

# Town of Strasbourg



**Regular Meeting of Council held in the Council Chambers  
Strasbourg, Saskatchewan  
Wednesday, May 25, 2022**

Present: Mayor: Kelvin Schapansky  
Council Members: Peter Barry  
Bo Black  
Sherry Burgess  
Bernie Josephson  
Rodger Yauck  
Administrator: Jennifer Josephson  
Foreman: Tyler Hilderman  
Assistant Foreman: Keith Hilderman  
Absent: Lorne Gottselig

A quorum being present, Mayor Schapansky called the meeting to order at 7:00 p.m.

*Declarations* No declarations of conflict of interest or financial interest were made.

*Minutes - Regular* 120/2022 Burgess:Josephson  
"THAT the minutes from the May 11, 2022 regular meeting of Council be approved as presented by the Administrator."

CARRIED

*Delegation* Janelle Wilson from the Strasbourg Community Park joined the meeting at 7:01 p.m. to give Council an update on the financials and upcoming events at the Community Park in 2022. Ms. Wilson left the meeting at 7:34 p.m.

*1-Ton Truck Tender* 121/2022 Barry:Black  
"THAT the Town of Strasbourg tender out the 2003 Ford 1-Ton Truck prior to purchasing it back from SGI to see if the Town can sell it for more money than what SGI is offering, and further, that the deadline be prior to the June 15<sup>th</sup> Council meeting."

CARRIED

Tyler Hilderman & Keith Hilderman left the meeting at 7:59 p.m.

*Parks & Rec Month* 122/2022 Josephson:Burgess  
"THAT the Town of Strasbourg make the following proclamation:

WHEREAS, in Saskatchewan, we are fortunate to have a variety of recreation and parks systems providing countless recreational opportunities for residents; and

WHEREAS, recreation enhances the quality of life, active living and lifelong learning, helps people live happier and longer, develops skills and positive self-image in children and youth, develops creativity and builds healthy bodies and positive lifestyles; and

WHEREAS, recreation participation builds family unity and social capital, strengthens volunteer and community development, creates community pride and vitality and promotes sensitivity and understanding to cultural diversity; and

WHEREAS, recreation, therapeutic recreation and leisure education are essential to enhancing the quality of life of individuals who experience living with a disability, or have become ill, or are disadvantaged; and

WHEREAS the benefits provided by recreation and parks programs and services reduce healthcare and social service costs, serve to boost the economy, economic renewal and sustainability, enhance property values, attract new business, and increase tourism; and

A handwritten signature in blue ink, appearing to be 'K. Schapansky', written over a horizontal line.  
Mayor

WHEREAS, our parks, open space and trails ensure ecological sustainability, provide space(s) to enjoy nature, help maintain clear air and water and preserve plant and animal wildlife; and

WHEREAS, in Saskatchewan, we value and benefit from ancestral and contemporary Treaty relationships that allow us to enjoy recreational pursuits on the lands we share, which are deeply rooted in traditional and cultural significance; and

WHEREAS, all levels of government, the non-profit and voluntary sectors and private enterprise throughout the Province participate in the planning, development and operation of recreation and parks programs, services, and facilities.

THEREFORE, the Town of Strasbourg, in recognition of the benefits and values that recreation, parks, and leisure services provide, does hereby designate the month of June as *June is Recreation & Parks Month.*"

CARRIED

- Correspondence* 123/2022 Black:Barry  
 "THAT the following correspondence from the May 25, 2022 meeting, as presented by the Administrator, be filed:
- a) Saskatchewan Parks & Recreation Association *re: Recreation and Parks Month*
  - b) Saskatchewan Assessment Management Agency *re: 2021 Annual Report*
  - c) Saskatchewan Public Safety Agency *re: Fire Service Minimum Standards Guide.*"

CARRIED

- Reports* 124/2022 Burgess:Josephson  
 "THAT the Town of Strasbourg acknowledge the following meeting reports:
- a) Admin Report
  - b) Park Revitalization Report
  - c) Public Works Report
  - d) Council Reports
    - i. Councillor Josephson reported on attending the Local EMO Committee meeting.
    - ii. Councillor Josephson reported on attending the Strasbourg Community Park meeting, along with Councillor Gottselig (absent)."

