TOWN OF
STRASBOURG

BYLAW NO. 492/26
CEMETERY BYLAW

A BYLAW OF THE TOWN OF STRASBOURG, IN THE PROVINCE OF SASKATCHEWAN, TO PROVIDE FOR, REGULATE, AND CONTROL CRESCENT ROAD CEMETERY

The Council of the Town of Strasbourg, in the Province of Saskatchewan, enacts as follows:

1. SHORT TITLE

1.1 This Bylaw may be cited as "The Cemetery Bylaw."

2. PURPOSE

2.1 The purpose of this Bylaw is to regulate the usage, costs, and rules respecting the Crescent Road Cemetery owned by the Town of Strasbourg.

3. DEFINITIONS

3.1 In this Bylaw:

a. **Cemetery** - That part of the NW ¼ of Section 23, Township 24, Range 22, West of the Second Meridian, in the Province of Saskatchewan, acquired by the Town for cemetery purposes as approved by the Registrar under *The Cemeteries Act, 1999* which is hereby appropriated as a public cemetery to be called Crescent Road Cemetery.

b. **Chief Administrative Officer** - The person appointed as Administrator pursuant to Section 110 of *The Municipalities Act*.

c. **Columbarium** - A structure designed for the interment of cremated human remains in sealed compartments or niches.

d. **Council** - The Mayor and Councillors of the Town elected pursuant to the provisions of *The Local Government Election Act, 2015*.

e. **Flat Marker** - A type of monument set flush with the ground with a flat and level surface upon which an inscription may be made or a bronze plaque affixed.

f. **Grave** - A place of burial for a dead body, typically a hole dug in the ground and marked by a monument.

g. **Immediate Family Members** - A person's spouse, parents and grandparents, children and grandchildren, brothers and sisters, mother-in-law and father-in-law, brother-in-law and sister-in-law, daughter-in-law and son-in-law, as well as adopted, half, and step members.

h. **Indigent Person** - A person so poor and needy that they cannot provide the necessities of life (food, clothing, decent shelter) for themselves.

i. **Interment** - The burial of human remains or cremated human remains in the Cemetery.

j. **Interment Rights** - The right to use a plot for the purpose of the interment of human remains or cremated human remains.

k. **Licensed Funeral Director** - A person who supervises or conducts the preparation of the dead for burial and directs or arranges funerals.

l. **Lot** - A surveyed section of the Cemetery consisting of four cemetery plots.

m. **Monument** - A memorial structure set upon a concrete footing or foundation, which projects above the ground, with inscribed or attached lettering or artwork as a means of commemoration, and made of granite, marble, bronze or other approved material.

n. **Niche** - A compartment within a columbarium used to hold cremated human remains.
o. **Owner** - A person, a person's heirs, executors, or administrators who purchase a plot in the Cemetery.
p. **Perpetual Care** - Leveling off the ground of each lot, seeding, watering, and cutting the grass as required, and generally keeping the Cemetery in good order and repair. Notwithstanding the foregoing, it shall not include maintenance, repair, or replacement of markers, headstones, monuments or other like structures except as specifically provided by this Bylaw.
q. **Pet** - A domesticated animal kept for companionship and not for agricultural or commercial purposes.
r. **Pet Interment Section** - The designated area within the Cemetery approved by Council for the interment of pet remains.
s. **Plot** - A space for a single grave in the Cemetery.
t. **Summer** - The period of time from May 1 to October 31 of each calendar year.
u. **Town** - The Town of Strasbourg and its employees whose employment requires them to undertake certain works under this Bylaw.
v. **Visiting Hours** - 6:00 a.m. to 10:00 p.m. each and every day of the year.
w. **Winter** - The period of time from November 1 to April 30 of each calendar year.

4. CEMETERY PLOTS

4.1 Cemetery plots may be chosen from the area which has been currently selected for use and from plots not specifically reserved. Each plot is four and a half (4.5) feet wide by nine (9) feet long, and the price shall be fixed as per Schedule "A," which is attached hereto and forms part of this Bylaw.

