



**BYLAW NO. 450/24  
EMERGENCY MEASURES ORGANIZATION BYLAW**

**A BYLAW OF THE TOWN OF STRASBOURG, IN THE PROVINCE OF SASKATCHEWAN,  
TO PROVIDE FOR THE ESTABLISHMENT OF AN EMERGENCY MEASURES  
ORGANIZATION**

The Council of the Town of Strasbourg in the Province of Saskatchewan, under the provisions of Section 9 of *The Emergency Planning Act*, enacts as follows:

**1. SHORT TITLE**

1.1 This Bylaw may be cited as "Emergency Measures Organization Bylaw."

**2. PURPOSE**

2.1 The purpose of this Bylaw is to establish a municipal emergency measures organization, appoint a person as a local emergency measures coordinator, and establish a local emergency planning committee.

**3. DEFINITIONS**

3.1 In this Bylaw:

a. **Emergency**

i. A calamity caused by accident or by forces of nature; or

ii. A present or imminent occurrence that has resulted or may result in serious harm to the safety or welfare of people or in widespread damage to property.

b. **Chief Administrative Officer (CAO)** - The person appointed as Administrator pursuant to Section 110 of *The Municipalities Act*.

c. **Coordinator** - The person appointed by the Council of the Town of Strasbourg to organize emergency measures in the Town of Strasbourg.

d. **Council** - The Mayor and Councillors of the Town elected pursuant to the provisions of *The Local Government Election Act, 2015*.

e. **Town** - The Town of Strasbourg.

**4. EMERGENCY MEASURES COMMITTEE**

4.1 The Emergency Measures Organization of the Town of Strasbourg shall be comprised of the Emergency Measures Committee, municipal departments, and volunteer organizations with the Town.

4.2 Subject to Section 5.1 of this Bylaw and subject to any directions of Council, the Emergency Measures Committee is hereby designated and appointed to be a special committee of Council pursuant to Section 81 of *The Municipalities Act* and shall be responsible for the carrying out of any emergency measures or emergency activities or works in the furtherance of *The Emergency Planning Act* or this Bylaw, and to that end, shall have and is hereby granted and delegated to it the duties and powers of Council except the power to borrow money, to pass a bylaw, or enter into any contracts. Provided, however, such delegation of the duties and powers of Council is expressly limited to only the powers of Council necessary to carry out its rights, responsibilities, or duties under *The Emergency Planning Act*.

4.3 The Emergency Measures Committee shall be comprised of the Emergency Measures Coordinator, the Public Information Officer, the Liaison Officer, the Operations Section Chief and the Logistics/Finance & Admin Chief. The Emergency Measures Committee



shall include the Chief Administrative Officer and at least one (1) representative from Town Council to fill those roles. Other members of the Committee can be representatives from the community at large.

- 4.4 For the purposes of creating an emergency plan for the Town, as well as carrying out emergency measures training, the Emergency Measures Committee shall include the following resources:
- The Mayor and/or the Deputy Mayor;
  - The Town Foreman (or their designate);
  - The Fire Chief (or their designate);
  - An RCMP representative;
  - A William Derby School representative;
  - A Strasbourg & District Health Centre representative;
  - A Last Mountain Pioneer Home representative; and
  - Other such persons, when required.
- 4.5 The Emergency Measures Committee as a whole, under the coordination of the Emergency Measures Coordinator, will integrate the municipal and voluntary emergency services plans into one comprehensive emergency plan.
- 4.6 Each municipal department or voluntary organization of the Town shall be responsible to develop and execute the emergency plan of the service they represent, train municipal employees and volunteers, and make a comprehensive study of existing resources.
- 4.7 The Emergency Measures Committee shall meet on a quarterly basis, but meetings may be cancelled at the discretion of the Emergency Measures Coordinator if the meetings are deemed unnecessary.

## **5. EMERGENCY MEASURES COORDINATOR**

- 5.1 The Emergency Measures Coordinator shall have the following duties and responsibilities:
- a. Acts as Chairperson of the Emergency Measures Committee established under this Bylaw.
  - b. Coordinates the development of an emergency plan for the Town in cooperation with the departments and agencies of the Town.
  - c. Provides emergency plans from guidelines laid down by the Emergency Measures Committee.
  - d. Submits regular reports to the Council to keep them fully informed of progress.
  - e. Correlates all activities of those persons and/or organizations involved with the Town and designated for the Emergency Measures Organization.
  - f. Encourages that a continuous program of training for local Emergency Measures Organization personnel is carried out.
  - g. Cooperates with Emergency Measures Mutual Aid partners and Saskatchewan Public Safety Agency (SPSA) on all matters pertaining to planning and operations.
  - h. Submits a projected budget to cover costs of emergency measures operations with the Town.
  - i. Acts as advisor to the Town during emergencies or disasters.
  - j. Is one of the representatives on the Regional Emergency Measures Organization, along with the Emergency Measures Town Council representative.



