

Town of Strasbourg



Regular Meeting of Council held in the Council Chambers
Strasbourg, Saskatchewan

Wednesday, January 24, 2024

Present: Mayor: Kelvin Schapansky
Council Members: Peter Barry
Bo Black
Sherry Burgess
Lorne Gottselig
Bernie Josephson
Rodger Yauck
Chief Administrative Officer: Jennifer Gritzfeld

A quorum being present, Mayor Schapansky called the meeting to order at 7:00 p.m.

Declarations No declarations of conflict of interest or financial interest were made.

Minutes - Regular 13/2024 Black:Josephson
"THAT the minutes from the January 10, 2024 regular meeting of Council be approved as presented by the Chief Administrative Officer."
CARRIED

Reports 14/2024 Barry:Yauck
"THAT the Town of Strasbourg acknowledge the following meeting reports:
a) Public Works Report
b) Strasbourg Recreation Board Annual Report
c) CAO Report
d) Council Reports
i. Mayor Schapansky and Councillors Josephson, Barry, and Gottselig reported on the most recent Protection Committee meeting with the Fire Chief and Deputy Fire Chief.
ii. Councillors Yauck and Gottselig reported on attending the most recent Strasbourg Recreation Centre Board meeting.
iii. Mayor Schapansky informed Council that he will be meeting with our local MLA and Minister of Rural Health on February 26, 2024 to discuss community health facility concerns."

CARRIED

Financial Reports 15/2024 Josephson:Gottselig
"THAT the Statement of Financial Activities for December 2023 and January 2024, the 2023 Actual Cash and Capital Budget, and the Park Revitalization costs be accepted as presented by the Chief Administrative Officer."

CARRIED

Payment of Accounts 16/2024 Burgess:Barry
"THAT the List of Accounts for Approval, including cheque 1017 to cheque 1039 in the amount of \$62,421.28 as attached hereto and forming a part of these minutes, be approved for payment."

CARRIED

Fire Hall Plans 17/2024 Josephson:Gottselig
"THAT the Town of Strasbourg allow our drawings and plans for the new fire hall to be shared upon request of other communities at the discretion of the Fire Chief."

CARRIED

Handwritten initials in blue ink, possibly 'JS' or 'JB', with the word 'Initials' written below them.
Initials

Correspondence

18/2024 Burgess:Yauck

"THAT the following correspondence from the January 24, 2024 meeting, as presented by the Chief Administrative Officer, be filed:

- a) Water Security Agency re: *Waterworks Compliance Inspection Report*
- b) Saskatchewan Assessment Management Agency re: *Notice of Annual General Meeting.*"

CARRIED

Amend Policy
#GG-004

19/2024 Barry:Yauck

"THAT the Town of Strasbourg amend General Government Policy #GG-004, also known as the Grants and Donations Policy, which is attached hereto and forms part of these minutes."

CARRIED

Adjourn

20/2024 Black:

"THAT this meeting of the Council of the Town of Strasbourg be adjourned."

CARRIED

Time: 8:10 p.m.

Mayor



Chief Administrative Officer



Policy #GG-004

Policy Title: GRANTS & DONATIONS POLICY

Policy Objective	This policy outlines the eligibility and the criteria for the receipt of grants and donations to non-profit organizations from the Town of Strasbourg.
Original Date & Authority	December 14, 2016 - Resolution #244/2016
Revised Date & Authority	January 24, 2024 - Resolution #19/2024
Supporting Bylaw	n/a
Related Policy	n/a

Definitions:

- a. **Council** - The Mayor and Councillors of the Town elected pursuant to the provisions of *The Local Government Election Act, 2015*.
- b. **Fundraiser** - An event held to generate financial support for a registered charity or (a) person(s) in need.
- c. **Non-Profit Group** - An organization, whether or not incorporated, whose entire resources are devoted to social, educational, health, charitable, or any other non-profit purpose. The members, contributors, and other resource providers do not receive any financial return directly from the organization.
- d. **Special Event, Project, Festival, or Sports Event** - An event held in the Town occurring with a frequency no greater than once a year, which provides a high profile and significant economic benefit for the Town through a large number of estimated spectators and tourists, and through the expected extent of publicity generated.
- e. **Special Interest Group** - A non-profit group in the Town of Strasbourg who request funds from the Town on an annual basis to assist in their operating expenditures. These groups include, but are not limited to, the Strasbourg Recreation Centre Board, Strasbourg Age-Friendly Recreation Board, Parkland Library Strasbourg Branch, and Strasbourg Tiny Tots and Helping Hands Daycare. Other groups may be considered by Council as a special interest group from time-to-time.
- f. **Town** - The Town of Strasbourg.