4.2 All plot reservations must have specific and different names assigned to each plot at the time of purchase. On the passing of this Bylaw, the Administration will work towards assigning all previous reserved plots to different names.

4.3 Cemetery plots may not be reserved unless fully paid for (except for veteran plots). Receipts for plot purchases will be deposited into a general cemetery revenue account.

4.4 Transfer of plots may occur from one plot owner to another, or back to the Town. Transfers of plots between owners must be approved by the Chief Administrative Officer. In both cases, the owner must fill out Form "A," which is attached hereto and forms part of this Bylaw.

4.5 If plots were purchased after January 1, 2026 the plot price will be refunded to the owner if a transfer back to the Town is requested. If a plot transfers between owners, the Town will not refund any money.

4.6 Whenever human remains are removed from a plot, the plot shall revert to the Town.

4.7 If a plot is deemed to be abandoned, the Chief Administrative Officer shall follow Section 52 of *The Cemeteries Act, 1999*, steps including:

a. Contacting the Financial and Consumer Affairs Authority (FCAA) of Saskatchewan with the list of affected plots and reason for request.
b. Make an effort to contact the plot owners and disclose the effort to FCAA.

c. Post in the newspaper and other public media a declaration that interment rights in cemetery plots have been abandoned.
d. Confirm with FCAA that no burials have occurred in the affected plots.
e. Replace or substitute a plot at no cost to the original plot should they come forward.

5. VETERAN'S SECTION

5.1 Lots 15-42 of Block 5 shall be designated as the Veteran's Section of the Cemetery.

5.2 There shall be no charge for a plot for any veteran, or a spouse of a veteran, wishing to be interred in that section. Plots for immediate family members of veterans (other than a spouse) will be charged at the regular rate.

5.3 For an immediate family member to be buried in the Veteran's Section, the plot must first have been purchased by a veteran.

5.4 The cost of interment in the Veteran's Section of the Cemetery will remain the same as the regular section of the Cemetery for veterans, spouses, and family members.

5.5 Veteran's markers shall be installed as per Veteran Affairs Canada standards.

6. COLUMBARIUMS

6.1 A columbarium forms part of the Cemetery and is subject to all provisions of this Bylaw unless otherwise specified.

6.2 The purchase of a niche conveys interment rights only and does not convey ownership of land or the columbarium structure.

6.3 All niche sales shall be recorded by the Town.

6.4 Internment rights may not be transferred except in accordance with this Bylaw.

6.5 The Town retains ownership and control of all columbarium structures at all times.

6.6 A niche may be used only for the interment of cremated human remains.

6.7 No other materials shall be placed within a niche without the written approval of the Town.

6.8 A maximum of two (2) urns may be interred in a single niche unless otherwise approved by the Town. Niche dimensions are 14 inches long x 12.5 inches wide x 12.5 inches high.

6.9 All interments shall be conducted by or under the supervision of the Town.

6.10 No niche shall be opened or closed except by the Town.

6.11 All interments shall be subject to the payment of applicable fees and compliance with scheduling requirements established by the Town.

6.12 Upon interment, each niche shall be securely sealed by the Town.

6.13 The opening or resealing of a niche shall only occur:
   a. Upon written authorization of the interment rights holder or legal representative; and
   b. Upon payment of the prescribed fee.

6.14 All niches shall be marked with a plaque or inscription approved by the Town.

6.15 The Town may prescribe size, material, and design standards for plaques and inscriptions.

6.16 All plaques shall be uniform and supplied or approved by the Town.

6.17 No plaque or inscription shall be installed, altered, or removed except by the Town or its authorized contractor.

6.18 The Town shall be responsible for the general care and maintenance of the columbarium structure.

6.19 The Town may remove any items that are not in compliance, pose a safety risk, or interfere with maintenance

6.20 Cremated remains may be removed from a niche only:
   a. Upon written authorization of the interment rights holder or legal representative;
   b. In accordance with applicable provincial legislation; and
   c. Upon payment of the prescribed fee.

