

# Town of Strasbourg



Regular Meeting of Council held in the Council Chambers  
Strasbourg, Saskatchewan

Wednesday, February 22, 2023

Present: Mayor: Kelvin Schapansky  
Council Members: Peter Barry  
Bo Black  
Sherry Burgess  
Lorne Gottselig  
Bernie Josephson  
Rodger Yauck  
Administrator: Jennifer Gritzfeld

A quorum being present, Mayor Schapansky called the meeting to order at 6:57 p.m.

*Declarations* No declarations of conflict of interest or financial interest were made.

*Minutes - Regular* 43/2023 Josephson:Gottselig  
"THAT the minutes from the February 8, 2023 regular meeting of Council be approved as presented by the Administrator."  
CARRIED

*Correspondence* 44/2023 Barry:Burgess  
"THAT the following correspondence from the February 22, 2023 meeting, as presented by the Administrator, be filed:  
a) Strasbourg Rec Board re: Mini Mosaic Grant Follow-Up."  
CARRIED

*Reports* 45/2023 Yauck:Black  
"THAT the Town of Strasbourg acknowledge the following meeting reports:  
a) Council Reports  
i. Councillor Burgess provided a written report on the most recent Strasbourg Recreation Board meeting, which is attached to these minutes.  
ii. Mayor Schapansky reported on a meeting with the Administrator and Fire Chief regarding the new Minimum Standards for fire departments as set out by the Saskatchewan Public Safety Agency."  
CARRIED

*Bylaw 431/22* 46/2023 Josephson:Burgess  
"THAT Bylaw No. 431/22, also known as the Bylaw to Set Fire Suppression Rates, Set False Alarm Rates, and Authorize Agreements for Fire Suppression Services, be introduced and read for the first time."  
CARRIED

*Bylaw 431/22* 47/2023 Gottselig:Barry  
"THAT Bylaw No. 431/22, also known as the Bylaw to Set Fire Suppression Rates, Set False Alarm Rates, and Authorize Agreements for Fire Suppression Services, be read for a second time."  
CARRIED

*Bylaw 431/22* 48/2023 Black:Josephson  
"THAT Bylaw No. 431/22, also known as the Bylaw to Set Fire Suppression Rates, Set False Alarm Rates, and Authorize Agreements for Fire Suppression Services, be given three readings at this meeting."  
CARRIED UNANIMOUSLY

Handwritten initials in blue ink, appearing to be 'K.S.' or similar.  
Initials

*Bylaw 431/22* 49/2023 Yauck:Gottselig  
"THAT Bylaw No. 431/22, also known as the Bylaw to Set Fire Suppression Rates, Set False Alarm Rates, and Authorize Agreements for Fire Suppression Services, be read a third time and finally adopted."

CARRIED

*Hall Caretaker Wage* 50/2023 Gottselig:Burgess  
"THAT the Town of Strasbourg increase the Hall Caretaker monthly contract amount from \$400.00 to \$700.00 as the workload has significantly increased in the facility, and further that this increase is retroactive as of January 1, 2023."

CARRIED

Councillor Josephson left the meeting room at 7:35 p.m.  
Councillor Josephson returned to the meeting room at 7:43 p.m.

*Contract Employees* 51/2023 Barry:Gottselig  
"THAT the Town of Strasbourg request, for the next meeting, that the Administrator bring forward a list of the contract employees and budgetary requirements for said contract employees for the 2023 year, and further, that the Administrator be given the responsibility and authority going forward to hire the contract employees, sign the contracts, set the contract amounts within the budgetary allowance, and distribute the funds as required."

CARRIED

*PBI Building Official* 52/2023 Gottselig:Burgess  
"THAT the Town of Strasbourg certify that  
*John Dulle Class 1 Licensed Building Official, Saskatchewan BOL779*  
resident of the Province of Saskatchewan, who is employed by Professional Buildings Inspections, Inc. has been appointed as a Licensed Building Official by the Town of Strasbourg Council under the authority of Subsections 16(2) and 16(3) of *The Construction Codes Act.*"

CARRIED

*Parkland Library Agreement* 53/2023 Barry:Josephson  
"THAT the Town of Strasbourg sign an agreement with the Parkland Regional Library to fund an additional open hour at the Strasbourg Library Branch, for a total of 19 hours a week, payable at \$14.00/hour."