Policy:

1. PURPOSE

1.1 To provide a modest level of support and assistance to non-profit groups and organizations that provide programs, services, or events that are of a general benefit to the Town. Council believes supporting volunteer, community-based organizations is fundamental to maintaining our quality of life. Council wants to treat all organizations fairly and consistently.

1.2 Funding is contingent on the approval of the annual operating budget by the Town. Once the annual budgeted amount for grants and donations is exhausted, any further donation requests will not be considered.

2. ELIGIBILITY TO RECEIVE GRANTS

2.1 All organizations must be non-profit organizations.

- 2.2 Council will not consider providing grants or donations to individuals, for profit businesses, organizations with political or religious affiliations, organizations that have failed to provide satisfactory reports for previous grants, other levels of government, discriminatory activities and events, and activities contrary to other policies and law set by the Town.
- 2.3 Grant applications **must be made in writing using the attached form** to the Council and, in the case of special events, festivals, and sports events, must be received at least two (2) months in advance of the event.
- 2.4 Each organization, if approved, may only receive one (1) grant per year.
- 2.5 The event **must** be held in the Town.
- 2.6 The event, in the case of special events, sports events, and festivals, must clearly demonstrate the potential to draw participants and spectators from outside the Town.
- 2.7 The event, in the case of a fundraiser, must demonstrate the need for a fundraiser, and in the budget, it needs to show sufficient funding to cover budgeted expenses.
- 2.8 If possible, in the case of special events, sports events, and festivals, it must be officially sanctioned by the appropriate local, provincial, or federal organization that regulate the special event and should be accompanied by an official letter of support.
- 2.9 A proposed program of activities and a description of how the event will be promoted must be included in the application.
- 2.10 A proposed revenue and expense budget clearly identifying all sources of revenue **must** accompany any application.
- 2.11 In the case of special interest groups as defined above, any funding requests **must** include annual financial statements and reports, detailed budget, list of the Board of Directors, and the most recent minutes of the organization.
- 2.12 Applications will be reviewed and evaluated to ensure that each is in compliance with the eligibility criteria, and subject to meeting the requirements, will be presented to Council at a regular meeting.
- 2.13 Council will choose to allocate, or not allocate, funds to eligible groups or organizations, as they deem appropriate.
- 2.14 Council is not constrained by the amount requested in the application, but rather may determine to award less or more than requested.
- 2.15 Grants and donations made by the Town are not to be regarded as a commitment to continue such grants and donations in the future.
- 2.16 No grant or donation will be considered unless specifically authorized by Council in the form of a resolution.

2.17 In making a grant or donation, Council may impose such conditions and/or restrictions as it deems fit.

3. LEVEL OF ASSISTANCE AND ALLOCATION PROCESS

3.1 Funding levels for special events, festivals, and sports events will be up to a maximum of \$1,000.00. The amount provided will be determined based on the projected level of economic activity the event is expected to provide to the Town.

3.2 Funding levels for fundraisers will be up to a maximum of \$500.00. The amount provided will be determined based on the projected level of need for the organization/person(s).

3.3 Funding levels for special interest group operating grants will be up to a maximum of \$5,000.00. The amount provided will be determined based on the annual financial statements provided, the budget, and the overall benefit to the community of providing financial assistance to the organization as per Council's discretion.

3.4 The total level of assistance for any levels of funding is at the sole discretion of Council within the guidelines of the policy and there is no guarantee that a grant application will be approved.

3.5 Applications will be reviewed on an ongoing basis and applicants will be advised of their grant requests within thirty (30) days of receipt of the request for assistance.

4. PAYMENT & ACKNOWLEDGEMENT

4.1 A cheque for the approved amount of the grant or donation will be issued to the organization within thirty (30) days of Council's approval of the grant.