6.21 All removals shall be conducted by the Town.

7. INFANT SECTION

7.1 Alongside the columbariums, Lots 1-14 of Block 5 shall be a designated area for newborn infants if there are no plots already designated for family in the other areas of the Cemetery.

8. PET CEMETERY

8.1 The most northern part of Crescent Road Cemetery, located outside the tree line, shall be designated as the Pet Interment Section.

8.2 Pet interment is permitted only:
   a. In the designated section of the Cemetery;
   b. All applicable fees have been paid;
   c. Approval is granted by the Chief Administrative Officer;
   d. The interment is properly recorded.

8.3 All pet remains must be cremated prior to interment.

8.4 Pet plots are no bigger than 36 inches long x 36 inches wide.

8.5 Maximum urn size is 24 inches long x 18 inches wide x 18 inches high.

8.6 All interments must be accompanied by a flat stone/marker, as provided by the person doing the burial. The flat stone/marker cannot be bigger than the width of the plot. More than one flat stone/marker is allowed per plot.

9. ADMINISTRATION

9.1 The Chief Administrative Officer shall keep an accurate record setting forth the name, location, and date of burial of the deceased person.

9.2 All records, maps, registers, etc. necessary in the administration of the Cemetery shall be maintained in the Town Office and shall be open to public inspection during regular office hours.

10. INTERMENTS

10.1 No person shall bury any dead body in the Cemetery until such person has complied with the provisions of the *Public Health Act* and the *Vital Statistics Act* of the Province of Saskatchewan, and any regulations issued thereunder, and shall also have complied with the provisions of this Bylaw.

10.2 No interment of more than one full burial and four cremated remains, or four cremated remains only, shall be made in any one plot.

10.3 Notwithstanding Section 10.2, the Chief Administrative Officer may in their discretion on written request, increase the number of interments permitted in a plot, having regard to such considerations as the circumstances surrounding the death, the relationship with the deceased, continuity of monuments and landscaping, and any other relevant factor under the circumstances.

10.4 All opening and closing of graves, whether full burial or cremation, shall be completed by the Town Public Works, or a contractor of the Town's choosing.

10.5 The price of opening and closing graves, whether full burial or cremation, including digging, stockpiling, removing, and backfilling dirt shall be fixed by Council as per Schedule "A," which is attached hereto and forms part of this Bylaw. This includes both regular and veteran graves.

10.6 All costs associated with snow removal by the Town Public Works in preparation for an interment will be at the expense of the person(s) requesting the burial, as per Schedule "A," which is attached hereto and forms part of this Bylaw.

10.7 No grave shall be less than six (6) feet in depth and cremated remains no less than two (2) feet in depth from the surface of the ground.

10.8 No person other than a Licensed Funeral Director shall have charge of the interment or disinterment of the body.

10.9 No grave shall be used for any purpose other than for the burial of the human dead.

10.10 Notice that an interment is to take place shall be given to the Town Administration at least forty-eight (48) hours in the summer and seventy-two (72) hours in the winter, before

interment is required. This provision shall not apply where burial is ordered immediately according to Provincial or Federal regulations.

10.11 Following the opening and closing of a burial plot, all surrounding sites must be returned to the condition they were prior to the burial. This will include the clean-up of topsoil, clay, and the raking of grass around the burial site and surrounding area.

10.12 Immediately following interment, weather permitting, gravesites are to be backfilled by the Town.

10.13 The Town shall not be held responsible for any mistakes resulting from lack of precise or proper instructions regarding the grave space where an interment is to be or has been made. Any additional costs incurred by the Town to correct such errors will be charged out based on actual costs incurred by the Town.

11. INTERMENTS OF INDIGENT PERSONS

11.1 The Chief Administrative Officer shall provide interment rights free of charge for an unclaimed body or for a deceased indigent person where the Town is instructed to provide interment rights free of charge pursuant to the provisions of Section 50 of *The Cemeteries Act, 1999* and any regulations thereto addressing the interment of indigent persons.

