

Town of Strasbourg



Regular Meeting of Council held in the Council Chambers
Strasbourg, Saskatchewan

Wednesday, February 14, 2024

Present: Mayor: Kelvin Schapansky
Council Members: Peter Barry
Bo Black
Sherry Burgess
Lorne Gottselig
Bernie Josephson
Rodger Yauck
Chief Administrative Officer: Jennifer Gritzfeld

A quorum being present, Mayor Schapansky called the meeting to order at 7:00 p.m.

Declarations No declarations of conflict of interest or financial interest were made.

Minutes - Regular 21/2024 Josephson:Burgess
"THAT the minutes from the January 24, 2024 regular meeting of Council be approved as presented by the Chief Administrative Officer."

CARRIED

Assistant Foreman Keith Hilderman joined the meeting at 7:01 p.m.

Correspondence 22/2024 Barry:Gottselig
"THAT the following correspondence from the February 14, 2024 meeting, as presented by the Chief Administrative Officer, be filed:
a) East Central Transportation Planning Committee Minutes *re: Membership*
b) Minister of Corrections, Policing and Safety *re: RCMP Letter Response.*"

CARRIED

Mr. Hilderman left the meeting at 7:18 p.m.

Reports 23/2024 Black:Yauck
"THAT the Town of Strasbourg acknowledge the following meeting reports:
a) Public Works Report
b) CAO Report
c) Council Reports
i. All Council Members and the CAO attended the meeting in regards to the creation of a Community Coordinator position.
ii. Councillor Burgess reported on the most recent Rec Board meeting.
iii. Councillor Barry reported on the Community Garden Committee meeting.
iv. Councillors Barry, Burgess, and Josephson and the CAO attended a Park Revitalization Committee meeting in regards to the Park Grand Opening."

CARRIED

Financial Reports 24/2024 Josephson:Yauck
"THAT the Statement of Financial Activities for January 2024 and February 1-13, 2024, and the Bank Reconciliation for January 2024 be accepted as presented by the Chief Administrative Officer."

CARRIED

Payment of Accounts 25/2024 Barry:Burgess
"THAT the List of Accounts for Approval, including cheque 1040 to cheque 1076 in the amount of \$86,577.80 as attached hereto and forming a part of these minutes, be approved for payment."

CARRIED

Initials Handwritten initials in blue ink, possibly 'KS' and 'J'.

Community
Coordinator

26/2024 Josephson:Gottselig
"THAT the Town of Strasbourg appoint Mayor Schapansky, and Councillors Barry and Burgess to a research committee to obtain a Community Coordinator."

CARRIED

SEDA Conference

27/2024 Barry:Josephson
"THAT the Town of Strasbourg authorize the CAO, Mayor Schapansky, and Councillor Gottselig to attend the Saskatchewan Economic Development Alliance (SEDA) Conference on June 12 & 13, 2024 in Saskatoon, reimbursing all meals, mileage, and hotels."

CARRIED

Council Meeting
Date Change

28/2024 Josephson:Gottselig
"THAT the Town of Strasbourg change the regularly scheduled Council meeting date on June 12, 2024 at 7:00 p.m. to June 10, 2024 at 1:30 p.m. to accommodate those attending the SEDA Conference, and further that the date change be advertised in accordance to the Town's Public Notice Policy."

CARRIED

Town Grant App
2024-01

29/2024 Josephson:Yauck
"THAT the Town of Strasbourg approve grant application #2024-01 for the Stick it to Cancer Fundraiser and provide \$400.00 towards the event. Further, that the fundraising organizers display the Town's logo and recognize the Town as a sponsor at the event as per the Grants and Donations Policy #GG-004."

CARRIED

In-Camera
Session

30/2024 Burgess:
"THAT this meeting move into an in-camera session as per Clause 120(2)(a) of *The Municipalities Act*."

CARRIED
Time: 8:36 p.m.

31/2024 Josephson:
"THAT this meeting be reconvened."

CARRIED
Time: 9:07 p.m.

Adjourn

32/2024 Gottselig
"THAT this meeting of the Council of the Town of Strasbourg be adjourned."

CARRIED
Time: 9:07 p.m.