4.2 All organizations who the Town provides funding to must acknowledge the Town as a donor either through advertising, in print, sponsorship list, etc. A Town logo will be provided to the organization for their use.

5. FINAL REPORT GUIDELINES

5.1 Within thirty (30) days following the event, the successful applicant must provide the following documentation to the Town:

- a. A final program of activities for the event.
- b. A detailed transaction record of total revenues and expenses for the event signed by an officer of the organization.
- c. A report outlining the number of participants in the event, number of visitors to the Town as a result of the event, the amount of time the participants and spectators spent in the Town of Strasbourg, an estimate of where the visitors came from, and any other economic benefits derived from holding this event in the Town.
- d. In the case of a fundraiser, the final report must show that expenses were covered and also indicate the amount of money raised for the organization/person(s).

5.2 Failure to provide a final report may hinder future applications by the organization and can result in non-approval by Council.



Event Grant Application

<i>For Office Use Only</i>	
Date Received: _____	Application #: _____
Amount Received: _____	Date Approved: _____

APPLICANT INFORMATION

Organization: _____

Contact Person: _____

Address: _____

Phone Number: _____ Email: _____

GRANT REQUEST & INFORMATION

Grant Request Amount: \$ _____
(Up to \$1,000.00 for events and projects, \$500.00 for fundraisers)

Type of Event Being Held: (please check one)

- Special Event, Project, Sports Event, Festival
- Fundraiser

Title of Event/Project: _____

Date(s) of Event/Project: _____

Describe the Event. Attach additional pages if necessary. Be sure to include the following information:

- Program of activities planned
- How you will promote your event
- Number of people you expect to attend
- Economic impact on the Town of Strasbourg
- Demonstrate financial need for the event

ATTACHMENTS

Please attach any letters of support that you may have at a local, provincial, or federal level.

BUDGET

Please use the provided template. Some notes about the budget:

- Totals of revenues and expenditures should balance, and if they do not, an explanation is needed.
- In the case of a fundraiser, the revenue and expenditures totals do not have to balance, but it needs to be demonstrated that revenues will cover expenses.
- In the revenues section, please list all sources of revenue, and if you have received the revenue (confirmed) or are waiting for it (pending).

Examples of Revenues: ticket sales, donations from individuals, local, provincial or federal organizations, other grants, organization membership fees, etc.

Examples of Expenses: insurance, facility rent, performer costs, decorations, equipment rentals, food, remuneration/honorariums, printing, advertising, project supplies, promotional products, etc.

SIGNATURE

By signing this application, you are acknowledging that the information provided is accurate, complete, and endorsed by the organization that you represent.

Printed Name: _____

Signature: _____

Date: _____

Proposed Event Grant Budget

Revenues			
Budget Item	Explanation	Confirmed/ Pending	Amount
Total			

Expenses		
Budget Item	Explanation	Amount
Total		

Final Revenues & Expenses

Revenues		
Item	Explanation	Amount
Total		

Expenses		
Item	Explanation	Amount
Total		



Operating Grant Application

<i>For Office Use Only</i>	
Date Received: _____	Application #: _____
Amount Received: _____	Date Approved: _____

APPLICANT INFORMATION

Organization: _____

Contact Person: _____

Address: _____

Phone Number: _____ Email: _____

GRANT REQUEST & INFORMATION

Operating Grant Request Amount: \$ _____ Year Requested: _____
(Up to \$5,000.00 for operating grants) *(Grants awarded once per calendar year)*

Please answer the following in the below space *(you can attach additional pages if necessary)*:

- Describe the mandate of your organization, as well as the function and service it provides to the Town of Strasbourg.
- The economic impact your organization provides to the Town of Strasbourg.
- The benefits in the Town of Strasbourg resulting from the grant.

ATTACHMENTS

Please provide the following with the operating grant application. All attachments are required for grant eligibility.

- A detailed, proposed budget for current year, outlining expenditures and revenues, including a list of all other grants and/or donations.
- Financial statements from the immediate preceding fiscal year.
- List of current Board of Directors, including addresses and phone numbers.
- Copy of the minutes taken at the most recent annual general meeting or regular meeting of the applicant organization.