11.2 The interment of indigent persons shall occur in single plots, the location of which shall be within the sole discretion of the Chief Administrative Officer.

12. DISINTERMENTS

12.1 As per Regulation 36 of *The Cemeteries Act, 1999*, the disinterment of human remains shall be permitted only by order of the Chief Coroner as appointed by *The Coroners Act, 1999*, or upon issuance of a disinterment permit from the Minster of Health or his/her designate issued pursuant to an application under Regulation 30 of *The Public Health Act, 1994* and payment of required fees as set out in Schedule "A" of this Bylaw.

12.2 Subsection 12.1 does not apply to cremated remains or if the body in question is to be disinterred from one location and reinterred in another location in the same cemetery.

12.3 A person making an application pursuant to Subsection 12.1 shall ensure that a Licensed Funeral Director is present during the disinterment for the handling and transportation of the human remains. Town Public Works staff will only expose to the liner or casket to a maximum depth of six (6) feet. All handling of liners, casket, or remains, are the responsibility of the Licensed Funeral Director.

13. CEMETERY MAINTENANCE

13.1 The Cemetery shall be maintained by the Town Public Works.

13.2 Council may, at its discretion and if so needed, hire a caretaker for the Cemetery whose duties and remuneration will be set out in terms of the contract to be negotiated with the caretaker.

13.3 All trees and shrubs in the Cemetery shall be the property of the Town.

13.4 All persons are prohibited from picking flowers, either wild or cultivated, or break, trim, injure, or destroy any tree, shrub, or plant on the Cemetery grounds.

13.5 No person shall write upon, deface, or injure in any way, any monument or other structure in or belonging to the Cemetery.

13.6 No person shall define any grave or plot by a border, fence, railing, trellis, coping, edge, curbing, or any other marking. Any such borders, if deemed a nuisance, will be removed by the Town.

13.7 No person shall place arbours, trellises, trees, shrubs, artificial flower boxes, decorative rocks, or other objects in any place or part of the Cemetery. Permanent vases attached to monuments are acceptable.

13.8 Artificial flowers, flowers, ornaments, or remembrance markers may only be left in containers on the base of monuments. Live flowers will be removed, at the Town's discretion, after a period of ten (10) days or when the flowers have wilted, whichever happens first.

13.9 The Town shall have the authority to remove all floral designs, flowers, trees, shrubs, plants, or herbage of any kind from the Cemetery as soon as, in the judgment of the Town, they become unsightly, dangerous, detrimental, or diseased.

13.10 The Town shall take all reasonable precautions to protect the property rights of owners within the Cemetery, including plots and monuments, from loss or damage, but the Town distinctly disclaims all responsibility for loss or damage from causes beyond its reasonable control and especially from damage caused by the elements, acts of God, thieves, vandals, and accidents.

14. MONUMENTS

14.1 No monuments or markers for the purpose of designating graves, shall be installed in the Cemetery until the Town Public Works has marked the centre of each grave location where the monument is to be installed.

14.2 All monuments shall be of granite, marble, or bronze. Other materials requested for monuments are subject to prior approval by the Chief Administrative Officer.

14.3 Only one monument per plot shall be placed at the head of the plot (facing east) in alignment with adjacent monuments, and only one monument per plot shall be placed at the foot of the plot (facing west) in alignment with adjacent monuments. Consideration for the direction of headstones and footstones shall be given based on what currently exists in the Cemetery.

14.4 Monuments should not be placed in front of existing monuments. If a second marker is required on a grave, only a flat marker will be permitted directly in front of the existing monument.

14.5 Any monument company, its employees, contracted employees thereof and/or authorized individuals carrying out any monument work in the Cemetery will advise the

Town upon arrival at the Cemetery and shall be responsible for the restoration or repair of any damages to the Cemetery grounds or fixtures resulting from their actions. The Town will not be held responsible for any monument damages or repairs required due to improper installation.