Mayor

Jennifer Gotsfeld
Chief Administrative Officer


Initials

Town of Strasbourg
List of Accounts for Approval
Batch: 2024-00006 to 2024-00008

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
1040	2024-02-01	Ministry of Finance			
		Jan/24 REM	Jan/24 Remittance	2,231.54	2,231.54
1041	2024-02-14	Air Liquide Canada Inc.			
		76921467	CO2 Cylinder	25.37	
		76960562	Carbon Dioxide, Cylinder Lease	207.32	232.69
1042	2024-02-14	Bazaar & Novelty			
		IN450335	Lions Park Picnic Bench Engraving	36.40	36.40
1043	2024-02-14	Bulyea Co-operative Assn Ltd			
		Feb/24 AP-70	Oil & Fluid	233.86	
		Feb/24 AP-71	Fire Hall Semiglo	31.42	
		Feb/24 AP-72	Shop Gear Oil	72.89	
		Feb/24 AP-74	John Deere Blower Bolts	5.45	
		Feb/24 AP-75	Fire Dept Semi Gloss Paint	34.75	
		Feb/24 AP-76	Fire Dept Earmuff Headband	68.80	
		Feb/24 AP-77	Ram 1500 Regular Fuel	115.37	
		Feb/24 AP-78	Grader Diesel Fuel	195.69	
		Feb/24 AP-79	Regular Fuel	81.24	
		Feb/24 AP-80	New Holland Tractor Diesel Fuel	266.88	
		Feb. 24 AP-81	Tandem Diesel Fuel	177.30	
		Feb/24 AP-82	Regular Fuel	122.92	
		Feb/24 AP-85	Ram 1500 Regular Fuel	118.64	
		Feb/24 AP-83	Backhoe Diesel Fuel	100.23	
		Feb/24 AP-84	Ram 2500 Regular Fuel	148.59	
		Feb/24 AP-86	Shop Supply	249.74	2,023.77
1044	2024-02-14	Village of Bulyea			
		2024-00011	2024 Fire Hall Rental	2,000.00	2,000.00
1045	2024-02-14	Canadian Pacific Railway Co.			
		1000-0011154990	Flasher with Gate Shared	403.50	403.50
1046	2024-02-14	Digers Service Ltd			
		Feb/24 AP-21	Skid Steer Diesel Fuel	58.83	
		Feb/24 AP-22	John Deere Diesel Fuel	20.02	
		Feb/24 AP-23	Backhoe Diesel Fuel	24.00	
		Feb/24 AP-24	Rescue Truck Diesel Fuel	30.70	
		Feb/24 AP-25	Rescue Truck Diesel Fuel	34.60	
		Feb/24 AP-26	Fire Tanker Diesel Fuel	166.29	
		Feb/24 AP-27	Mobility Bus Diesel Fuel	101.05	
		Feb/24 AP-28	John Deere Diesel Fuel	57.36	
		Feb/24 AP-29	John Deere Skid Steer	95.00	
		Feb/24 AP-30	John Deere Diesel	58.67	
		Feb/24 AP-31	Skid Steer Diesel Fuel	84.00	
		Feb/24 AP-33	Shop Premium Fuel	34.67	765.19
1047	2024-02-14	Flaman Sales Ltd			
		S185370	Schulte Snowblower Skid Steer	15,540.00	15,540.00
1048	2024-02-14	FlexNetworks			
		96510	Flexnetworks Internet	477.30	477.30
1049	2024-02-14	Jennifer Gritzfeld			
		Feb/24 Advan	February 2024 Advance	1,600.00	1,600.00

JG
Initials

Town of Strasbourg
List of Accounts for Approval
Batch: 2024-00006 to 2024-00008

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
1050	2024-02-14	Robert Gwillim				
		Feb/24 Advan		February 2024 Advance	1,300.00	
		Feb/24 AP-80		Jan/24 Cell Phone Reimbursemen	70.00	
		Feb/24 AP-87		Feb/24 Cell Phone Reimbursemen	70.00	1,440.00
1051	2024-02-14	hbi Office Plus Inc.				
		INV135851		Supplies	86.63	86.63
1052	2024-02-14	Tyler Hilderman				
		Feb/24 Advan		February 2024 Advance	1,600.00	1,600.00
1053	2024-02-14	Keith Hilderman				
		Feb/24 Advan		February 2024 Advance	1,600.00	1,600.00
1054	2024-02-14	JM & S Electric				
		429		Admin Office Boiler Service Calls	382.95	382.95
1055	2024-02-14	Loraas Disposal South Ltd.				
		0008049950		Jan/24 Garbage & Recycling	16,760.50	16,760.50
1056	2024-02-14	McKee's Trenching & Excavating				
		Feb/24 AP-10	Accrual	Base Gravel, Load and Hauling De	1,955.76	1,955.76
1057	2024-02-14	Crystal Mytopher				
		Feb/24 Advan		February 2024 Advance	1,000.00	1,000.00
1058	2024-02-14	Sask Power				
		Feb/24 3636		Jan/24 Admin Office Power	483.55	
		Feb/24 2333		Jan/24 Green Space Power	91.54	
		Feb/24 8350		Jan/24 Museum Power	117.42	
		Feb/24 7394		Jan/24 Well & Shop Power	545.53	
		Feb/24 4065		Jan/24 WTP Water Pump Power	1,277.07	
		Feb/24 4765-01		Jan/24 Streetlights Power	1,535.54	
		Feb/24 9892		Jan/24 Hall Power	767.65	
		Feb/24 6900		Jan/24 Lagoon Power	88.50	
		Feb/24 9584		Jan/24 Lions Park Power	287.09	5,193.89
1059	2024-02-14	Rocky Mountain Phoenix				
		IN0144240		Glove Cuff, Gloves	376.29	
		IN0144447		Fire Dept G1 Cylinder Carbon Fibr	6,866.46	7,242.75
1060	2024-02-14	Royal Bank of Canada				
		Feb/24 AP-60		Breather Vent, Shear Pins, Shoes	1,155.39	
		Feb/24 AP-61		5 Water Tests	115.00	
		Feb/24 AP-62		Fire Dept Mike Keeper Stud Moun	180.76	
		Feb/24 AP-63	Accrual	Dec/23 Badger Meter	41.56	
		Feb/24 AP-64		Fire Dept Postage Return Radios	32.90	
		Feb/24 AP-65		Jan/24 Nayax Payment	10.45	
		Feb/24 AP-66		Flexnetwork Mail Out	58.05	1,594.11
1061	2024-02-14	Sask Assessment Mgmt Agency				
		2024204		2024 Municipal Requisition	12,634.00	12,634.00
1062	2024-02-14	SaskEnergy Incorporated				
		Feb/24 AP-38		Jan/24 Shop Energy	366.38	
		Feb/24 AP-39		Jan/24 Hall Energy	1,558.82	
		Feb/24 AP-40		Jan/24 Fire Hall Energy	310.76	
		Feb/24 AP-41		Jan/24 WTP Energy	330.31	
		Feb/24 AP-42		Jan/24 Admin Office & Museum Er	892.75	3,459.02
1063	2024-02-14	Strasbourg Co-operative Ltd.				
		Feb/24 AP-70		Admin Coffee Supplies	11.26	11.26