SIGNATURE

By signing this application, you are acknowledging that the information provided is accurate, complete, and endorsed by the organization that you represent.

Printed Name: _____

Signature: _____

Date: _____

Town of Strasbourg
List of Accounts for Approval
Batch: 2024-00005 to 2024-00005

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
1017	2024-01-24	Digers Service Ltd				
		Jan/24 AP-01	Accrual	Mobility Bus Premium Fuel	80.00	
		Jan/24 AP-02	Accrual	Ram 1500 Regular Fuel	153.01	
		Jan/24 AP-03	Accrual	Shop Premium Fuel	33.78	266.79
1018	2024-01-24	Jessica Dreger				
		Jan/24-Cont		Jan/24 Museum Curator Contract	350.00	350.00
1019	2024-01-24	Tracy Edwards				
		Jan/24-Cont		Jan/24 Hall Janitor Contract	700.00	
		Jan/24-Wages		Jan/24 Wages	2,673.46	3,373.46
1020	2024-01-24	Eighty-Nine Imprinting Ltd.				
		109162	Accrual	Museum Coroplast Signs	19.98	
		109177		LMEDA Epanel Signs	1,243.20	1,263.18
1021	2024-01-24	Flexnetworks				
		93915		Jan/24 Admin Office Internet	144.30	144.30
1022	2024-01-24	Jennifer Gritzfeld				
		Jan/24-Wages		Jan/24 Wages	2,931.78	
		Jan/24 AP-06		Jan/24 Cell Phone Reimbursemen	70.00	3,001.78
1023	2024-01-24	Robert Gwillim				
		Jan/24-Wages		Jan/24 Wages	1,888.52	1,888.52
1024	2024-01-24	hbi Office Plus Inc.				
		INV134012		Office Supplies, Stamp Pad	70.55	
		INV133784		Fire Dept - Label Maker Tape	34.17	
		INV133781		Fire Dept - Label Maker Tape	68.33	173.05
1025	2024-01-24	Tyler Hilderman				
		Jan/24-Wages		Jan/24 Wages	3,857.98	3,857.98
1026	2024-01-24	Keith Hilderman				
		Jan/24-Wages		Jan/24 Wages	4,116.33	4,116.33
1027	2024-01-24	Last Mountain District Music Festival				
		Jan/24 AP-50		2024 Donation & Advertising	125.00	125.00
1028	2024-01-24	MBC Group				
		0021068	Accrual	Golf Cart Path Services Dec/23	2,966.25	2,966.25
1029	2024-01-24	R.M. of McKillop No. 220				
		2024-00006	Accrual	Custom Road Grading - Nov/23	1,000.00	1,000.00
1030	2024-01-24	Crystal Mytopher				
		Jan/24-Wages		Jan/24 Wages	2,754.23	2,754.23
1031	2024-01-24	Parkland Regional Library				
		6331		2024 First Half - Municipal Levy	6,166.10	6,166.10
1032	2024-01-24	Cheryl Pirie				
		Jan/24-Cont		Jan/24 Office Maint. Contract	600.00	600.00
1033	2024-01-24	Princess Auto				
		4591274		De-icer, Pliers, Bits	105.35	105.35
1034	2024-01-24	Receiver General of Canada				
		Jan/24 AP-08		Jan/24 Remittance	15,809.74	15,809.74
1035	2024-01-24	SEDA				
		4498		2024 SEDA Membership	376.95	376.95
1036	2024-01-24	S.U.M.A.				
		Jan/24-REM		Jan/24 Deductions	2,737.24	2,737.24



Initials

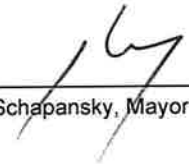
Town of Strasbourg
List of Accounts for Approval
Batch: 2024-00005 to 2024-00005

COMPUTER CHEQUE

<u>Payment #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Reference</u>	<u>Invoice Amount</u>	<u>Payment Amount</u>
1037	2024-01-24	SUMA 22899005 INV-000102755	2024 SUMA Convention Registrati Xpresspost Shipping Labels	4,462.50 917.05	5,379.55
1038	2024-01-24	MEPP Jan/24-REM	Jan/24 Deductions	5,574.94	5,574.94
1039	2024-01-24	Greg Yung Jan/24 AP-03 Jan/24 AP-05	Accrual Fire Dept Dryer Parts Accrual Dec/23 Cell Phone Reimbursemer	320.54 70.00	390.54
				Total Computer Cheque:	62,421.28
					Total AP: <u>62,421.28</u>