CARRIED


- Building Permits* 125/2022 Black:Yauck  
 "THAT the Town of Strasbourg approve building permit applications
- a) SG 22-001 - Lots 18 & 19, Block 1, Plan E5079 - New Deck
  - b) SG 22-002 - Parcel K, Plan 64R42318 - Picnic Shelter
  - c) SG 22-003 - Parcel K, Plan 64R42318 - Accessible Washroom
  - d) SG 22-004 - Lot 8, Block 31, Plan L4614 - Small Accessory Building
- all subject to Professional Building Inspections, Inc. plan review requirements."

CARRIED

- Tax Enforcement* 126/2022 Josephson:Burgess  
 "THAT the Administrator be authorized to commence proceedings under *The Tax Enforcement Act* to acquire title for the following described lands:

Legal Description	Title Number	Arrears & Interest
Lot 1, Block 41, Plan 68R24098	145625395	\$ 291.21
Lots 9-10, Block 11, Plan N2596	139437568	\$ 394.07

CARRIED

Mayor 

Amend Policy  
GG-005

127/2022 Barry:Burgess

"THAT the Town of Strasbourg amend General Government Policy GG-005, also known as the Scholarship Policy, to allow the Scholarship Committee to award up to \$2,000.00 split between two deserving candidates. The amended policy is attached hereto and forms part of these minutes."

CARRIED

2022 Scholarship  
Winners

128/2022 Burgess:Black

"THAT the Town of Strasbourg award the 2022 Lance Cornwell Memorial Scholarship to William Derby School graduates Grace Edwards and Kimberly Thomas at \$1,000.00 each."

CARRIED

PBI Building  
Official

129/2022 Josephson:Yauck

"THAT the Town of Strasbourg certify that

*Virginia Shepley Class 3 Licensed Building Official, Saskatchewan BOL517*

resident of the Province of Saskatchewan, who is employed by Professional Buildings Inspections, Inc. has been appointed as a Licensed Building Official under the authority of Subsections 16(2) and 16(3) of *The Construction Codes Act.*"

CARRIED

Street Closure  
LMVBA

130/2022 Black:Yauck

"THAT the Town of Strasbourg approve the Last Mountain Valley Business Association (LMVBA) to temporarily close the 200 Block of Mountain Street for the LMVBA's Annual Car Show on Saturday, August 13, 2022 from 9:00 a.m. to 3:00 p.m. as well as provide barricades to block off the street for the event."

CARRIED

Street Closure  
Authority

131/2022 Barry:Josephson

"THAT as per the authority of the Town's Traffic Bylaw, the Town Administrator be given the authority to approve any future street closure requests, in conjunction with approval from the Town Public Works Foreman, but that the Council can still be conferred with if necessary."

CARRIED

Washroom &  
Shelter Tender

132/2022 Barry:Burgess

"THAT the Town of Strasbourg accept the tender from Lakeridge Construction Inc. for the construction of the accessible washroom and picnic shelter in the Lions Park at the tendered amount of \$181,000.00."

CARRIED

Adjourn


133/2022 Burgess:

"THAT this meeting of the Council of the Town of Strasbourg be adjourned."

CARRIED

Time: 8:41 p.m.

\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

  
\_\_\_\_\_  
Mayor



## Policy #GG-005

### Policy Title: SCHOLARSHIP POLICY

<b>Policy Objective</b>	To set a policy regarding the application and funding of a scholarship for Grade 12 students at William Derby School who live in Strasbourg and the surrounding communities. This scholarship is to provide financial assistance to the abovementioned students applying to post-secondary education.
<b>Authority</b>	Resolution: #70/2015 Amended: #97/2020 Amended: #127/2022
<b>Supporting Bylaw</b>	n/a
<b>Related Policy</b>	n/a

### Definitions:

- a. **Administrator** - The person appointed as Administrator pursuant to Section 111 of *The Municipalities Act*.
- b. **Council** - The Mayor and Councillors of the Town elected pursuant to the provisions of *The Local Government Election Act, 2015*.
- c. **Scholarship Committee** - The individuals appointed by Council who have been delegated the responsibility as interviewers and decision-makers for the Town Scholarship.
- d. **Town** - The Town of Strasbourg.