Initials

Town of Strasbourg
List of Accounts for Approval
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COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
1064	2024-02-14	Strasbourg & District Fire				
		Feb/24 AP-20		Fire Dept Party Meal Tickets	550.00	550.00
1065	2024-02-14	Strasbourg Building &				
		245571		Sidewalk Blocks	134.27	
		245586		Spruce Lumber	12.49	
		245626		Fire Hall Plywood	76.71	223.47
1066	2024-02-14	Strasbourg EMS				
		3379	Accrual	Dec 21/23 Ambulance Fees	245.00	
		3422		Jan 7/24 Ambulance Fees	396.80	641.80
1067	2024-02-14	SVFFA				
		Feb/24 AP-35		2024 Memberships	300.00	300.00
1068	2024-02-14	Sask Tel				
		Feb/24 -3707		Jan/24 Office, Shop, WTP-Phn/Int/A	637.71	
		Feb/24 -3421		Jan/24 Hall - Phone & Intern	274.17	
		Feb/24 95223		Jan/24 Shop Telephone	142.83	
		Feb/24-Museu		Jan/24 Museum Phone & Internet	3.28	
		Feb/24 -3465		Jan/24 Firehall Phone/Highspeed	121.69	
		Feb/24 -9191		Jan/24 Fire Alarm	68.52	1,248.20
1069	2024-02-14	Sask Tel CMR				
		Feb/24 AP-04		Jan/24 GPS Data	58.28	58.28
1070	2024-02-14	Telmatik				
		117254		Feb/24 Alert & Notification System	131.25	131.25
1071	2024-02-14	True Value V&S				
		Feb/24 AP-13		Fire Hall Supplies	28.36	
		Feb/24 AP-14		Shop Electrical Plugs	113.16	
		Feb/24 AP-15		Shop Bulbs	14.42	
		Feb/24 AP-16		Shop Snake Batteries	38.83	
		Feb/24 AP-17		Shop Batteries	14.42	
		Feb/24 AP-18		Heavy Duty Trimmer	38.84	
		Feb/24 AP-19		Heater Timer, Light Clips	66.57	314.60
1072	2024-02-14	Vital Effect Inc.				
		11584		Website Fee - Jan/24	65.50	65.50
1073	2024-02-14	Cody Vowles				
		Feb/24 AP-68		Jan/24 PW Contract Work	1,596.00	1,596.00
1074	2024-02-14	Wilson's Water & Ice				
		4012		Water Cooler	40.25	40.25
1075	2024-02-14	Wolseley Mechanical Group				
		8744463		Repair Clamps, Service Box	1,067.19	1,067.19
1076	2024-02-14	Greg Yung				
		Feb/24 AP-11		Jan/24 Cell Phone Reimbursemen	70.00	70.00
					Total Computer Cheque:	86,577.80
					Total AP:	86,577.80


Certified correct and in accordance with the records


Initials

Town of Strasbourg
List of Accounts for Approval
Batch: 2024-00006 to 2024-00008

Date Printed
2024-02-13 3:26 PM

Presented to Council on this 14th day of February, 2024



Kelvin Schapansky, Mayor



Jennifer Gritzfeld, CAO


Initials

Town of Strasbourg
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2024

	Current	Year To Date	Budget	Variance
REVENUES				
TAXATION				
Municipal Taxes				
410-130-100 - Tax Discounts	(636.95)	(636.95)		(636.95)
	(636.95)	(636.95)	0.00	(636.95)
Mobile Home License Fees				
410-300-100 - Mobile Home License Fees	1,008.00	1,008.00		1,008.00
Total Mobile Home License Fees:	1,008.00	1,008.00	0.00	1,008.00
Penalties on Tax Arrears				
410-400-110 - Penalty on Municipal Taxes - Property	1,057.78	1,057.78		1,057.78
	1,057.78	1,057.78	0.00	1,057.78
TOTAL TAXATION:	1,428.83	1,428.83	0.00	1,428.83
FEES AND CHARGES				
Custom Work				
420-100-100 - F&C - Sign Corridor Rental	2,700.00	2,700.00		2,700.00
	2,700.00	2,700.00	0.00	2,700.00
Sale of Supplies and Gravel				
420-200-200 - F&C - Sale of Supplies - Misc.	58.05	58.05		58.05
120-200-500 - F&C - Fax/Copying/Laminating	53.50	53.50		53.50
420-200-920 - F&C - Notary/Title Transfer Fees	65.00	65.00		65.00
	176.55	176.55	0.00	176.55
Rentals				
420-300-100 - F&C - Rentals - Office/Land	19,150.00	19,150.00		19,150.00
420-300-110 - F&C - Rentals - Mobile Home Lots	4,800.00	4,800.00		4,800.00
	23,950.00	23,950.00	0.00	23,950.00
Policing and Fire Fees				
420-400-300 - F&C - Fire Callout Fees	9,471.19	9,471.19		9,471.19
420-400-350 - F&C - Fire Levies	109,024.69	109,024.69		109,024.69
	118,495.88	118,495.88	0.00	118,495.88
Recreation Fees				
420-530-200 - F&C - Community Hall Fees	6,700.00	6,700.00		6,700.00
	6,700.00	6,700.00	0.00	6,700.00
TOTAL FEES AND CHARGES:	152,022.43	152,022.43	0.00	152,022.43
UTILITIES				
Water & Sewer				
440-110-100 - Water	46,509.00	46,509.00		46,509.00
440-220-100 - Sewer	17,355.00	17,355.00		17,355.00
440-240-100 - Sewer - Infrastructure Fees	20,070.00	20,070.00		20,070.00
440-290-900 - Sewer - Lagoon Dumping Fees	3,200.00	3,200.00		3,200.00
	87,134.00	87,134.00	0.00	87,134.00
TOTAL UTILITIES:	87,134.00	87,134.00	0.00	87,134.00
TOTAL REVENUES:	240,585.26	240,585.26	0.00	240,585.26