CARRIED

*Dutch Elm Disease* 54/2023 Barry:Gottselig  
"THAT the Town of Strasbourg hire Living Tree Environmental to perform two Dutch Elm Disease surveys at a cost of \$2,950.00 plus tax, to be completed in June and August 2023, with the hopes that this will help to mitigate the spread of the disease."

CARRIED

*Adjourn* 55/2023 Josephson:  
"THAT this meeting of the Council of the Town of Strasbourg be adjourned."

CARRIED  
Time: 8:13 p.m.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

Report to Town Council- 22 Feb 23 —From Recreation Board Meeting-13 Feb 23

I attended the Rec Bd meeting last Monday. Updates on our activities were given by Carol. Toonie Lunches are going well. Last one-last Tuesday on Valentine's Day was attended by over 100 people. There was entertainment by the Sons of the Last Mountain Pioneers. Next lunch is on Friday, 17 Mar- St Patrick's Day and will feature Irish Stew. 2 Carloads of people came from Lumsden. Earl Grey, Duval and other communities were represented as well. Mosaic was a great success I hear. Food and entertainment was all good . 7 food venues and 5 cultural events.

The Art project (for the fence by the Attic) has begun and there is a full fence of Art for everyone to see.

There was a Family Day Skate and Hot Dog BBQ at the Outdoor Rink on Monday- It was very cold and windy but a few families and individuals braved it.

Many yearly or monthly programs will continue throughout 2023 as in the past. FIM, Youth Curling, Reading with students at the school, Walking in the Hall, Library reading, Snow Angels, etc are all in full swing.

Strasbourg has been registered with Communities in Bloom. We won't know whether we are chosen for a few weeks yet. So we need to encourage people to "beautify " their yards this spring and summer.

The Rec Bd has hired a communication person who will start on 1 Mar- hopefully coordinating some events and putting together a communication package to go out to all new residents and many other homes where information may be needed. This package will have valuable phone numbers and contacts for residents. This is a pilot project which we received a grant of \$10,000 to implement for a one year (9 Months in this case) contract. Hired person is Ashley Scholefield. This was announced at the Age Friendly Meeting at noon yesterday. She will begin on March 1st and will begin to develop a communications package for Strasbourg residents and work with the Rec Board on its many events and programs. There are many initiatives and programs for 2023- some old and established, some new.

There has also been a \$25,000 grant received from the Federal Government to help with this program and others. Carol has also applied for a \$5,000 grant from the Grey Cup Festival Committee.

Representatives from SCOA (Saskatoon council on Aging) visited Carol and I at the library on Friday 10 Feb. and then made a very short presentation to the Seniors that had come out for cards that day. They have grants available to us for a Seniors Hub, Global Walk and Tech Buddy programs that all sound great. Work has begun on these three programs and The Rec Bd will most likely be applying for the \$1000 grant that they offer- probably for the Senior Hub program- the other two really don't need funding.

Global Walk registration done by Rita Kerr as the Captain and over 480 KMs was registered by 20 walkers in January. This continues until the end of April. A second one is the Tech Buddy program where Grade 11 and 12 Students from WDS will be paired up with Seniors one on one who would like to learn more about their own tech devices-tabletes, iPhones,

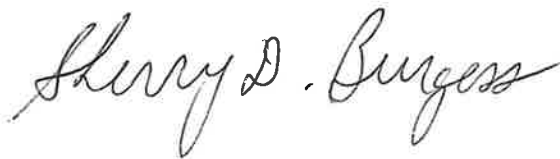
TVs, etc. A third initiative is the Seniors Hub- which is a continuation of programs already in place and expansion of them. All this is very exciting for the community.