14.6 Any person wishing to install a monument is responsible to determine the width of the grave or graves to be marked for determining maximum dimensions.

14.7 No monument shall be erected except on a concrete foundation with a minimum thickness of two (2) inches. The top of the foundation shall be level with the ground. The said foundation shall be of a dimension at least twelve (12) inches longer and twelve (12) inches wider than the base of the monument. If the monument is installed directly on the foundation, the same dimensions apply.

14.8 There are no size and shape requirements for monuments except that they are restricted to the boundaries of the plot or portion of the plot purchased.

14.9 Any monument or marker that varies in dimensions listed in Subsections 14.7 and 14.8, will be removed from the Cemetery upon written notice of contravention with the cost of removal to be charged to the offending party.

14.10 New grave covers of any type, description, or material shall not be permitted. Covers in a state of disrepair shall be removed permanently. At the passing of the Bylaw, all current grave covers can be removed at the discretion of the Town Public Works. It shall be unlawful to cover gravesites with any other substance other than grass.

14.11 Ornaments, including flower holders or vases, crosses and statues, may be permitted on a burial plot as long as they:

a. Are permanently secured to the base of the monument;
b. Are unbreakable;
c. Do not exceed 14" in height;
d. Do not project beyond a plumb line from the outside dimensions of the monument base.

14.12 To preserve the proper appearance of the Cemetery, the Town Public Works may remove any memorial or memorialization when it is considered offensive or otherwise necessary for the efficient operation of the Cemetery. Annually, the Town Public Works shall remove any memorial or memorialization not permanently attached as per Subsection 14.11. Any memorial or memorialization which has been removed will be kept in storage for thirty (30) days to be claimed by the family. Unclaimed items will be disposed of.

14.13 Should any monument or other structure in the Cemetery fall into a state of disrepair, the Town has the discretion to remove said monument from the Cemetery.

14.14 The Town reserves the right to temporarily remove any monument or marker for the purpose of performing necessary maintenance work and is not responsible for any damages this temporary removal may cause.

15. CEMETERY RESERVE FUND

15.1 The Town shall establish a Cemetery Reserve Fund into which donations will be deposited and any year-end Cemetery budget surplus may be transferred.

15.2 The Council and Chief Administrative Officer for the Town will manage the Fund and approve any disbursements from this Fund.

15.3 The Fund is to be used for:

a. Headstone cleaning and minor maintenance (limited to crack sealing, leveling, and minor repair to chips on monuments);
b. Minor restoration and cleaning of inscription detailing;
c. Sod placement on new plots, as well as topsoil and seed on plots requiring levelling.

15.4 The Fund exempts the following maintenance costs:

a. Major repair of headstones;
b. Capital costs associated with the erection of monuments and digging of plot sites;
c. Capital costs of purchasing monuments for replacement.

16. GENERAL RULES

16.1 All vehicles shall keep to the roadways provided in the Cemetery (work vehicles exempted) and shall not exceed fifteen (15) kilometres per hour.

16.2 All persons within the Cemetery shall use only the roads and walkways, and no one person is permitted to walk upon or across graves, except Town Public Works employees in the course of their duties. The Town expressly disclaims liability for any injuries sustained by anyone violating this rule.

16.3 No motorcycles, ATVs, or snowmobiles of any kind, will be allowed in the Cemetery.

16.4 All persons, while in the Cemetery, shall conduct themselves in a quiet and orderly manner. The Town shall have power to remove from the Cemetery any person disturbing the quiet or good order of the Cemetery by noisy or improper conduct or language, or any person violating any of the provisions of this Bylaw.

16.5 No person shall engage or play at any game of sport or discharge any firearms (except at a military funeral) in the Cemetery, or unlawfully disturb persons assembled for the burial of the dead, or commit a nuisance, or behave in any indecent or unseemly manner at the Cemetery.