EXPENDITURES

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Town of Strasbourg
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2024

	Current	Year To Date	Budget	Variance
GENERAL GOVERNMENT SERVICES				
Wages & Benefits				
510-110-300 - GG - Salaries - Office	14,433.06	14,433.06		(14,433.06)
510-130-300 - GG - Benefits - Office	2,793.26	2,793.26		(2,793.26)
	17,226.32	17,226.32	0.00	(17,226.32)
Professional/Contract Services				
510-200-170 - GG - Advertising/Printing	125.00	125.00		(125.00)
510-210-100 - GG - Council - Travel, Meals & Training	3,700.00	3,700.00		(3,700.00)
510-210-170 - GG - Admin. - Travel, Meals & Training	750.00	750.00		(750.00)
510-220-100 - GG - Cont.- Office Caretaking Contract	600.00	600.00		(600.00)
510-240-100 - GG - Cont.- Memberships & Subscriptions	3,910.34	3,910.34		(3,910.34)
510-270-100 - GG-Town Office Copier/Supplies/Software	7,430.36	7,430.36		(7,430.36)
510-270-110 - GG - Admin Bldg Maint/Supplies/Repairs	1.37	1.37		(1.37)
510-280-170 - GG - Cont. - Appeals	450.00	450.00		(450.00)
	16,967.07	16,967.07	0.00	(16,967.07)
Utilities				
510-300-140 - GG - Utility - Phone/Internet/Alarm	134.65	134.65		(134.65)
510-300-150 - GG - Utility - Cell Phone	70.00	70.00		(70.00)
	204.65	204.65	0.00	(204.65)
Maintenance, Material and Supplies				
510-400-110 - GG - Postage	1,000.00	1,000.00		(1,000.00)
510-410-140 - GG - Office Supplies & Stationery	67.37	67.37		(67.37)
	1,067.37	1,067.37	0.00	(1,067.37)
TOTAL GENERAL GOVERNMENT SERVICES:	35,465.41	35,465.41	0.00	(35,465.41)
PROTECTIVE SERVICES				
FIRE PROTECTION				
Wages and Benefits				
525-110-120 - PS - Fire - Salaries - Admin	1,804.14	1,804.14		(1,804.14)
525-120-115 - PS - Fire - Benefits - Admin	349.16	349.16		(349.16)
	2,153.30	2,153.30	0.00	(2,153.30)
Professional/Contractual Services				
525-210-100 - PS - Fire - Dispatching Fees	1,654.80	1,654.80		(1,654.80)
525-230-100 - PS - Fire - Insurance	4,945.16	4,945.16		(4,945.16)
	6,599.96	6,599.96	0.00	(6,599.96)
Utilities				
525-300-150 - PS - Fire - Alarm/Cell Phone	160.00	160.00		(160.00)
	160.00	160.00	0.00	(160.00)
Maintenance, Materials and Supplies				
525-420-100 - PS - Fire - Materials/Supplies	202.31	202.31		(202.31)
	202.31	202.31	0.00	(202.31)
Other				
525-920-110 - PS - E.M.O. Fees & Charges	250.00	250.00		(250.00)
	250.00	250.00	0.00	(250.00)
TOTAL FIRE PROTECTION:	9,365.57	9,365.57	0.00	(9,365.57)
TOTAL PROTECTIVE SERVICES:	9,365.57	9,365.57	0.00	(9,365.57)