From the Age Friendly Meeting we learned that Tony Gillich has resigned and Ray Knaus is the new chair of the low rental board. They have 4 applicants for the position of Manager. And there are only 2 members on the board at this time with a third application in the Government's Hands for consideration. They need a couple more board members. Janelle Hubick will be starting clinics and wellness talks on 13 Mar at the Library-this will happen once a month. Peggy Gwillim will also be offering Basic Foot care at the same times- Toenail clipping and filing.

With Council's approval, there will be a notice in the March community calendar calling for a few residents to form a committee to administer the Raised Garden Beds at the New Lions Park this season- set up ground rules for use of the beds, etc.

I attended a SUMA Webinar this morning on Strategy, Data and Governance. Good information and knowledge. Each of these sessions helps me to become more comfortable in my role as a councillor. Next one I have registered for is 7 Mar.

Submitted by Sherry Burgess

A handwritten signature in cursive script that reads "Sherry D. Burgess". The signature is written in black ink and is positioned below the typed name.



## BYLAW NO. 431/22 FIRE SUPPRESSION SERVICES BYLAW

### A BYLAW OF THE TOWN OF STRASBOURG, IN THE PROVINCE OF SASKATCHEWAN, TO SET FIRE SUPPRESSION RATES, SET FALSE ALARM RATES, AND AUTHORIZE AGREEMENTS FOR FIRE SUPPRESSION SERVICES

The Council of the Town of Strasbourg in the Province of Saskatchewan, under the provisions of Subsection 42(2) of *The Municipalities Act*, enacts as follows:

#### 1. DEFINITIONS

##### 1.1 In this Bylaw:

- a. **Administrator** - The person appointed as Administrator pursuant to Section 111 of *The Municipalities Act*.
- b. **Alarm System** - A device or devices designed to activate an alarm signal, including smoke detectors and carbon monoxide alarms, but excludes a device that is installed in a vehicle.
- c. **Alarm Site** - A single fixed premise or location served by an alarm system or systems. Each tenancy shall be considered a separate alarm site.
- d. **Back in Service** - The time from when all fire trucks return to the Fire Hall after a call-out and are made ready to leave the Fire Hall again for the next call-out.
- e. **Call-Out Fees** - Fees charged by the Town to any organization or individual who experiences a fire or rescue emergency and requires the SDFR to provide fire and rescue services.
- f. **Council** - The Mayor and Councillors of the Town elected pursuant to the provisions of *The Local Government Election Act, 2015*.
- g. **Entity** - A municipality, municipal government, First Nations band, provincial government, person, or other properly constituted authority, organization, or agency who may, through written agreement, receive firefighting and rescue services from the SDFR.
- h. **False Alarm** - An activation of an alarm system which results in a response by the SDFR, where unauthorized entry to the alarmed premises has not occurred and no fire department emergency exists, but does not include:
  - i. Any false alarm which the organization or individual can demonstrate was caused by a storm, lightning, fire, earthquake, or act of God; or
  - ii. Any false alarm which the organization or individual can demonstrate was actually caused by the act of some person other than the organization or individual, including the organization or individual's officers, agents, employees, independent contractors, or any other person subject to the direct or indirect control of the organization or individual.
- i. **Levies** - Annual charges issued to entities with signed service agreements with the Town for fire and rescue services
- j. **Response Fee** - The fee payable by the organization or individual for each false alarm at the organization or individual's premises.
- k. **SDFR** - The Strasbourg & District Fire & Rescue (SDFR) volunteer fire department.
- l. **Town** - The Town of Strasbourg.

## **2. AGREEMENTS**

2.1 The Council is hereby authorized to enter into Agreements for sharing fire suppression and rescue services with the following entities:

Rural Municipality of McKillop No. 220  
Rural Municipality of Last Mountain Valley No. 250  
Village of Bulyea  
Resort Village of Island View  
Resort Village of Glen Harbour  
Resort Village of Sunset Cove  
Rowan's Ravine Provincial Park

2.2 The Agreements shall be attached and marked as Appendices "A" to "G."

2.3 Any additional Agreements added after the signing of this Bylaw shall follow the same naming convention.

## **3. RATES FOR FIREFIGHTING SERVICES**

3.1 Fire call-out fees and charges for the Town are set out in Schedule "A" to this Bylaw. Fees shall be paid within forty-five (45) days of the date of invoice.