Certified correct and in accordance with the records

Presented to Council on this 24th day of January, 2024



Kelvin Schapansky, Mayor



Jennifer Gritzfeld, CAO



Initials

Town of Strasbourg
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2024

	Current	Year To Date	Budget	Variance
REVENUES				
TAXATION				
Municipal Taxes				
410-130-100 - Tax Discounts	(686.32)	(686.32)		(686.32)
	(686.32)	(686.32)	0.00	(686.32)
Mobile Home License Fees				
410-300-100 - Mobile Home License Fees	1,008.00	1,008.00		1,008.00
Total Mobile Home License Fees:	1,008.00	1,008.00	0.00	1,008.00
Penalties on Tax Arrears				
410-400-110 - Penalty on Municipal Taxes - Property	1,057.78	1,057.78		1,057.78
	1,057.78	1,057.78	0.00	1,057.78
TOTAL TAXATION:	1,379.46	1,379.46	0.00	1,379.46
FEES AND CHARGES				
Custom Work				
420-100-100 - F&C - Sign Corridor Rental	2,700.00	2,700.00		2,700.00
	2,700.00	2,700.00	0.00	2,700.00
Sale of Supplies and Gravel				
420-200-200 - F&C - Sale of Supplies - Misc.	58.05	58.05		58.05
420-200-500 - F&C - Fax/Copying/Laminating	53.50	53.50		53.50
420-200-920 - F&C - Notary/Title Transfer Fees	65.00	65.00		65.00
	176.55	176.55	0.00	176.55
Rentals				
420-300-100 - F&C - Rentals - Office/Land	14,950.00	14,950.00		14,950.00
420-300-110 - F&C - Rentals - Mobile Home Lots	4,800.00	4,800.00		4,800.00
	19,750.00	19,750.00	0.00	19,750.00
Policing and Fire Fees				
420-400-300 - F&C - Fire Callout Fees	7,000.00	7,000.00		7,000.00
420-400-350 - F&C - Fire Levies	109,024.69	109,024.69		109,024.69
	116,024.69	116,024.69	0.00	116,024.69
Recreation Fees				
420-530-200 - F&C - Community Hall Fees	6,300.00	6,300.00		6,300.00
	6,300.00	6,300.00	0.00	6,300.00
TOTAL FEES AND CHARGES:	144,951.24	144,951.24	0.00	144,951.24
UTILITIES				
Water & Sewer				
440-110-100 - Water	55,878.00	55,878.00		55,878.00
440-220-100 - Sewer	17,355.00	17,355.00		17,355.00
440-240-100 - Sewer - Infrastructure Fees	20,070.00	20,070.00		20,070.00
TOTAL UTILITIES:	93,303.00	93,303.00	0.00	93,303.00
TOTAL REVENUES:	239,633.70	239,633.70	0.00	239,633.70