JG 15

Town of Strasbourg
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2024

	Current	Year To Date	Budget	Variance
TRANSPORTATION SERVICES				
MAINTENANCE				
Wages & Benefits				
530-110-120 - TS - Wages - Public Works	18,006.13	18,006.13		(18,006.13)
530-120-120 - TS - Benefits - Public Works	2,926.60	2,926.60		(2,926.60)
	20,932.73	20,932.73	0.00	(20,932.73)
Professional/Contractual Services				
530-210-140 - TS - Maint. - Contract - CPR Signals	403.50	403.50		(403.50)
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.	1,299.72	1,299.72		(1,299.72)
	1,703.22	1,703.22	0.00	(1,703.22)
Maintenance, Materials & Supplies				
530-410-100 - TS - Maint. - Shop Supply & Small Tools	100.60	100.60		(100.60)
	100.60	100.60	0.00	(100.60)
TOTAL MAINTENANCE:	22,736.55	22,736.55	0.00	(22,736.55)
TOTAL TRANSPORTATION SERVICES:	22,736.55	22,736.55	0.00	(22,736.55)
PLANNING AND DEVELOPMENT SERVICES				
560-210-100 - P&D - Cont. - Website/Advertising	62.38	62.38		(62.38)
560-250-100 - P&D - Cont. - Economic Development	1,243.20	1,243.20		(1,243.20)
TOTAL PLANNING AND DEVELOPMENT SERVICES:	1,305.58	1,305.58	0.00	(1,305.58)
RECREATION AND CULTURAL SERVICES				
Wages & Benefits				
570-110-150 - R&C - Salaries - Hall	700.00	700.00		(700.00)
570-110-160 - R&C - Salaries - Museum	350.00	350.00		(350.00)
	1,050.00	1,050.00	0.00	(1,050.00)
Professional/Contractual Services				
570-270-100 - R&C - Cont. - Contract Hall Maintenance	120.00	120.00		(120.00)
570-290-100 - R&C - Cont. - Library Levy	6,166.10	6,166.10		(6,166.10)
	6,286.10	6,286.10	0.00	(6,286.10)
Maintenance, Materials and Supplies				
570-420-150 - R&C - Supplies/Repairs - Hall	247.25	247.25		(247.25)
570-420-160 - R&C - Supplies/Repairs - Museum	125.00	125.00		(125.00)
	372.25	372.25	0.00	(372.25)
Grants and Contributions				
570-500-130 - R&C - Operating Grants - Rink, Library	1,500.00	1,500.00		(1,500.00)
	1,500.00	1,500.00	0.00	(1,500.00)
TOTAL RECREATION AND CULTURAL SERVICES:	9,208.35	9,208.35	0.00	(9,208.35)
UTILITIES				
Wages and Benefits				
580-110-110 - UT - Utilities - Salaries	7,806.17	7,806.17		(7,806.17)
580-120-110 - UT - Utilities - Benefits	1,324.70	1,324.70		(1,324.70)
	9,130.87	9,130.87	0.00	(9,130.87)
Professional/Contractual Services				

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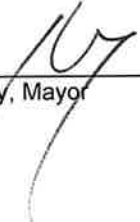
Report Date
2024-02-13 11:17 AM

Town of Strasbourg
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2024

Page 4

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
580-285-120 - UT - Utility - Water & Sewer Line Breaks	11,522.20	11,522.20		(11,522.20)
580-295-100 - UT - Utility - Water & Sewer Tests	873.38	873.38		(873.38)
	12,395.58	12,395.58	0.00	(12,395.58)
TOTAL UTILITIES:	21,526.45	21,526.45	0.00	(21,526.45)
TOTAL EXPENDITURES:	99,607.91	99,607.91	0.00	(99,607.91)
NET SURPLUS	140,977.35	140,977.35	0.00	140,977.35

Certified correct and in accordance with the records.
Presented to Council on this 14th day of February, 2024.



Kelvin Schapansky, Mayor



Jennifer Gritzfeld, CAO

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Town of Strasbourg
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2024

	Current	Year To Date	Budget	Variance
	Current	Year to Date	Balance	
ACCOUNT BALANCES				
Cash and Investments				
110-110-110 - Cash - On Hand - Petty Cash			200.00	
110-110-120 - Cash - Bank - General Operating Account	13,275.70	13,275.70	73,933.80	
110-110-130 - Cash - Bank - Premium Investment Account			88,640.77	
110-110-140 - Cash - On Hand - Museum Petty Cash			200.00	
Total Cash and Investments:	13,275.70	13,275.70	162,974.57	
Municipal Taxes Receivable				
110-200-100 - Municipal - Tax Receivable - Current	(2,187.57)	(2,187.57)	273,087.40	
110-200-110 - Municipal - Tax Receivable - Arrears	(8,368.87)	(8,368.87)	(187,035.56)	
Total Municipal Taxes Receivable:	(10,556.44)	(10,556.44)	86,051.84	
Capital Assets				
170-100-110 - General Government Assets - Cost			431,660.93	
170-100-200 - Protective Services Assets - Cost			749,620.65	
170-100-250 - Transportation Assets - Cost			4,565,576.49	
170-100-280 - Enviro & Public Health Assets - Cost			137,272.64	
170-100-300 - Planning & Development Assets - Cost			37,678.00	
170-100-350 - Recreation & Culture Assets - Cost			1,438,931.17	
170-100-400 - Water & Sewer Assets - Cost			6,246,806.13	
175-100-800 - Fire Hall - Asset Under Construction			39,264.16	
Total Capital Assets:	0.00	0.00	13,646,810.17	
Reserves				
310-100-200 - Cemetery Fund Reserve			5,207.28	
310-100-400 - Fire Department Reserve			25,443.45	
310-100-450 - New Fire Hall Reserve			44,350.00	
310-100-500 - Public Reserve			2,032.01	
310-110-200 - Water & Sewer Infrastructure Reserve			367,676.52	
310-110-300 - Transportation Capital Reserve			145,321.86	
Total Reserves:	0.00	0.00	590,031.12	

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Town of Strasbourg
Statement of Financial Activities - Detailed
For the Period Ending February 29, 2024

