



**SCHEDULE "A"**  
**BYLAW 462/25**  
**FIRE PIT PERMIT APPLICATION**

Date: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Applicant: \_\_\_\_\_

Signature: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Civic Address: \_\_\_\_\_

**Please check off (✓) that you will be constructing your fire pit as per the following specifications:**

- \_\_\_\_\_ The outside diameter of the fire pit cannot exceed 0.9 metres (3 feet) and the height of the fire pit cannot exceed 0.9 metres (3 feet). *(For fireplaces, the chimney must be more than 0.5 metres (1.6 feet) in height and the fireplace chamber cannot exceed 0.25 metres (8.8 cubic feet)).*
- \_\_\_\_\_ The fire pit/fireplace must be constructed of non-combustible material including cement, brick, clay (kiln dried) or sheet metal.
- \_\_\_\_\_ The fire pit/fireplace must be covered with a heavy gauge metal screen with openings not exceeding 13 millimetres (0.5 inches).
- \_\_\_\_\_ The fire pit should have an anchorage to prevent accidental tipping or moving when in use. Anchors can include rebar, rock, brick, concrete, or any solid non-combustible material.
- \_\_\_\_\_ The fire pit is located in the back yard and has a minimum clearance of 3.1 metres (10 feet) from any property line, building, or other combustible structure, including trees. *(For fireplaces a minimum clearance of 1.2 metres (4 feet) is needed).*
- \_\_\_\_\_ The fire pit shall be separated from grass and any vegetation by a distance of at least 45 centimetres (1.5 feet) by means of clean earth, sand, gravel or other noncombustible material.
- \_\_\_\_\_ The fire pit shall not be used on balconies, indoors, or on wooden decks, but may be used on a non-combustible surface such as dirt, concrete, stone, etc.
- \_\_\_\_\_ The fire pit should not be situated under structures, awnings, power lines, cables or branches.
- \_\_\_\_\_ The fire pit, if portable, is prohibited in enclosed spaces, including patios, gazebos, awnings, garages, carports, or similar structures.



**Please check off (✓) that you agree to adhere to the following conditions of burning:**

- ☐ Open air fires shall be reasonably supervised so as to prevent their spread and adequately ventilated to ensure proper combustion and prevent an unreasonable accumulation of smoke.
- ☐ There should be a means to extinguish the fire should an emergency situation develop.
- ☐ The fuel for open air fires shall consist only of charcoal, cut seasoned wood, or manufacturer's logs. The following material is prohibited from burning:
  - a. Rubbish;
  - b. Garden refuse and leaves;
  - c. Manure;
  - d. Livestock or animal carcasses; and
  - e. Any material which when burned will generate black smoke or an offensive odour including insulation from electrical wiring or equipment, asphalt roofing materials, hydrocarbons, plastics, rubber materials, creosoted, treated or painted wood, or any similar material.
- ☐ The fire shall not be set in windy conditions conducive to creating a running fire or nuisance to another person. If smoke from a fire pit causes an unreasonable interference with the use and enjoyment of another person's property, the fire shall be extinguished immediately.
- ☐ The permittee is responsible for any or all damages as a result of the burning.

**Please check off (✓) that you agree to adhere to the following general conditions:**

- ☐ I understand that must supply a site plan and that I cannot begin construction of a fire pit until a permit has been granted.
- ☐ I understand that the Town Foreman or the Fire Chief shall review all applications and inspect all fire pits to insure compliance.
- ☐ I understand that if there is non-compliance to the above rules after being advised, the permit I have may be revoked with the possibility of enforcement under the provisions of the Town's Fire Prevention Bylaw.



## **SITE PLAN**

Property Line

