended.

2.2 The responsibilities of the Administrator related to this policy are as follows:

- a. Facilitate education of Council by:
 - i. Providing newly elected Council members a copy of the:
 - a. Town of Strasbourg *Council Remuneration & General Business Expenditures Policy*;
 - b. Town of Strasbourg *Social Media Policy*;

- c. Town of Strasbourg *Electronic Meeting Policy*;
- d. Town of Strasbourg *Council Education Policy*;
- e. Town of Strasbourg *Council Procedures Bylaw*;
- f. Town of Strasbourg *Council Code of Conduct Bylaw*;
- g. Government of Saskatchewan *Council Members Handbook for Municipalities*;
- h. Saskatchewan Urban Municipalities Association *Elected Officials Handbook*;
- i. *The Municipalities Act*.
- ii. Registering, enrolling, or ordering education courses, materials, or events approved by Council.
- iii. Tracking the Council's education requirements as laid out in this policy.

3. COURSES FOR COUNCIL

3.1 Within the first two months of being elected, Council members are required to take the following online training through the Government of Saskatchewan:

- a. Council Conflict of Interest Training
- b. Council Procedures Training
- c. Council Roles & Responsibilities Training

3.2 The Council shall endeavour to take, at minimum, one (1) MLDP course per year for a maximum of six courses required in the Program. Current courses include:

- a. Community and Land Use Planning
- b. Human Resources in the Municipal Workplace
- c. Municipal Economic Development Fundamentals
- d. Municipal Leaders' Roles and Responsibilities
- e. Public Relations and Communications for Municipalities
- f. Strategic and Financial Planning for Municipalities

3.3 The Council should endeavour to attend, at minimum, one (1) additional training workshop per year on the municipal topic of their choosing. These workshops can be attended as part of the SUMA Convention.