	Current	Year To Date	Budget	Variance
REVENUES				
TAXATION				
Municipal Taxes				
410-130-100 - Tax Discounts	(82.22)	(719.17)		(719.17)
	(82.22)	(719.17)	0.00	(719.17)
Mobile Home License Fees				
410-300-100 - Mobile Home License Fees		1,008.00		1,008.00
Total Mobile Home License Fees:	0.00	1,008.00	0.00	1,008.00
Penalties on Tax Arrears				
410-400-110 - Penalty on Municipal Taxes - Property	974.06	2,031.84		2,031.84
	974.06	2,031.84	0.00	2,031.84
TOTAL TAXATION:	891.84	2,320.67	0.00	2,320.67
FEES AND CHARGES				
Custom Work				
420-100-100 - F&C - Sign Corridor Rental		2,700.00		2,700.00
	0.00	2,700.00	0.00	2,700.00
Sale of Supplies and Gravel				
420-200-200 - F&C - Sale of Supplies - Misc.		58.05		58.05
420-200-500 - F&C - Fax/Copying/Laminating	27.00	80.50		80.50
420-200-920 - F&C - Notary/Title Transfer Fees	25.00	90.00		90.00
	52.00	228.55	0.00	228.55
Rentals				
420-300-100 - F&C - Rentals - Office/Land		19,150.00		19,150.00
420-300-110 - F&C - Rentals - Mobile Home Lots		4,800.00		4,800.00
	0.00	23,950.00	0.00	23,950.00
Policing and Fire Fees				
420-400-300 - F&C - Fire Callout Fees		9,471.19		9,471.19
420-400-350 - F&C - Fire Levies		109,024.69		109,024.69
	0.00	118,495.88	0.00	118,495.88
Recreation Fees				
420-530-200 - F&C - Community Hall Fees	850.00	7,550.00		7,550.00
	850.00	7,550.00	0.00	7,550.00
Cemetery Fees				
420-600-100 - F&C - Cemetery Fees	350.00	350.00		350.00
	350.00	350.00	0.00	350.00
TOTAL FEES AND CHARGES:	1,252.00	153,274.43	0.00	153,274.43
UTILITIES				
Water & Sewer				
440-100-100 - Water - Bulk Water Sales	1,530.25	1,530.25		1,530.25
440-110-100 - Water	(111.00)	46,398.00		46,398.00
40-220-100 - Sewer	(39.00)	17,316.00		17,316.00
440-240-100 - Sewer - Infrastructure Fees	(45.00)	20,025.00		20,025.00
440-290-900 - Sewer - Lagoon Dumping Fees		3,200.00		3,200.00
TOTAL UTILITIES:	1,335.25	88,469.25	0.00	88,469.25

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Town of Strasbourg
Statement of Financial Activities - Detailed
For the Period Ending February 29, 2024

	Current	Year To Date	Budget	Variance
OTHER REVENUES				
480-190-100 - Donations - Green Space/Park	1,500.00	1,500.00		1,500.00
TOTAL OTHER REVENUES:	1,500.00	1,500.00	0.00	1,500.00
TOTAL REVENUES:	4,979.09	245,564.35	0.00	245,564.35
EXPENDITURES				
GENERAL GOVERNMENT SERVICES				
Wages & Benefits				
510-110-300 - GG - Salaries - Office	2,600.00	17,033.06		(17,033.06)
510-130-300 - GG - Benefits - Office		2,793.26		(2,793.26)
	2,600.00	19,826.32	0.00	(19,826.32)
Professional/Contract Services				
510-200-150 - GG - Cont. - Assessment - SAMA	12,634.00	12,634.00		(12,634.00)
510-200-170 - GG - Advertising/Printing	55.29	180.29		(180.29)
510-210-100 - GG - Council - Travel, Meals & Training		3,700.00		(3,700.00)
510-210-170 - GG - Admin. - Travel, Meals & Training		750.00		(750.00)
510-220-100 - GG - Cont.- Office Caretaking Contract		600.00		(600.00)
510-240-100 - GG - Cont.- Memberships & Subscriptions		3,910.34		(3,910.34)
510-270-100 - GG-Town Office Copier/Supplies/Software	158.75	7,589.11		(7,589.11)
510-270-110 - GG - Admin Bldg Maint/Supplies/Repairs	365.70	367.07		(367.07)
510-280-170 - GG - Cont. - Appeals		450.00		(450.00)
510-290-100 - GG - Cont. - Bank Charges	39.03	39.03		(39.03)
	13,252.77	30,219.84	0.00	(30,219.84)
Utilities				
510-300-110 - GG - Heat, Power & Water - Admin Bldg	846.64	846.64		(846.64)
510-300-140 - GG - Utility - Phone/Internet/Alarm	540.24	674.89		(674.89)
510-300-150 - GG - Utility - Cell Phone		70.00		(70.00)
	1,386.88	1,591.53	0.00	(1,591.53)
Maintenance, Material and Supplies				
510-400-110 - GG - Postage		1,000.00		(1,000.00)
510-410-140 - GG - Office Supplies & Stationery	37.02	104.39		(104.39)
	37.02	1,104.39	0.00	(1,104.39)
TOTAL GENERAL GOVERNMENT SERVICES:	17,276.67	52,742.08	0.00	(52,742.08)
PROTECTIVE SERVICES				
FIRE PROTECTION				
Wages and Benefits				
525-110-110 - PS - Fire - Salaries - Firefighters	169.00	169.00		(169.00)
525-110-120 - PS - Fire - Salaries - Admin		1,804.14		(1,804.14)
525-120-115 - PS - Fire - Benefits - Admin		349.16		(349.16)
	169.00	2,322.30	0.00	(2,322.30)
Professional/Contractual Services				
525-210-100 - PS - Fire - Dispatching Fees		1,654.80		(1,654.80)
525-210-110 - PS - Fire - Bulyea Fire Hall Rental	2,000.00	2,000.00		(2,000.00)
525-210-120 - PS - Fire - Ambulance/Third Party Fees	396.80	396.80		(396.80)
525-230-100 - PS - Fire - Insurance		4,945.16		(4,945.16)