3.2 Any mutual aid fees that are levied from other fire departments attending a fire or rescue scene, as called upon by the SDFR, will also be invoiced by the Town to the ratepayer whose property was affected.

3.3 Under the authority of Section 369(1) of *The Municipalities Act*, any organization or individual who does not pay the call-out fee, mutual aid fees, and any related charges within forty-five (45) days, shall have said fees added to the municipal taxes of the property for which the fee was levied.

## **4. FALSE ALARMS**

4.1 Where a false alarm is activated, as defined in Clause 1.1(h), the organization or individual having care and control of the alarm site, shall, upon demand, pay a response fee to the Town as set out in Schedule "A" of this Bylaw.

4.2 Under the authority of Section 369(1) of *The Municipalities Act*, any organization or individual who does not pay the response fee within thirty (30) days, shall have said fee added to the municipal taxes of the alarm site for which the fee was levied.

## **5. CAPITAL AND OPERATING COSTS**

5.1 Fire and rescue levies from the entities listed in Subsection 2.1 shall be split between 60% fire department operating costs and 40% fire department capital costs.

5.2 The Town shall transfer 40% of all fire and rescue levies into a dedicated fire reserve account for all capital purchases provided all annual operating expenses have been met.

5.3 After annual expenses are covered, any additional revenue from fire and rescue call-out fees and levies will be transferred into the dedicated fire capital reserve account.

## **6. NEW SIGNED AGREEMENTS**

6.1 If a new entity signs a servicing agreement for fire and rescue services with the Town after the passing of this Bylaw, their levy will be calculated by using their percentage of the total current assessment. The other entities' levies will be readjusted accordingly when the levy amounts are up for review.



**7. REPEAL**

7.1 Bylaw No. 398/19, being a Bylaw to Authorize Agreements for Fire Suppression Services, is hereby repealed.

**8. SEVERABILITY**

8.1 A decision of the court that one or more of the provisions of this Bylaw are invalid in whole or in part does not affect the validity, effectiveness, or enforceability of the other provisions or parts thereof with respect to this Bylaw.

**9. COMING INTO FORCE**

9.1 This Bylaw shall come into force and take effect on the final date of passing by Council.



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Mayor

*Jennifer Grotzfeld*  
\_\_\_\_\_  
Administrator

Certified to be a true copy of Bylaw  
No. 431/22 adopted by the Council  
of the Town of Strasbourg, on the  
22nd day of February, 2023.

[SEAL]

\_\_\_\_\_  
Administrator



## TOWN OF STRASBOURG SERVICE FEES SCHEDULE "A" TO BYLAW 431/22

Service	Fee
Fire/Rescue Call-outs	\$7,000.00 for the first 3 hours ( <i>minimum charge</i> ) \$2,000.00 for every additional hour ( <i>Computation of time charged shall be based on departure from the Fire Hall until back in service to the Fire Hall</i> )
Extrication Services	Current Saskatchewan Government Insurance (SGI) Rate.
Ambulance Call-outs	As per current rate from Emergency Medical Services (EMS). Will be billed in addition to fire call-out fees if EMS attends a fire call with the SDFR and bills the Town of Strasbourg.
Foam Usage	Billed at current pail replacement cost if used during a fire or rescue emergency. Billed in addition to fire call-out fees.
Third Party Equipment Usage	Billed at invoice cost of equipment contractor providing the service during a fire or rescue emergency.
False Alarms	First false alarm receives a written warning – No Fee Each subsequent false alarm within a period of twelve (12) months commencing from the date of first false alarm - \$500.00
Mutual Aid Fees	Varied - Fees set by each attending fire department to a mutual aid call, and billed in addition to the SDFR call-out fees and any other associated fees.
STARS Landing	No charge.