16.6 No person having alcohol shall be permitted within the Cemetery, except for religious ceremony.

16.7 Dogs shall be leashed and cleaned up after when within the Cemetery.

16.8 No person shall write upon, mark, scratch, or deface any grave, marker, monument, fence, building, or other structure in or around the Cemetery.

16.9 Any person who damages any grave, marker, monument, fence, building, or other structure in the Cemetery shall be liable to the Town for such damages, besides being guilty of a breach of this Bylaw.

16.10 No person shall remove or destroy, or attempt to remove or destroy, any remains put in a grave.

16.11 No person shall dig or open any grave or cause any graves to be dug or opened in any place with the Town other than that now used and/or hereinafter appropriated for the purpose of a cemetery. Nor shall any person inter or deposit or cause to be interred or deposited any human remains in any grave with the Town other than as prescribed in this Bylaw.

17. PENALTIES

17.1 Any person found guilty of an infraction of the provisions of this Bylaw shall be liable upon summary conviction to the penalties provided for in the General Penalty Bylaw.

18. REPEAL

18.1 Bylaw No. 484/26, being a Bylaw to Provide For, Regulate, and Control Crescent Road Cemetery, is hereby repealed.

19. SEVERABILITY

19.1 A decision of the court that one or more of the provisions of this Bylaw are invalid in whole or in part does not affect the validity, effectiveness, or enforceability of the other provisions or parts thereof.

20. COMING INTO FORCE

20.1 This Bylaw shall come into force and take effect on the final date of passing by Council.

Read a first time this *4th day of November, 2026.*

Read a second time this *4th day of November, 2026.*

Read a third time and passed this *4th day of November, 2026.*

TOWN OF STRASBOURG INCORPORATED [SEAL] 1907 SASKATCHEWAN

Mayor

Chief Administrative Officer

TOWN OF
STRASBOURG

Certified to be a true copy of Bylaw No. 492/26 adopted by the Council of the Town of Strasbourg, on the 4th day of November, 2026.

[SEAL]

_____
Chief Administrative Officer

TOWN OF
STRASBOURG

SCHEDULE "A"
BYLAW NO. 492/26
CEMETERY FEES

SERVICE	FEE
Cemetery Plot & Perpetual Maintenance	$750.00
Cemetery Plot for Veteran	No Charge
Columbarium Niche Purchase Fees *Includes space for two urns, plaque and installation, and opening/closing*	$2,000.00
Cremation – Summer (May 1 – October 31) *Includes site location and preparation, digging, backfill, and headstone placement marking*	$350.00
Cremation – Winter (November 1 – April 30) *Includes site location and preparation, digging, snow removal, water removal, backfill, and headstone placement marking*	$750.00
Full Burial – Summer (May 1 – October 31) *Includes site location, backfill, and headstone placement marking. Digging is handled by independent contractor.*	$500.00 + cost of independent contractor as arranged by the family
Full Burial – Winter (November 1 – April 30) *Includes site location, snow removal, water removal, backfill, and headstone placement marking. Digging is handled by independent contractor.*	$1,000.00 + cost of independent contractor as arranged by the family
Pet Plot	$100.00
Pet Interment & Plaque Placement Marking	$150.00

TOWN OF
STRASBOURG

FORM "A"
BYLAW NO. 492/26
PLOT TRANSFER FORM

Date of Request: _____

Applicant: _____

Address: _____

Phone #: _____ Email: _____

Signature of Applicant _____

SITE INFORMATION

Block _____ Plot _____

Year Purchased _____ Original Purchaser _____

Original Price Paid $_____

TRANSFER

Choose One:

☐ Transfer to: **Town of Strasbourg, Box 369, Strasbourg, SK S0G 4V0**

☐ Transfer to:

Name: _____

Address: _____

Phone #: _____

For Office Use Only

☐ Refund Amount $_____ (*plot purchased after January 1, 2026*)
☐ No Refund (*plot purchased before January 1, 2026 or reverted back to the Town*)

_____
Administration Signature