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Town of Strasbourg
Statement of Financial Activities - Detailed
For the Period Ending February 29, 2024

	Current	Year To Date	Budget	Variance
525-240-100 - PS - Fire - Memberships/Subscriptions	300.00	300.00		(300.00)
	2,696.80	9,296.76	0.00	(9,296.76)
Utilities				
525-300-110 - PS - Fire - Heat, Power & Water	295.96	295.96		(295.96)
525-300-140 - PS - Fire - Phone/Internet	328.21	328.21		(328.21)
525-300-150 - PS - Fire - Alarm/Cell Phone	135.43	295.43		(295.43)
	759.60	919.60	0.00	(919.60)
Maintenance, Materials and Supplies				
525-410-100 - PS - Fire - Advert/Stationery/Postage/PR	77.04	77.04		(77.04)
525-420-100 - PS - Fire - Materials/Supplies	7,767.57	7,969.88		(7,969.88)
525-430-105 - PS - Fire - Building Repairs	100.33	100.33		(100.33)
525-430-110 - PS - Fire - Oil & Gas	220.56	220.56		(220.56)
	8,165.50	8,367.81	0.00	(8,367.81)
Other				
525-920-110 - PS - E.M.O. Fees & Charges		250.00		(250.00)
	0.00	250.00	0.00	(250.00)
TOTAL FIRE PROTECTION:	11,790.90	21,156.47	0.00	(21,156.47)
TOTAL PROTECTIVE SERVICES:	11,790.90	21,156.47	0.00	(21,156.47)
TRANSPORTATION SERVICES				
MAINTENANCE				
Wages & Benefits				
530-110-120 - TS - Wages - Public Works	6,166.00	24,172.13		(24,172.13)
530-120-120 - TS - Benefits - Public Works		2,926.60		(2,926.60)
	6,166.00	27,098.73	0.00	(27,098.73)
Professional/Contractual Services				
530-210-140 - TS - Maint. - Contract - CPR Signals	403.50	807.00		(807.00)
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.		1,299.72		(1,299.72)
	403.50	2,106.72	0.00	(2,106.72)
Utilities				
530-300-110 - TS - Maint. - Heat, Power & Water	869.67	869.67		(869.67)
530-300-140 - TS - Maint. - Cell Phone	70.00	70.00		(70.00)
530-300-150 - TS - Maint. - Internet/Alarm/Phone	245.01	245.01		(245.01)
530-310-100 - TS - Street Lights & Decorative Lights	1,465.74	1,465.74		(1,465.74)
	2,650.42	2,650.42	0.00	(2,650.42)
Maintenance, Materials & Supplies				
530-410-100 - TS - Maint. - Shop Supply & Small Tools	669.23	769.83		(769.83)
530-420-100 - TS - Maint. - Vehicle/Equip Repair/Parts	1,108.54	1,108.54		(1,108.54)
530-420-110 - TS - Maint. - Oil & Gas	1,968.75	1,968.75		(1,968.75)
	3,746.52	3,847.12	0.00	(3,847.12)
TOTAL MAINTENANCE:	12,966.44	35,702.99	0.00	(35,702.99)
TOTAL TRANSPORTATION SERVICES:	12,966.44	35,702.99	0.00	(35,702.99)
ENVIRONMENTAL SERVICES				
540-200-120 - EH - Cont. - Loraas Garbage/Recycling	15,962.39	15,962.39		(15,962.39)
TOTAL ENVIRONMENTAL SERVICES:	15,962.39	15,962.39	0.00	(15,962.39)

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Town of Strasbourg
Statement of Financial Activities - Detailed
For the Period Ending February 29, 2024