**6. COUNCIL RESPONSIBILITIES**

- 6.1 The Council may, from time to time, appropriate and expend monies required to meet the ordinary operating expenses of the Emergency Measures Organization.
- 6.2 The Council must appoint both an Emergency Measures Coordinator, as well as a Town Council representative to the Emergency Measures Committee.
- 6.3 The Council may cooperate with Councils of other municipalities for the purpose of jointly establishing and operating a regional Emergency Measures Organization and Emergency Measures Mutual Aid agreements upon appropriate agreement with the Province of Saskatchewan.
- 6.4 The Council must appoint the Emergency Measures Coordinator, along with the Emergency Measures Town Representative to any established regional Emergency Measures Organizations as the Town's delegates.
- 6.5 The Council shall pay the Emergency Measures Coordinator a monetary honourarium at year-end, with the amount determined annually by Council.
- 6.6 The Council may enter into agreement with the Province of Saskatchewan or any other governmental agency as authorized by the provisions of *The Emergency Planning Act* or regulations thereunder.

**7. DECLARATION OF EMERGENCIES**

- 7.1 As per Subsection 20(1) of *The Emergency Planning Act*, the Mayor, or in their absence, the Deputy Mayor, is hereby authorized to declare a local emergency in the Town by resolution. In the absence of the Mayor or Deputy Mayor, a majority of the members of Council are hereby authorized to declare a local emergency in the Town by resolution.
- 7.2 As per Clause 20(2)(a) of *The Emergency Planning Act*, if it is not possible to assemble a sufficient number of Council members to pass a resolution, and a Council member reasonably believes that local emergency exists, plus the emergency requires immediate action, one Council member may make a local emergency declaration on behalf of the Town.
- 7.3 Upon such a declaration being made, the Emergency Measures Organization shall exercise all powers conferred upon them by *The Emergency Planning Act* of the Province of Saskatchewan.
- 7.4 On the making of a local emergency declaration and for the duration of the local emergency, Council may do all acts and take all necessary proceedings including the following as per Subsection 21(1) of *The Emergency Planning Act*:
  - a. Put into operation any emergency plan or program that Council considers appropriate.
  - b. Acquire or utilize any real or personal property that Council considers necessary to prevent, combat, or alleviate the effects of an emergency.
  - c. Authorize any qualified person to render aid of a type that the person is qualified to provide.
  - d. Control or prohibit travel to or from any area of the Town.
  - e. Provide for the restoration of essential facilities and the distribution of essential supplies.



- f. Provide, maintain, and coordinate emergency medical, welfare, and other essential services in any part of the Town.
- g. Cause the evacuation of persons and the removal of persons or livestock and personal property from any area of the Town that is or may be affected by an emergency and make arrangements for the adequate care and protection of those persons or livestock and of the personal property.
- h. Authorize the entry into any building or on any land, without warrant, by any person when necessary for the implementation of an emergency plan.
- i. Cause the demolition or removal of any trees, structures, or crops if the demolition or removal is necessary in order to reach the scene of the emergency, to attempt to forestall its occurrence or to combat its progress.
- j. Conscript persons needed to meet an emergency.
- k. Do all acts and take all proceedings that are reasonably necessary to meet the local emergency.

**8. REPEAL OF BYLAWS**

8.1 Bylaw No. 194/87 being a Bylaw to Establish an Emergency Measures Organization is hereby repealed.

**9. COMING INTO FORCE**

9.1 This Bylaw shall come into force and take effect on the final date of passing by Council.

*Read a first time this 20<sup>th</sup> day of November, 2024.*

*Read a second time this 20<sup>th</sup> day of November, 2024.*

*Read a third time and passed this 20<sup>th</sup> day of November, 2024.*



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 Mayor

*Jennifer Oldford*  
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 Chief Administrative Officer

Certified to be a true copy of Bylaw No. 450/24 adopted by the Council of the Town of Strasbourg, on the 20th day of November, 2024.

[SEAL]

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Chief Administrative Officer