### Policy:

#### 1. PREAMBLE

- 1.1 The Town will offer one (1) \$1,000.00 scholarship to any Grade 12 student graduating from William Derby School in Strasbourg.
- 1.2 The scholarship application will consist of an essay, high school transcript submission, financial plan, as well as an interview with the Administrator and members of the Scholarship Committee.

#### 2. ELIGIBILITY

- 2.1 Student must be attending a post-secondary institution within one (1) year of graduation. Preference will be given to those students who are attending a post-secondary institution in Saskatchewan, but not a requirement.
- 2.2 Preference will be given to those students who live in Strasbourg or the immediate surrounding area, but not a requirement.

#### 3. APPLICATION REQUIREMENTS

- 3.1 Student must submit a well-organized essay including their contact information. The essay needs to discuss the following:

- a. Employment history, community and school volunteer work, extra-curricular and school activities, as well as a discussion of how their employment, volunteerism, and extra-curricular activities have benefited the Town of Strasbourg.
- b. Their career aspirations and post-secondary plans and a discussion on how growing up in rural/small-town Saskatchewan impacted their decision to choose their career path.
- c. A discussion on what benefits they have received growing up in rural/small-town Saskatchewan, and how they would make the Town of Strasbourg a better place to live and work.

3.2 Student must submit a copy of their most recent high-school transcript.

3.3 Student must submit a completed copy of the attached financial plan.

3.4 Student may submit any reference letters they may have (optional).

3.5 Student must attend a scheduled interview with the Town Administrator and members of the Scholarship Committee.

#### **4. SUBMISSION INFORMATION**

4.1 Applications will be due in the first week of May.

4.2 Interviews to take place during the second week of May. Students will be contacted by the Administrator to schedule an interview time, which will be held in the Town Office Council Chambers, or another area as deemed fit by the Scholarship Committee.

4.3 The application must be submitted to the Town of Strasbourg Scholarship Committee c/o the Administrator.

#### **5. AWARDING OF SCHOLARSHIP**

5.1 The scholarship will be presented at the Exercises of the William Derby School Graduation by either the Administrator, a member of the Scholarship Committee, or a general Council member.

5.2 If no qualified students are found, the scholarship may not necessarily be awarded.

#### **6. PAYMENT**

6.1 The scholarship will be paid out to the successful student upon furnishing the Town Office with a copy of their official tuition receipt from their post-secondary institution.

#### **7. AUTHORITY**

7.1 The Town will budget \$2,000.00 annually for the scholarship.

7.2 If more than one candidate is deemed as deserving of the award, the Scholarship Committee will have the authority to split the scholarship money and/or award more than the designated \$1,000.00 up to \$2,000.00.

# Financial Plan

All applicants must complete this page to be considered for the scholarship. Estimate your income and expenses for one year. Divide by 12 to get a monthly figure. If an income or expense is not applicable, please mark it "N/A".

<b>ESTIMATED MONTHLY INCOME</b>		<b>ESTIMATED MONTHLY EXPENSES</b>	
Employment	\$ _____	Tuition/Books/Education Fees	\$ _____
Parents/Guardians	\$ _____	Food/Groceries/Restaurants	\$ _____
Scholarships/Bursaries	\$ _____	Rent/Residence	\$ _____
Monetary Gifts	\$ _____	Cell Phone/Utilities	\$ _____
Student Loans	\$ _____	Transportation	\$ _____
Other Income Sources	\$ _____	Gas/Insurance/Parking	\$ _____
		Clothing	\$ _____
		Personal Health Items	\$ _____
		Entertainment	\$ _____
		Laptop/Computer	\$ _____
		Other Expenses	\$ _____
<b>TOTAL INCOME</b>	<b>\$ _____</b>	<b>TOTAL EXPENSES</b>	<b>\$ _____</b>

Do income and expense balance? \_\_\_\_\_

If not, what can you do? \_\_\_\_\_

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