	Current	Year To Date	Budget	Variance
PUBLIC HEALTH AND WELFARE SERVICES				
550-900-110 - H&W - Mobility Van	96.24	96.24		(96.24)
TOTAL PUBLIC HEALTH AND WELFARE SERVICES:	96.24	96.24	0.00	(96.24)
PLANNING AND DEVELOPMENT SERVICES				
560-210-100 - P&D - Cont. - Website/Advertising	62.38	124.76		(124.76)
560-250-100 - P&D - Cont. - Economic Development		1,243.20		(1,243.20)
TOTAL PLANNING AND DEVELOPMENT SERVICES:	62.38	1,367.96	0.00	(1,367.96)
RECREATION AND CULTURAL SERVICES				
Wages & Benefits				
570-110-150 - R&C - Salaries - Hall		700.00		(700.00)
570-110-160 - R&C - Salaries - Museum		350.00		(350.00)
	0.00	1,050.00	0.00	(1,050.00)
Professional/Contractual Services				
570-270-100 - R&C - Cont. - Contract Hall Maintenance		120.00		(120.00)
570-290-100 - R&C - Cont. - Library Levy		6,166.10		(6,166.10)
	0.00	6,286.10	0.00	(6,286.10)
Utilities - Other				
570-340-150 - R&C - Heat/Power/Phone/Internet - Hall	2,586.94	2,586.94		(2,586.94)
570-340-160 - R&C - Heat/Power/Phone/Internet - Museum	581.77	581.77		(581.77)
570-340-170 - R&C - Heat/Power - Lions Park	274.18	274.18		(274.18)
570-340-180 - R&C - Power - Green Space	87.59	87.59		(87.59)
	3,530.48	3,530.48	0.00	(3,530.48)
Maintenance, Materials and Supplies				
570-420-150 - R&C - Supplies/Repairs - Hall		247.25		(247.25)
570-420-160 - R&C - Supplies/Repairs - Museum		125.00		(125.00)
570-420-190 - R&C - Supplies/Repairs - Lions Park	36.40	36.40		(36.40)
	36.40	408.65	0.00	(408.65)
Grants and Contributions				
570-500-130 - R&C - Operating Grants - Rink, Library		1,500.00		(1,500.00)
	0.00	1,500.00	0.00	(1,500.00)
TOTAL RECREATION AND CULTURAL SERVICES:	3,566.88	12,775.23	0.00	(12,775.23)
UTILITIES				
Wages and Benefits				
580-110-110 - UT - Utilities - Salaries		7,806.17		(7,806.17)
580-120-110 - UT - Utilities - Benefits		1,324.70		(1,324.70)
	0.00	9,130.87	0.00	(9,130.87)
Professional/Contractual Services				
580-285-120 - UT - Utility - Water & Sewer Line Breaks		11,522.20		(11,522.20)
580-295-100 - UT - Utility - Water & Sewer Tests	109.50	982.88		(982.88)
580-295-200 - UT - Utility - Bulk Water Station	43.51	43.51		(43.51)
	153.01	12,548.59	0.00	(12,548.59)
Utilities				
580-300-110 - UT - WTP - Heat/Power/Water/Phone/Alarm	1,687.19	1,687.19		(1,687.19)
580-300-120 - UT - Lagoon - Power	84.29	84.29		(84.29)

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Town of Strasbourg
Statement of Financial Activities - Detailed
For the Period Ending February 29, 2024

	Current	Year To Date	Budget	Variance
	1,771.48	1,771.48	0.00	(1,771.48)
Maintenance, Materials & Supplies				
580-430-100 - UT - WTP - Materials & Supplies	1,019.12	1,019.12		(1,019.12)
580-450-100 - UT - WTP - Chemicals	222.22	222.22		(222.22)
	1,241.34	1,241.34	0.00	(1,241.34)
TOTAL UTILITIES:	3,165.83	24,692.28	0.00	(24,692.28)
TOTAL EXPENDITURES:	64,887.73	164,495.64	0.00	(164,495.64)
NET SURPLUS	(59,908.64)	81,068.71	0.00	81,068.71

Certified correct and in accordance with the records.
Presented to Council on this 14th day of February, 2024.



Kelvin Schapansky, Mayor



Jennifer Gritzfeld, CAO



Town of Strasbourg
Statement of Financial Activities - Detailed
For the Period Ending February 29, 2024

	Current	Year To Date	Budget	Variance
	Current	Year to Date	Balance	
ACCOUNT BALANCES				
Cash and Investments				
110-110-110 - Cash - On Hand - Petty Cash			200.00	
110-110-120 - Cash - Bank - General Operating Account	(57,046.50)	(43,770.80)	16,887.30	
110-110-130 - Cash - Bank - Premium Investment Account			88,640.77	
110-110-140 - Cash - On Hand - Museum Petty Cash			200.00	
Total Cash and Investments:	(57,046.50)	(43,770.80)	105,928.07	
Municipal Taxes Receivable				
110-200-100 - Municipal - Tax Receivable - Current	(1,580.99)	(3,768.56)	271,506.41	
110-200-110 - Municipal - Tax Receivable - Arrears	828.64	(7,540.23)	(186,206.92)	
Total Municipal Taxes Receivable:	(752.35)	(11,308.79)	85,299.49	
Capital Assets				
170-100-110 - General Government Assets - Cost			431,660.93	
170-100-200 - Protective Services Assets - Cost			749,620.65	
170-100-250 - Transportation Assets - Cost	14,800.00	14,800.00	4,580,376.49	
170-100-280 - Enviro & Public Health Assets - Cost			137,272.64	
170-100-300 - Planning & Development Assets - Cost			37,678.00	
170-100-350 - Recreation & Culture Assets - Cost			1,438,931.17	
170-100-400 - Water & Sewer Assets - Cost			6,246,806.13	
175-100-800 - Fire Hall - Asset Under Construction			39,264.16	
Total Capital Assets:	14,800.00	14,800.00	13,661,610.17	
Reserves				
310-100-200 - Cemetery Fund Reserve			5,207.28	
310-100-400 - Fire Department Reserve			25,443.45	
310-100-450 - New Fire Hall Reserve			44,350.00	
310-100-500 - Public Reserve			2,032.01	
310-110-200 - Water & Sewer Infrastructure Reserve			367,676.52	
310-110-300 - Transportation Capital Reserve			145,321.86	
Total Reserves:	0.00	0.00	590,031.12	

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