EXPENDITURES

JG

Town of Strasbourg

Statement of Financial Activities - Detailed

For the Period Ending January 31, 2024

Report Date
2024-01-23 3:05 PM

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
GENERAL GOVERNMENT SERVICES				
Wages & Benefits				
510-110-300 - GG - Salaries - Office	14,433.06	14,433.06		(14,433.06)
510-130-300 - GG - Benefits - Office	2,793.26	2,793.26		(2,793.26)
	17,226.32	17,226.32	0.00	(17,226.32)
Professional/Contract Services				
510-200-170 - GG - Advertising/Printing	125.00	125.00		(125.00)
510-210-100 - GG - Council - Travel, Meals & Training	3,700.00	3,700.00		(3,700.00)
510-210-170 - GG - Admin. - Travel, Meals & Training	750.00	750.00		(750.00)
510-220-100 - GG - Cont.- Office Caretaking Contract	600.00	600.00		(600.00)
510-240-100 - GG - Cont.- Memberships & Subscriptions	3,910.34	3,910.34		(3,910.34)
510-270-100 - GG-Town Office Copier/Supplies/Software	7,430.36	7,430.36		(7,430.36)
510-270-110 - GG - Admin Bldg Maint/Supplies/Repairs	1.37	1.37		(1.37)
510-280-170 - GG - Cont. - Appeals	450.00	450.00		(450.00)
	16,967.07	16,967.07	0.00	(16,967.07)
Utilities				
510-300-140 - GG - Utility - Phone/Internet/Alarm	134.65	134.65		(134.65)
510-300-150 - GG - Utility - Cell Phone	70.00	70.00		(70.00)
	204.65	204.65	0.00	(204.65)
Maintenance, Material and Supplies				
510-400-110 - GG - Postage	1,000.00	1,000.00		(1,000.00)
510-410-140 - GG - Office Supplies & Stationery	67.37	67.37		(67.37)
	1,067.37	1,067.37	0.00	(1,067.37)
TOTAL GENERAL GOVERNMENT SERVICES:	35,465.41	35,465.41	0.00	(35,465.41)
PROTECTIVE SERVICES				
FIRE PROTECTION				
Wages and Benefits				
525-110-120 - PS - Fire - Salaries - Admin	1,804.14	1,804.14		(1,804.14)
525-120-115 - PS - Fire - Benefits - Admin	349.16	349.16		(349.16)
	2,153.30	2,153.30	0.00	(2,153.30)
Professional/Contractual Services				
525-210-100 - PS - Fire - Dispatching Fees	1,654.80	1,654.80		(1,654.80)
525-230-100 - PS - Fire - Insurance	4,945.16	4,945.16		(4,945.16)
	6,599.96	6,599.96	0.00	(6,599.96)
Utilities				
525-300-150 - PS - Fire - Alarm/Cell Phone	160.00	160.00		(160.00)
	160.00	160.00	0.00	(160.00)
Maintenance, Materials and Supplies				
525-420-100 - PS - Fire - Materials/Supplies	202.31	202.31		(202.31)
	202.31	202.31	0.00	(202.31)
Other				
525-920-110 - PS - E.M.O. Fees & Charges	250.00	250.00		(250.00)
	250.00	250.00	0.00	(250.00)
TOTAL FIRE PROTECTION:	9,365.57	9,365.57	0.00	(9,365.57)
TOTAL PROTECTIVE SERVICES:	9,365.57	9,365.57	0.00	(9,365.57)

JG

Town of Strasbourg
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2024

	Current	Year To Date	Budget	Variance
TRANSPORTATION SERVICES				
MAINTENANCE				
Wages & Benefits				
530-110-120 - TS - Wages - Public Works	18,006.13	18,006.13		(18,006.13)
530-120-120 - TS - Benefits - Public Works	2,926.60	2,926.60		(2,926.60)
	20,932.73	20,932.73	0.00	(20,932.73)
Professional/Contractual Services				
530-210-140 - TS - Maint. - Contract - CPR Signals	403.50	403.50		(403.50)
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.	1,299.72	1,299.72		(1,299.72)
	1,703.22	1,703.22	0.00	(1,703.22)
Maintenance, Materials & Supplies				
530-410-100 - TS - Maint. - Shop Supply & Small Tools	100.60	100.60		(100.60)
	100.60	100.60	0.00	(100.60)
TOTAL MAINTENANCE:	22,736.55	22,736.55	0.00	(22,736.55)
TOTAL TRANSPORTATION SERVICES:	22,736.55	22,736.55	0.00	(22,736.55)
PLANNING AND DEVELOPMENT SERVICES				
560-210-100 - P&D - Cont. - Website/Advertising	62.38	62.38		(62.38)
560-250-100 - P&D - Cont. - Economic Development	1,243.20	1,243.20		(1,243.20)
TOTAL PLANNING AND DEVELOPMENT SERVICES:	1,305.58	1,305.58	0.00	(1,305.58)
RECREATION AND CULTURAL SERVICES				
Wages & Benefits				
570-110-150 - R&C - Salaries - Hall	700.00	700.00		(700.00)
570-110-160 - R&C - Salaries - Museum	350.00	350.00		(350.00)
	1,050.00	1,050.00	0.00	(1,050.00)
Professional/Contractual Services				
570-270-100 - R&C - Cont. - Contract Hall Maintenance	120.00	120.00		(120.00)
570-290-100 - R&C - Cont. - Library Levy	6,166.10	6,166.10		(6,166.10)
	6,286.10	6,286.10	0.00	(6,286.10)
Maintenance, Materials and Supplies				
570-420-150 - R&C - Supplies/Repairs - Hall	247.25	247.25		(247.25)
570-420-160 - R&C - Supplies/Repairs - Museum	125.00	125.00		(125.00)
	372.25	372.25	0.00	(372.25)
Grants and Contributions				
570-500-130 - R&C - Operating Grants - Rink, Library	1,500.00	1,500.00		(1,500.00)
	1,500.00	1,500.00	0.00	(1,500.00)
TOTAL RECREATION AND CULTURAL SERVICES:	9,208.35	9,208.35	0.00	(9,208.35)
UTILITIES				
Wages and Benefits				
580-110-110 - UT - Utilities - Salaries	7,806.17	7,806.17		(7,806.17)
580-120-110 - UT - Utilities - Benefits	1,324.70	1,324.70		(1,324.70)
	9,130.87	9,130.87	0.00	(9,130.87)
Professional/Contractual Services				
580-285-120 - UT - Utility - Water & Sewer Line Breaks	11,522.20	11,522.20		(11,522.20)


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Report Date
2024-01-23 3:05 PM

Town of Strasbourg
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2024

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
580-295-100 - UT - Utility - Water & Sewer Tests	873.38	873.38		(873.38)
	12,395.58	12,395.58	0.00	(12,395.58)
TOTAL UTILITIES:	21,526.45	21,526.45	0.00	(21,526.45)
TOTAL EXPENDITURES:	99,607.91	99,607.91	0.00	(99,607.91)
NET SURPLUS	140,025.79	140,025.79	0.00	140,025.79

Certified correct and in accordance with the records.
Presented to Council on this 24th day of January, 2024.



Kelvin Schapansky, Mayor



Jennifer Gritzfeld, CAO

JG →

Report Date
2024-01-23 3:05 PM

Town of Strasbourg
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2024

ACCOUNT BALANCES	Current	Year To Date	Budget	Variance
Cash and Investments	Current	Year to Date	Balance	
110-110-110 - Cash - On Hand - Petty Cash			200.00	
110-110-120 - Cash - Bank - General Operating Account	(56,778.11)	(56,778.11)	4,179.50	
110-110-130 - Cash - Bank - Premium Investment Account			88,640.77	
110-110-140 - Cash - On Hand - Museum Petty Cash			200.00	
Total Cash and Investments:	(56,778.11)	(56,778.11)	93,220.27	
Municipal Taxes Receivable				
110-200-100 - Municipal - Tax Receivable - Current	(3,010.50)	(3,010.50)	272,264.47	
110-200-110 - Municipal - Tax Receivable - Arrears	(1,120.63)	(1,120.63)	(179,787.32)	
Total Municipal Taxes Receivable:	(4,131.13)	(4,131.13)	92,477.15	
Capital Assets				
170-100-110 - General Government Assets - Cost			431,660.93	
170-100-200 - Protective Services Assets - Cost			749,620.65	
170-100-250 - Transportation Assets - Cost			4,565,576.49	
170-100-280 - Enviro & Public Health Assets - Cost			137,272.64	
170-100-300 - Planning & Development Assets - Cost			37,678.00	
170-100-350 - Recreation & Culture Assets - Cost			1,438,931.17	
170-100-400 - Water & Sewer Assets - Cost			6,246,806.13	
175-100-800 - Fire Hall - Asset Under Construction			39,264.16	
Total Capital Assets:	0.00	0.00	13,646,810.17	
Reserves				
310-100-200 - Cemetery Fund Reserve			5,207.28	
310-100-400 - Fire Department Reserve			25,443.45	
310-100-450 - New Fire Hall Reserve			44,350.00	
310-100-500 - Public Reserve			2,032.01	
310-110-200 - Water & Sewer Infrastructure Reserve			367,676.52	
310-110-300 - Transportation Capital Reserve			145,321.86	
Total Reserves:	0.00	0.00	590,031.12	

JG 1/29